

**Peninsula Corridor Joint Powers Board
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA**

MINUTES OF OCTOBER 7, 2021

MEMBERS PRESENT: C. Chavez (arrived 9:02am), D. Davis (Chair), J. Gee, S. Heminger (Vice Chair), G. Hendricks, D. Pine (arrived 10:09am), C. Stone, S. Walton (arrived 9:11am), M. Zmuda

MEMBERS ABSENT: None

STAFF PRESENT: M. Bouchard, D. Hansel, J. Harrison, S. Petty, K. Yin, P. Shrestha, B. Shaw, D. Santoro, M. Jones, A. Chan, C. Fromson, C. Mobley-Ritter, M. Reggiardo, D. Stewart, L. Leung, D. Shockley, W. Bacon, M. Eiseman, D. Seamans, S. Wong

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chair Dev Davis called the meeting to order at 9:00 am and led the pledge of allegiance.

2. ROLL CALL

District Secretary Dora Seamans called the roll and a quorum was confirmed.

3. ADOPT RESOLUTION FINDING A PROCLAIMED STATE OF EMERGENCY, RECOMMENDATIONS FOR SOCIAL DISTANCING AND IMMINENT RISKS TO HEALTH AND SAFETY FROM IN-PERSON MEETING AND APPROVE MEETING REMOTELY FOR NOVEMBER JPB MEETING

James Harrison, Legal Counsel, stated that this resolution covers the Board and its subcommittees for the next 30 days to allow local agencies to meet remotely during a proclaimed state of emergency and when local authorities recommend social distancing to continue, and as allowed by Assembly Bill (AB) 361. He noted that the Board may continue to meet remotely to help protect the health and safety of all attendees, but it must review findings every 30 days as long as the state of emergency remains in effect.

Public Comment

Roland Lebrun, San Jose, commented on putting legislation on the Governor's desk in January for permanent changes to the Brown Act.

Aleta Dupree, Oakland, commented on wearing masks and approving remote meetings monthly.

Motion/Second: Hendricks/Stone

Ayes: Chavez, Gee, Hendricks, Stone, Zmuda, Heminger, Davis

Noes: None

Absent: Pine, Walton

4. GENERAL COUNSEL REPORT – CLOSED SESSION:

- a. Closed Session: Conference with Legal Counsel – Anticipated Litigation. Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4): One potential case**

Roland Lebrun, San Jose, commented on Balfour Beatty litigation and SamTrans.

5. GENERAL COUNSEL REPORT – REPORT OUT FROM ABOVE CLOSED SESSION

District Secretary Dora Seamans confirmed the presence of a quorum.

*The Board convened in closed session at 9:10 am
The Board reconvened in regular session at 10:45 am*

General Counsel James Harrison stated that there were no reportable actions.

6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Vaughn Wolffe, Pleasanton, commented on electric vehicle production, and needing more electric trains to carry more riders into San Jose.

Roland Lebrun, San Jose, commented on the governance agenda in October, right-of-way, self-governing regional governance, JPA agreement, operating contracts and pre-COVID ridership.

Jeff Carter, Millbrae, commented on the Measure RR celebratory train, locked station bathrooms, and Caltrain video downloads.

Aleta Dupree, Oakland, commented on the new fare card, paper tickets, and a seamless customer experience.

Adina Levin, Friends of Caltrain, commented on Measure RR celebratory event and replaying meeting videos.

