

**Peninsula Corridor Joint Powers Board
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA**

MINUTES OF MARCH 4, 2021

MEMBERS PRESENT: C. Chavez , D. Davis (Chair), J. Gee, G. Hendricks, S. Heminger (Vice Chair), D. Pine, C. Stone (arrived 9:03 am), M. Zmuda

MEMBERS ABSENT: S. Walton

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, S. Van Hoften, M. Bouchard, J. Funghi, K. Yin, D. Hansel, R. Rios, S. Petty, B. Tietjen, P. Skinner, B. Fitzpatrick, B. Shaw, J. Sangha, R. Cheung, M. Jones, D. Seamans, S. Wong

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chair Dev Davis called the meeting to order at 9:01 am and led the pledge of allegiance.

2. ROLL CALL

District Secretary Dora Seamans called the roll and a quorum was confirmed.

3. GENERAL COUNSEL REPORT – CLOSED SESSION:

- a. **Closed Session: Conference with Legal Counsel – Anticipated Litigation**
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case
- b. **Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): San Mateo County Transit District v. Britannia Gateway II Limited Partnership, Case No. 21-CIV-00090**
- c. **Closed Session pursuant to Government Code Section 54956.8:**
Conference with Real Property Negotiators Property: Parcels adjacent to Caltrain right-of-way in vicinity of Bayshore Station: San Francisco Property (APN 009-5102), San Mateo County Properties (APNs 005-162-300, 005-162-320, 005-162-350, 005-162-360, 005-340-040, 005-340-090, 005-340-100, 005-350-070, 005-350-080).

The Board convened in closed session at 9:04am
The Board reconvened in regular session at 10:35am

4. GENERAL COUNSEL REPORT – REPORT OUT FROM CURRENT CLOSED SESSIONS

General Counsel Joan Cassman stated that there were no reportable actions taken for Item 3a and Item 3b, For Item 3c, the Board authorized a settlement as reflected in Consent Calendar Item 6d that pertains to an agreement with Pacific Gas and Electric.

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Vaughn Wolffe, Pleasanton, commented on a vaccine booster, setting up vaccinations at the Millbrae station, and rail versus autonomous vehicles.

Roland Lebrun, San Jose, commented on the Gilroy Caltrain parking lot and increasing ridership with purchasing all parking lots from the Santa Clara Valley Transportation Authority (VTA).

Aleta Dupree, Oakland, commented on vaccines, how to get riders back on trains, advertising, and electrified railroad.

Andy Chow, Redwood City, commented on the Senate COVID relief bill, and duplicate service between Santa Clara and Diridon.

Adrian Brandt, San Mateo County, commented on placing inexpensive carbon dioxide monitors in each car to monitor if ventilation is adequate and tying Dumbarton to automated technology.

6. CONSENT CALENDAR

- a. Approved Regular Meeting Minutes of February 4, 2021**
- b. Received Key Caltrain Performance Statistics – January 2021**
- c. Capital Projects Quarterly Status Report - 2nd Quarter Fiscal Year 2021**
- d. Authorize the Executive Director to Execute Amendment No. 3 to Supplemental Agreement No. 2 with Pacific Gas and Electric for Construction of 115 Kilovolt Interconnections for the Peninsula Corridor Electrification Project**
- e. Accept Statement of Revenues and Expenses for the Period Ended January 31, 2021**
- f. Authorize the Filing of Applications with the Metropolitan Transportation Commission for Programming of Federal Transit Administration Formula Funds for Caltrain Capital and Operating Projects**
- g. Authorize Execution of Agreements with the California Department of Tax and Fee Administration for Implementation of Measure RR Transactions and Use Tax and Authorizing Examination of Transactions and Use Tax Records**
- h. Clipper START Quarterly Update**
- i. Receive State and Federal Legislative Update**
- j. Review Proposed Revisions to Property Conveyance Policy and Call for Public Hearing on Updated Fee Schedule**

The Board members had a discussion and staff provided further clarification in response to the Board comments and questions regarding running below expenses, an unbalanced budget (page 81 in the packet), including CARES funding, and indicating two additional sources of funds between rows 50-51.

