

**Peninsula Corridor Joint Powers Board
Work Program – Legislative – Planning Committee (WPLP)
1250 San Carlos Avenue, San Carlos CA**

Minutes of March 30, 2022

MEMBERS PRESENT: C. Chavez, S. Heminger (Acting Chair)

MEMBERS ABSENT: C. Stone

STAFF PRESENT: M. Bouchard, D. Hansel, J. Harrison, S. Petty, C. Fromson, D. Santoro,
W. Lau, C. David, J. Wasilco, R. Barnard, D. Seamans, S. Wong

1. Call to Order/Pledge of Allegiance

Acting Chair Heminger called the meeting to order at 3:02 p.m. and led the Pledge of Allegiance.

2. Roll Call

District Secretary Dora Seamans called the roll and confirmed a quorum was present.

3. Public Comment For Items Not On The Agenda

Aleta Dupree, Oakland, commented on Clipper START.

Jeff Carter, Millbrae, commented on the two electric trains currently out, Clipper prices and revenues, and price differentials.

Adrian Brandt, San Mateo County, commented on Board member reactions to service cuts, electrification funding with the expectation of transit improvements, Caltrain demographics, price sensitivities, adjusting for a different ridership demographic, equitable distance based fares, and a high fixed cost structure.

4. Approve Meeting Minutes of February 23, 2022

Motion/Second: Chavez/Heminger

Ayes: Chavez, Heminger

Noes: None

Absent: Stone

5. Approve Code of Conduct For Public Meetings

Anna Myles-Primakoff, Legal Counsel, provided the presentation on the following:

- Conduct at Public Meetings – the purpose is to ensure all members are able to participate productively and in an orderly manner, including permitting public criticism, may decline

taking public comment on subject matter items outside of its jurisdiction, and may remove disruptive individuals from meetings

- Proposed Code of Conduct - to establish expectations for conduct at meetings, provide guidance for public comment, authorize Chair to sanction speakers if certain conditions apply, and remain consistent with Brown Act (California open meeting law) requirements
- Revised group public comments to for a group spokesperson and or allowing for group members to stand up while one member is speaking to express solidarity and any ceding of time

Motion/Second: Chavez/Heminger

Ayes: Chavez, Heminger

Noes: None

Absent: Stone

The Board had a discussion and staff provided further clarification in response to the Board members comments and questions, which included the following:

- Whether the code was consistent with in person and remote meetings
- Presenting this to the Citizen’s Advisory Committee (CAC) first
- Policy on time limits for Board versus committee meetings and at the discretion of the chair
- Talking to other jurisdictions to ensure fairness in how we treat public comment
- How items are placed on the agenda for members and the public
- Putting in a cross reference to the Measure RR report which indicates how items are placed on the agenda

Public Comment

Aleta Dupree, San Mateo County, commented on meetings being a safe space whether in person or virtually, and getting things done the right way.

Drew commented on posting this presentation on the website, presenting this to the CAC first, and being able to stand versus sitting in meetings.

Jeff Carter, Millbrae, commented on public comment time open at the discretion of the chair and having civil and constructive comments.

Adrian Brandt, San Mateo County, commented on allowing the advisory committee to weigh in on it, seeing flexibility on time limits in both directions, and allowing non-audible displays to signal agreement or disagreement.

6. State and Federal Legislative Update and Approval of Legislative Proposal: Support SB 922 (Wiener) and SB 942 (Newman)

Jadie Wasilco, Government Community Affairs Manager, provided an update that included the following:

- Upcoming bills and working closely with the federal delegation

- Funding earmarked for electrification and additional funding from capital program grants
- Request for the Board to support Senate Bill (SB) 922 that would provide a California Environmental Quality Act (CEQA) exemption, and SB 942 to provide additional flexibility for low carbon programs.

The Board had a discussion and staff provided further clarification in response to the Board members comments and questions, which included the following:

- SB 942, free transit, and having more information on both bills
- Reducing barriers to entry for low-income riders
- Consequences of treating fares as a free product
- The important Board policy issue for the use of funds for a free service

Public Comment

Jeff Carter, Millbrae, commented on subsidizing fare-paying riders to provide an even keel for those already subsidized.

Motion/Second: Chavez/Heminger

Ayes: Chavez, Heminger

Noes: None

Absent: Stone

7. Accept 2021 Caltrain Sustainability Report

Amelia Timbers, Principal Planner, provided the presentation, which included the following:

- Report on greenhouse gas, air pollutants, energy use, water consumption, waste and diversion, and greenhouse gas performance
- Caltrain improving with electric cars
- Facility energy use and fleet energy use with closures due to electrification schedule modifications, 2020 COVID related reduction, and incremental ongoing improvements
- Gap Analysis for Environmental Management System and more information on the website report

The Board had a discussion and staff provided further clarification in response to the Board members comments and questions, which included the following:

- Location of the biannual report and why the report was done biannually
- What staff recommended for areas of concern/observations in the staff report
- Issue of what the stations look like around the buildings and having a minimum standard around water/electricity etc.
- Concern regarding the use of the term “drought” with changing climate
- Whether SamTrans has a sustainability procurement policy
- Recommendations coming from these performance indicators for the Board to adopt goals and a timetable to reach those goals

- How Caltrain is tracking reduction and whether train electricity used to run the trains is tracked
- Where power is purchased and what 100% renewable means
- Caltrain preparation for the amount of renewable energy that will be used
- There is a lot of interest in this topic with planning for when we turn the trains on and to bring this information back to the Committee in a timely manner

Public Comment

Aleta Dupree, Oakland, commented community preserves water, kilowatts used, diesel revenue, surplus renewable energy, and superintendent of electricity.

Adrian Brandt, San Mateo County, commented on green power, High-Speed Rail, CAC member feedback, and Fourth and King idling diesel locomotive pollution.

Motion/Second: Heminger/Chavez

Ayes: Heminger, Stone

Noes: None

Absent: Stone

8. New Caltrain Website Launch Preview

Jeremy Lipps, Manager Digital Communications, provided the presentation, which included the following:

- Current website overview and new website with FivePaths and the launch is April 19th
- New website improvements include trip planning, improved customer experience, mobile optimized, modern content system, and increased security
- Additional rider facing improvements and route finding

Casey Fromson, Chief Communications Officer, thanked staff for their work toward the launch.

The Board members had a discussion and staff provided further clarification regarding the following:

- The purpose of the Trip Planner if Google has one as well
- Show more people on the webpages
- Freezing issues

Public comment

Jeff Carter, Millbrae, commented on this item going before the CAC, optimizing for mobile devices, having archives of past meeting agendas, wanting more years of past agendas, and videos, without Granicus.

Aleta Dupree, Oakland, commented on Granicus, BART doing their livestreaming on YouTube, streaming capabilities, and web trip planners.

Jeff Carter, Millbrae, commented on having an alternate member option for this committee in case of member absence.

9. Committee Member Requests

Director Heminger requested the Code of Conduct for Public Meetings be presented to the Citizens Advisory Committee (CAC) prior to Board and Committee presentation

Director Chavez requested a cross reference from the Measure RR report on how to put items on the agenda be placed in the staff report for approving the Code of Conduct for public meetings

Director Heminger requested keeping committee meetings remote.

Director Heminger requested having more information for both bills SB 922 (Wiener) and SB 942 (Newman).

10. Date/Time of Next Regular WPLP Committee Meeting: Wednesday, April 27, 2022 at 3:00 pm via Zoom

11. Adjourn

The meeting adjourned at 4:42 p.m.