7. CONSENT CALENDAR

- a. Approve Regular Meeting Minutes of September 2, 2021 and Special Meeting August 20, 2021**
- b. Receive Key Caltrain Performance Statistics – August 2021**
- c. Report of the Chief Financial Officer (CFO)**
- d. Accept Statement of Revenues and Expenses for the Period Ended June 30, 2021**
- e. Accept Statement of Revenues and Expenses for the Period Ended August 31, 2021**

- f. **Authorize Amendment of the Memorandum of Understanding for the Whipple Avenue Grade Separation Project to Increase (1) Capital Project Budget by \$301,000 and (2) the Total Fiscal Year 2022 Capital Budget from \$67,234,919 to \$67,535,919**
- g. **Reaffirm The Peninsula Corridor Joint Powers Board Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund**
- h. **On-Call Transportation Planning and Consultant Support Services Update**
- i. **State and Federal Legislative Update**
- j. **Peninsula Shuttle Study Recommendations**
- k. **Update on Marketing Efforts Related to Increasing Ridership**
- l. **Approve Hispanic Heritage Month Resolution**

Public Comment

Roland Lebrun, San Jose, commented on key Caltrain statistics and typos on item 7c.

Chair Davis spoke about Hispanic Heritage Month held September 15- October 15, 2021.

Motion/Second: Stone/Hendricks

Ayes: Chavez, Gee, Hendricks, Pine, Stone, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: None

8. REPORTS

a. Report of the Citizens Advisory Committee (CAC)

Brian Shaw, CAC Chair, reported discussion on the following topics:

- Metropolitan Transportation Commission (MTC) fare study in October
- Increased travel times due to dwell times, new schedule feedback, and GoPass usage
- Rail safety and suicide prevention using cameras
- South San Francisco improvement project

b. Report of the Chair

Chair Davis provided an update on the governance process including the following:

- The Acting Executive Director to provide a draft straw proposal at the November meeting
- Having an update at the October 22nd Special Meeting and adopting a recommendation by the end of the year

c. Report of the Local Policy Maker Group (LPMG)

Director Jeff Gee reported that there was no LPMG meeting last month and reported on the following from the **Transbay Joint Powers Authority**:

- Primary responsibilities of the TJPA and commitment to funding received from the MTC and high speed rail
- Entering the New Start program
- Ongoing Executive Director recruitment

d. Report of the Executive Director

i. Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report – September

Michelle Bouchard, Acting Executive Director, reported on the following:

- Measure RR celebratory train and South San Francisco ribbon cutting on November 17th
- Tracking the infrastructure package and looking for opportunities regarding electrification and corridor improvements and future investments for the business plan service vision
- Increase in ridership and special events
- Employee and contractor vaccination rates, testing and mask policy
- Public restrooms
- Trains during peak service
- PCEP program overview

Pranaya Shrestha, CalMod Chief Officer, provided updates regarding the following:

- Construction updates
- Overhead catenary system (OCS) completion
- Project completion date, costs, top risks, and funding update
- Submitting recovery plan to Federal Transit Administration (FTA)

Public Comment

Roland Lebrun, San Jose, commented on learning from TJPA actions, Caltrain weekend service, signaling, heating, ventilation, and air conditioning (HVAC) testing location, and expanding duct bank length to accommodate train speeds.

Vaughn commented on limiting local customizations to improve performance and electrification delivery timeline.

Jeff Carter, Millbrae, commented on projects cost escalation, lower cost with earlier start, dual speed check, and constant warning times.

Aleta Dupree, Oakland, commented on accessible meetings, grade separations and the previous CalMod Chief Officer.

9. REGIONAL FARE COORDINATION AND INTEGRATION STUDY

Melissa Jones, Deputy Director of Caltrain Policy Development, provided information on the background, context, and goals and introduced the MTC and BART project managers. She explained that the feedback received today would be used at Clipper's Fare Integration Task Force to determine future implementation.

Bill Bacon, Metropolitan Transportation Commission (MTC) Project Manager, provided a presentation and discussed the following topics:

- Partnership between transit operators & MTC
- Exploring integrated fare system's growing ridership and fare integration tiers
- Overview of key findings included considering if there are fare integration options that are cost effective and equitable to promote growth

- October 27-28 MTC meeting workshop to hear from recommendations from the fare integration team

Michael Eiseman, BART project manager, provided a presentation and discussed the following topics:

- Summary of recommendations and phases
- Shared distance or zone-based structure for all regional services including rail, ferry, and buses
- No recommendation for single fare structure for local and regional service at this time
- Eliminating price barriers between agencies and working with stakeholders
- Regional institutional and employer pass pilot

Public Comment

Aleta Dupree, Oakland, commented on using Clipper for all fare integration.