Motion/Second: Hendricks/Stone

Ayes: Chavez, Gee, Hendricks, Pine, Stone, Zmuda, Heminger, Davis

Noes: None

Absent: Walton

Public Comment

Aleta Dupree commented on putting Clipper START on the front page of the website, and helping lower income individuals get Clipper START.

7. REPORTS

a. Report of the Citizens Advisory Committee (CAC)

Brian Shaw, CAC Chair, reported on their February 17 meeting where the public commented on Caltrain timetables availability. He stated that committee members commented on paying attention to Redwood City Sequoia Station redevelopment project, updating the Caltrain website, accessibility of different languages, mobile application parking purchases, videos on how to use Clipper Card, and placing Caltrain signage on bridges to promote ridership.

b. Report of the Chair

Chair Davis noted that the Governance Process Ad Hoc Committee (consisting of Directors Stone, Walton, Chavez and Chair Davis) meets monthly and there will be four Board workshops. The Committee has been working on a structured process, draft roadmap, and establishing governance criteria. The General Counsel Ad Hoc Committee will be interviewing candidates in March and April; there will be a recommendation to the Board in either May or June.

i. Resolution of Appreciation for former Chair Dave Pine

Chair Davis expressed appreciation for former Chair Dave Pine and his leadership and successes in 2020 on many fronts (the business plan, governance, electrification, service changes) and his unprecedented success in getting seven Boards to agree to place Measure RR onto three county ballots simultaneously.

Director Pine thanked his colleagues for the recognition.

Motion/Second: Stone/Chavez

Ayes: Chavez, Gee, Hendricks, Pine, Stone, Zmuda, Heminger, Davis

Noes: None

Absent: Walton

ii. Report of the Local Policy Maker Group (LPMG)

Director Jeff Gee reported that they met February 25 and had an orientation for new members. He said they discussed constant warning time, and exploring a change in the draft-engineering standard for Caltrain to include grade separations higher than one percent, which would reduce construction costs.

c. Report of the Executive Director

Jim Hartnett, Executive Director, stated that the written report was available in the packet. He reported that with the second tranche of federal funding, based on the Metropolitan Transportation Commission (MTC) Programming & Allocations Committee calculations, Caltrain would receive approximately \$39.6 million.

Mr. Hartnett announced that Caltrain is temporarily reducing its monthly pass price by 20 percent; staff will be bringing back a comprehensive fare package for the Board's

consideration in the Spring, and there would be an adjusted schedule effective March 22.

**i. Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report
– December**

John Funghi, CalMod Chief Officer, provided an update on electrification infrastructure and electric multiple-unit (EMU) fabrication. He stated that over 70 percent of foundations and over 50 percent of poles were installed. Mr. Funghi said the first train set would begin routine testing in February 2022. He noted that the Federal Transportation Authority (FTA) Risk Refresh Report would be delayed and there is a \$1 million deficit at the current stage of development.

The Board members had a robust discussion and staff provided further clarification in response to the Board comments and questions, which included the following: target date for the first run of passenger trains, information needed for the March presentation, keeping pace with the original budget, real world data about crossing delays, and whether this past weekend was enough of a sample to draw conclusions about testing performance.

Public Comment

Adrian Brandt, San Mateo County, commented on removing zone boundaries and going to distance based fares to address fare equity and dual speed checks.

Vaughn Wolffe, Pleasanton, commented on electrification and expressed concern with completing electrification on time.

Roland Lebrun, San Jose, commented on the Chair's Report, segment four production, electrification, constant wait time and speed detection zones.

Aleta Dupree, Oakland, commented on doubling foundation production, the supply chain, and electrification goals.

Jeff Carter, Millbrae, commented on CAC alternates for San Mateo County, updating the fare system and accepting public comments after each item.

Adina Levin, Friends of Caltrain, thanked former Chair Pine for his service.

8. CORRESPONDENCE

Correspondence was available online.

9. BOARD MEMBER REQUESTS

None.

10. GENERAL COUNSEL REPORT

There was none.

11. DATE/TIME OF NEXT REGULAR MEETING:

Thursday, April 1, 2021 at 9:00 am via Zoom

12. ADJOURN

The meeting adjourned at 11:35 am.

An audio/video recording of this meeting is available online at www.Caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6242 or by email to Board@Caltrain.com.