

**Peninsula Corridor Joint Powers Board
Work Program – Legislative – Planning Committee (WPLP)
1250 San Carlos Avenue, San Carlos CA**

MINUTES OF FEBRUARY 23, 2022

MEMBERS PRESENT: C. Chavez (arrived 3:26pm), S. Heminger, C. Stone (Chair)

MEMBERS ABSENT: None

STAFF PRESENT: M. Bouchard, D. Hansel, J. Harrison, S. Petty, C. Fromson, D. Santoro, W. Lau, C. David, J. Wasilco, R. Barnard, R. Ramacier, D. Seamans, S. Wong

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 3:01 p.m. and Director Steve Heminger led the Pledge of Allegiance.

2. ROLL CALL

District Secretary Dora Seamans called the roll and confirmed a quorum was present.

3. PUBLIC HEARING FOR PROPOSED WEEKEND SERVICE CHANGES

Catherine David, Operations Planning Manager, provided a presentation that included the following:

- Major Service Change Policy
- Major Service Change History
- Recent Service Changes
- Major Service Change Evaluation

Wendy Lau, Office of Civil Rights Manager, provided a presentation that included the following:

- Title VI Analysis
- Station Changes
- Minority and non-minority analysis
- low-income and non-low-income analysis
- Next Steps
- Including today's public comments in the analysis

4. APPROVAL OF TITLE VI ANALYSIS FOR SUNDAY SERVICE SCHEDULE (AUGUST 2021)

Motion/Second: Heminger/Stone

Ayes: Heminger, Stone

Noes: None

Absent: Chavez

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Adrian Brandt, commented on vaccine policy for customer facing staff and encouraging Caltrain riders.

Director Heminger requested a month of the year that there would be feedback regarding the vaccine policy to announce to Caltrain riders and asked Acting Executive Director whether Caltrain would seek board approval for it.

6. APPROVE MEETING MINUTES OF JANUARY 26, 2022

Motion/Second: Heminger/Stone

Ayes: Heminger, Stone

Noes: None

Absent: Chavez

7. STATE AND FEDERAL LEGISLATIVE UPDATE AND APPROVAL OF LEGISLATIVE PROPOSAL: SUPPORT AB 2197 (MULLIN)

Jadie Wasilco, Government Community Affairs Manager, provided an update that included the following:

- House and Senate passed a continuing resolution that would fund the federal government until March 11th
- Securing funding for electrification project through the Capital Investment Grants Program
- Asked the Board to support Assembly Bill (AB) 2917 (Mullin) which would provide \$260M from State's general fund to close the funding gap for Caltrain Electrification

The Board members had a discussion and staff provided further clarification regarding whether this bill was supposed to get Caltrain in line with everyone else and the timing for funds.

Public Comment

Adina Levin, Friends of Caltrain, commented on AB 2197, methods of support at Thrive Alliance panel and spreading the word.

Adrian Brandt, San Mateo County, commented on raising visibility for the need for electrification funding, and having budget legislation instead of special legislation.

Motion/Second: Heminger/Stone

Ayes: Heminger, Stone

Noes: None
Absent: Chavez

8. CAPITAL PROJECTS QUARTERLY STATUS REPORT – 2ND QUARTER FISCAL YEAR 2022

Rob Barnard, Deputy Chief of Rail Development, provided a presentation which included the following:

- Re-tooling Project Delivery (Implementation)
- Caltrain Rail currently managing 22 capital projects
- 7 programs regressing
- Concern list (projects with red status lights)
- Broadway Grade Separation Project (Project Scope, Status Update)
- Value Engineering (VE) alternatives
- Improved connectivity
- Project schedule update – current phase (new schedule, cost, budget)
- Project delivery method
- Legal Framework
- Goals

Director Chavez arrived at 3:26pm.

The Board members had a discussion and staff provided further clarification regarding the following:

- General contractor structure – is there a tool built in for dispute resolution
- Plan for any litigation in the future for any construction project
- Project budget funding – what is the box for risk funding
- Funding availability versus the speed of project risking losing funding, take a look at this, letting money sit too long
- Requirement for spending money
- Big capital diversity report
- Incentive and dis-incentive structures (get done early get money, if done late, they would lose money)
- Bidding in groups instead of one at a time
- When the separation study would be complete
- Whether Caltrain is right sized for the amount of projects they are doing or taking on too many projects

Public Comment

Adrian Brandt, San Mateo County, commented on the Broadway grade separation.

Adina Levin, Friends of Caltrain, commented on this approach for the entire corridor, including Burlingame, visual impacts, and scaling this project.

Jeff Carter, Millbrae, commented on the Broadway grade separation, a new station constructed, accommodating 4 tracks, and the express passing the local train.

9. METROPOLITAN TRANSPORTATION COMMISSION (MTC) NETWORK MANAGEMENT BUSINESS CASE UPDATE

Michelle Bouchard, Acting Executive Director, provided an update on the regional discussions, Blue Ribbon Task force, seeking committee guidance and presenting to the full Board.

Sebastian Petty, Deputy Chief of Planning, provided an update on the next steps which included the following:

- Bay Area Transit Transformation Action Plan
- Transit Coordination & Governance – Network Management Business Case (evaluate different models for the regional scale, develop a rationale for a particular model)
- Refined Operator Alternative: Transit Network Manager (TNM) Executive Board
- Working collaboratively with agencies
- MTC Resolution 3866 – establishes coordination implementation plan, compliance for transit funding
- Resolution 3866 would be updated to clarify operator commitments, fare integration, schedule coordination, with other possible updates
- 2022 Look Ahead
- Caltrain Engagement
- Next Steps

The Board members had a discussion and staff provided further clarification regarding the following:

- Rail study goals
- Leaving the table with these products
- Bringing the Caltrain perspective to discussions
- Rethinking customer focused approach versus top down approach
- Where ideas by managers would be put on the transit coordination & governance plan
- Whether the July 2022 date is about a hypothetical structure
- Convening policy boards in the bay area to have frank conversation regarding level of interest in this subject without effort duplication
- Tempering expectations - unlikely to have one agency controlling everything in the Bay Area

Public comment

Adina Levin, Friends of Caltrain, commented on a range of options created through the study, network management, encouraging the Caltrain board to look at the different options, and hearing customer focused goals.

Vaughn commented on 28 agencies in the bay area with 28 perspectives, having a policy issue, not technical issues, going from one area to another without worrying about which agency you're using, and maximizing efforts.

Scott O'Neil, Palo Alto, commented on getting easier options for riders and having a cohesive experience.

Adrian Brandt, San Mateo County, commented on the transportation union concept and only needing one 'thing' to get anywhere.

Jeff Carter, Millbrae, commented on focusing on the rider's point of view, getting from one point in bay area to another, having a seamless system with universal fare.

10. COMMITTEE MEMBER REQUESTS

Director Heminger requested a month of the year regarding vaccine policy announcement for the public.

Director Heminger requested an executive summary in place of lengthier reports in the board packet (i.e. Capital Projects & PCEP).

Director Heminger requested when the grade separation project would be complete.

Director Heminger requested schedule contingency for additional/all projects.

Director Chavez requested announcing Caltrain goals at regional discussions.

11. DATE/TIME OF NEXT REGULAR WPLP COMMITTEE MEETING: WEDNESDAY, MARCH 30, 2022 AT 3:00 PM VIA ZOOM

12. ADJOURN

The meeting adjourned at 4:52 p.m.