

**TECHNICAL WORKING GROUP ROLE for the Peninsula Rail Program**  
San Francisco to San Jose on the Caltrain Corridor  
**Description of the TWG Interaction with the PRP/Project Team**

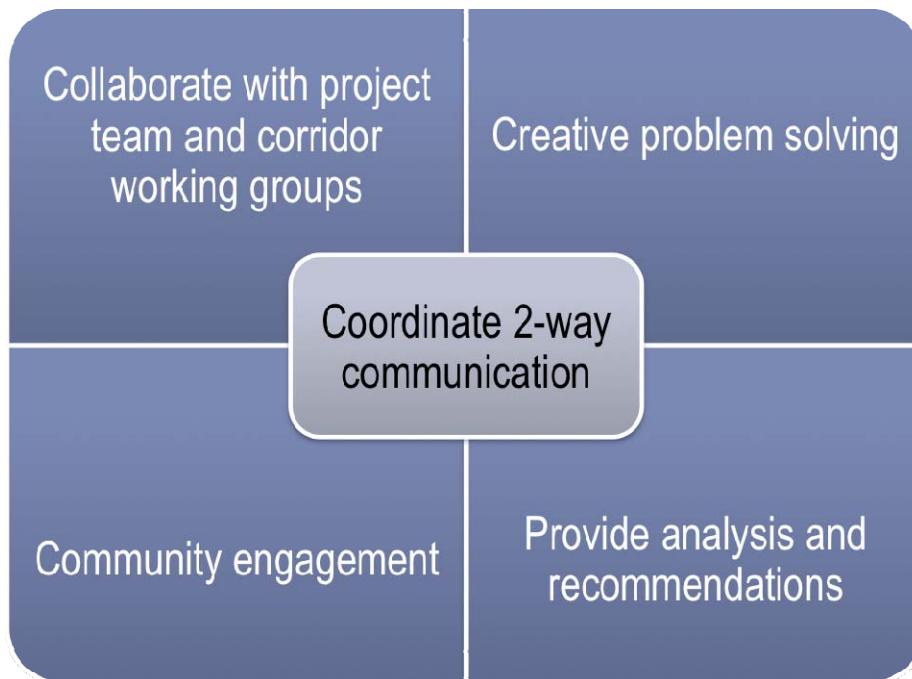
This document provides a summary of the role and responsibilities of the Technical Working Group (TWG) and outlines a sample local community engagement and feedback process.

**TWG Role and Responsibilities**

The TWG members are the hub of 2-way communication, working on behalf of local agency, city policy makers and community stakeholder interests in communications with the Peninsula Rail Program (PRP), project team and corridor-wide working groups. The responsibilities of the TWG are to:

- Work collaboratively with the project team and corridor-wide working groups
- Support creative local level problem solving and corridor-wide solutions
- Provide analysis and recommendations of project deliverables for local agency, policymaker and community stakeholders
- Coordinate corridor-wide solutions on behalf of local agency interests

**TWG Role in CSS**



## Sample Community Engagement Process

The sample community engagement and feedback process of how the TWG, PRP and Project Team can collaborate together consists of five steps:

1. PRP and Project Team propose a draft deliverable, for example the Draft Alternatives Analysis. The draft deliverable is presented with a question and answer discussion to the TWG.
2. TWG members review the draft documents and prepare an approach for soliciting community input and feedback.
3. Public meeting(s) are conducted to engage local community participation, input and feedback for TWG members to prepare recommendations to the City Council.
4. City Council reviews the results of the public input and TWG recommendations and formulates priorities for their city TWG and Policymaker Working Group (PWG) representatives to communicate to the PRP and the California High-Speed Rail Authority (CHSRA).
5. City TWG and PWG representatives submit the city's priorities to PRP and Project Team for their consideration and coordinate with adjacent cities and the corridor-wide working group on how to implement the priorities.

### Sample Local Community CSS Process