Raayan Mohtashemi commented on free transfers and serving low-income riders.

Roland Lebrun, San Jose, commented on governance plans, MTC committee meetings conflicting with JPB finance committee meeting and integration with BART.

Cliff Bargar commented on expansion of a product similar to the GoPass for the entire Bay Area.

Ryan Globus, San Jose, commented on fare caps and zones for short trips.

Jeff Carter, Millbrae, commented on distance-based fares, flat fares for local buses, employee passes are not available to everyone, and the eighteen round trips proposal.

Vaughn commented on scaling the transportation system if sixty percent of people in the Bay Area wants to use transit.

David Tuzman, San Carlos, commented serving riders with no driver's licenses and hearing this at the Caltrain Citizen's Advisory Committee.

Don Cecil, San Mateo County Economic Development Association, commented on paying \$8.25 for a 6.1-mile ride, making prices equitable for low-income riders and fare integration.

Liz Broekhyse, San Carlos, commented on depending on public transit, fare capping, and connecting more people to more transportation options.

Evan Oliver, San Jose, commented on visual disabilities, importance of fare integration and to use other transit services that are available.

Adina Levin, Friends of Caltrain, expressed support for this item, increasing ridership, serving more people in the Bay Area, and reaching employers.

Diane Bailey, Menlo Spark, expressed support for this as a cost-effective way of increasing ridership, GoPasses, local transit and reducing driving.

Kevin Ma, Mountain View, expressed support for this item and commented on arbitrary fares, making transit accessible for everyone, and pulling away from driving.

Jonathon Kvass, SPUR, commented on Bay Area's fair policy issue, capital transit investments and competitive ways to increase ridership.

Daniel Howard, Palo Alto, commented on GoPass for smaller tech companies that work from home and a 10-ride pass.

Ian Griffiths, Seamless Bay Area, expressed support for the study and commented on multiple groups promoting transit use, and having Caltrain endorse the tier 3 recommendation for regional services.

R. Bautista commented on supporting good fare integration, big picture improvement, and point to point travel.

The Board members had a robust discussion and staff provided further clarification in response to the Board comments and questions regarding:

- Update the presentation noting that the day pass may be difficult for low-income persons to get
- Understanding equity
- Large employers making purchases, customizing the program with the online version providing flexibility
- Knowing the actual value versus costs of using a car
- Agency financial implications and value
- Pilots cost time, money, and energy as opposed to skipping the pilot and going straight to implementing the project to provide riders a better system
- GoPass revenue impacts when transitioning to an all agency pass

Director Walton left at 11:49am

10. METROPOLITAN TRANSPORTATION COMMISSION (MTC) - BLUE RIBBON TRANSIT RECOVERY TASK FORCE UPDATE

April Chan, Chief Officer Planning, Grants, and TA Administration, provided a presentation and discussed the following:

- Network management options and business case assessment
- Current Transit Efforts, Marketing Campaign and the Transformation Action Plan
- Branding, mapping, and wayfinding with the region to finalize the standards for a future mapping services digital platform

Director Stone left at 12:31pm

Public Comment

Roland Lebrun, San Jose, commented on his correspondence on a self-government approach.

11. CORRESPONDENCE

Correspondence was available online.

12. BOARD MEMBER REQUESTS

Director Zmuda requested the MTC – Blue Ribbon Task Force update be presented again at the Committee level for an in-depth update.

13. DATE/TIME OF NEXT REGULAR MEETING:

Thursday, November 4, 2021 at 9:00 am via Zoom (additional location, if any, to be determined).

14. ADJOURN

The meeting adjourned at 12:53 pm

An audio/video recording of this meeting is available online at www.Caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6242 or by email to Board@Caltrain.com.