



JPB Board of Directors
Meeting of April 1, 2021

Correspondence as of March 5, 2021

Subject

1 Caltrain "Ad Hoc" Committees

From: Roland Lebrun <ccss@msn.com>
Sent: Thursday, March 4, 2021 1:48 PM
To: Board (@caltrain.com) <BoardCaltrain@samtrans.com>
Cc: MTC Info <info@bayareametro.gov>; SFCTA Board Secretary <clerk@sfcta.org>; Baltao, Elaine [board.secretary@vta.org] <board.secretary@vta.org>; SFCTA CAC <cac@sfcta.org>; cacsecretary [@caltrain.com] <cacsecretary@caltrain.com>
Subject: Caltrain "Ad Hoc" Committees

Dear Chair Davis,

Please provide the following information pursuant to Government Code §6250 et seq.:

- Complete list of Caltrain "Ad Hoc" Committees
- Name of entity/individual(s) responsible for establishing each "Ad Hoc" Committee
- Board resolution(s) establishing each "Ad Hoc" Committee
- Roster on each "Ad Hoc" committee
- Copies of agendas, minutes and recordings for each "Ad Hoc" committee
- A legal opinion by independent counsel on the legality of the exemption of these "Ad Hoc" Committees from the Brown Act.

Thank you in advance for your prompt attention to this request.

Roland Lebrun

CC

MTC Commissioners
SFCTA Commissioners
VTA Board
SFCTA CAC
Caltrain CAC
VTA CAC

From: Board (@caltrain.com) <BoardCaltrain@samtrans.com>
Sent: Friday, March 5, 2021 2:30 PM
To: 'Roland Lebrun' <ccss@msn.com>; Board (@caltrain.com) <BoardCaltrain@samtrans.com>
Cc: MTC Info <info@bayareametro.gov>; SFCTA Board Secretary <clerk@sfcta.org>; Baltao, Elaine [board.secretary@vta.org] <board.secretary@vta.org>; SFCTA CAC <cac@sfcta.org>; cacsecretary [@caltrain.com] <cacsecretary@caltrain.com>; Davis, Dev [dev.davis@sanjoseca.gov] <dev.davis@sanjoseca.gov>; Groen, Maryanne [Maryanne.groen@sanjoseca.gov] <Maryanne.groen@sanjoseca.gov>; Moua, Louansee [Louansee.Moua@sanjoseca.gov] <Louansee.Moua@sanjoseca.gov>
Subject: Confirmed receipt RE: Caltrain "Ad Hoc" Committees

Dear Mr. LeBrun – this email is to confirm receipt of your records request received on 03/04/2021 for a Complete list of Caltrain "Ad Hoc" Committees; Name of entity/individual(s) responsible for establishing each "Ad Hoc" Committee; Board resolution(s) establishing each "Ad Hoc" Committee; Roster on each "Ad Hoc" committee; Copies of agendas, minutes and recordings for each "Ad Hoc" committee; A legal opinion by independent counsel on the legality of the exemption of these "Ad Hoc" Committees from the Brown Act.

We will produce any responsive records that are neither privileged nor exempt from disclosure by the California Public Records Act. We will work reasonably and diligently to determine if the District has responsive records, and will provide those records to you promptly, with document production occurring on a rolling basis as needed. However, we are sure that you will understand that the COVID-19 pandemic has caused staff-time shortages and put inordinate stress on all District functions. Due to the requirements set forth in California's Executive Order No. 33-20, it may therefore reasonably take some time to collect and appropriately review records prior to disclosure. We will provide you a status update as to your request as soon as possible.

Best,
Dora Seamans
Executive Officer/District Secretary