

**Bicycle Advisory Committee**

**Correspondence  
as of**

**September 10, 2020**

## Mccauley, Ryan

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**From:** eisenharta@samtrans.com on behalf of Alex Eisenhart <eisenharta@samtrans.com>  
**Sent:** Wednesday, September 9, 2020 12:19 PM  
**To:** Caltrain, Bac (@caltrain.com)  
**Subject:** NEWS: Caltrain to Expand Electronic Bicycle Locker Program



September 9, 2020  
Media Contact: Alex Eisenhart, 650.622.7850

### **Caltrain to Expand Electronic Bicycle Locker Program**

Following the railroad's commitment to invest at least \$3 million in wayside bicycle improvements in conjunction with the [Electrification Project](#), Caltrain's Board of Directors approved an award of contract for the expansion of electronic bicycle lockers (e-lockers) at their monthly meeting in September.

The contract awarded to Berkeley-based [eLock Technologies, LLC](#) will provide a guaranteed minimum of 632 e-lockers at stations along the corridor by the end of 2023, with the option to purchase up to an additional 718 units depending on customer demand and available funding.

As with Caltrain's existing e-lockers, bicyclists will be able to securely park their bike at stations for 5 cents per hour through either a prepaid [BikeLink](#) card or Clipper card.

Prior to the coronavirus (COVID-19) pandemic, Caltrain served approximately 10,000 bicyclists every weekday. Ten percent of customers typically bring their bike onboard. Survey data has found that many of these riders do so because they do not have a secure place to leave their bike at the station. This effort will provide those customers with an easy to use, secure facility and help alleviate some of the demand for bike space on trains. Expanding station bike parking is critical to meeting the [Caltrain Business Plan's](#) projected future ridership, which is expected to triple by 2040.

This investment was made possible in part by grant funding from California's [Transit and Intercity Rail Capital Program](#) and the [Bay Area Air Quality Management District](#).

###

*About Caltrain: Owned and operated by the Peninsula Corridor Joint Powers Board, Caltrain provides commuter rail service from San Francisco to San Jose, with commute service to Gilroy. While the Joint Powers Board assumed operating responsibilities for the service in 1992, the railroad celebrated 150 years of continuous passenger service in 2014. Planning for the next 150 years of Peninsula rail service, Caltrain is on pace to electrify the corridor, reduce diesel emissions by 97 percent by 2040 and add more service to more stations.*

Follow Caltrain on [Facebook](#) and [Twitter](#).

*Free translation assistance is available. Para traducción llama al 1.800.660.4287; 如需翻譯,請電 1.800.660.4287.*

This email was sent to bac@caltrain.com  
San Mateo County Transit District, 1250 San Carlos Ave, San Carlos, CA 94070, USA  
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## Mccauley, Ryan

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**From:** eisenharta@samtrans.com on behalf of Alex Eisenhart <eisenharta@samtrans.com>  
**Sent:** Tuesday, September 8, 2020 11:28 AM  
**To:** Caltrain, Bac (@caltrain.com)  
**Subject:** NEWS: Caltrain Board Proclaims September Rail Safety & Suicide Prevention Month



September 8, 2020  
Media Contact: Alex Eisenhart, 650.622.7850

### **Caltrain Board Proclaims September Rail Safety & Suicide Prevention Month**

For most people living and working along the rail corridor, the sight of Caltrain operating daily service up and down the Peninsula is commonplace. However, complacency around a heavy commuter train and relatively open access to the rails often leads to tragedy.

To highlight the importance of safety around train tracks and the high rate of intentional deaths on the rails, the Caltrain Board adopted a proclamation designating September as both Railroad Safety Month and Suicide Prevention Month during its monthly meeting.

"At Caltrain, safety is our highest priority," said Dave Pine, Chair of the Caltrain Board of Directors. "While we recognize September as Rail Safety and Suicide Prevention Month, our commitment to safety is a year round effort. Caltrain also is dedicated to continually identifying options and resources around our tracks for those experiencing mental health crises to reduce the number intentional deaths on the rails."

To further advance the agency's incident mitigation efforts, in July 2020, Caltrain received a \$48,500 Federal Railroad Administration grant to fund its Right-Of-Way Trespassing Project. The initiative aims to reduce trespasser incidents and address homeless encampments along the tracks while also referring displaced individuals to specialized service providers.

The railroad has also historically collaborated with suicide prevention agencies to prevent intentional deaths on the rails by posting crisis hotline signage at points all along the corridor and partnering with the San Mateo County Suicide Prevention Committee.

Caltrain addresses safety through a comprehensive, ongoing program that focuses on the "Three E's" of railroad safety – Education, Engineering and Enforcement.

For the last 16 years, Caltrain has planned or participated in an annual rail safety event in conjunction with [Operation Lifesaver](#), an international model program for rail safety. Since 2009, [California Operation Lifesaver](#) has declared September as Rail Safety Month. As one of the nonprofit organization's community partners, Caltrain joins in their efforts to promote rail safety initiatives.

To be a part of the conversation during Rail Safety Month, passengers and local residents can pick a favorite safety tip and share it on social media with **#CaltrainSafe**.

Examples of tips:

- If you encounter an emergency on Caltrain or see something suspicious, call the **Transit Police at 1.877.SAF.RAIL (1.877.723.7245)**.
- A typical Caltrain train can take nearly a mile to stop, even when emergency brakes are applied.
- It is never safe to stop closer than 15 feet from the rails, and a train is at least three feet wider than tracks on both sides.
- Only cross Caltrain tracks at designated crossings when it is safe to do so. While it might not be the quickest route, it is the safest.

For more information, visit [www.caltrain.com/railsafety](http://www.caltrain.com/railsafety).

###

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Like us on Facebook at [www.facebook.com/caltrain](http://www.facebook.com/caltrain) and follow on Twitter [@Caltrain](https://twitter.com/Caltrain).

Free translation assistance is available.

Para traducción llama al 1.800.660.4287; 如需翻譯,請電 1.800.660.4287.

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City of Millbrae  
Recreation Department  
623 Magnolia Ave.  
Millbrae, CA 94030

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Peninsula Corridor Joint Powers Board  
Caltrain Citizens Advisory Committee  
1250 San Carlos Ave.  
San Carlos, CA 94070

94070-242000



August 18, 2020

To: Peninsula Corridor Joint Powers Board  
Caltrain Citizens Advisory Committee  
1250 San Carlos Ave.  
San Carlos, CA 94070

From: Millbrae Bicycle & Pedestrian Advisory Committee, and Park & Recreation Commission

Concerning: Response to interest for "A Proposal for "Slow Streets" for Bicycling and Walking Along the Caltrain Corridor"

Dear Caltrain Bicycle Advisory Committee,

Millbrae, like many Bay Area cities, has experienced a large increase in pedestrian and bicycle activity during the COVID-19 period and this has only served to amplify attention and interest by the community on bicycle and pedestrian resources within the city and the region. We were highly interested in following up with your committee on your encouragement for "improving connections for biking to and from individual Caltrain stations." The Millbrae Caltrain station has very poor bicycle and pedestrian access to and from the station on the North side and the West side of the Station.

We write to you because this has been a long-standing deficiency of bicycle and pedestrian route access to the Caltrain Station. The City has been looking for alternative routes along with the redevelopment of the Millbrae Station Area Specific Plan and alignment with High Speed Rail project to come. The current circuitous route is also the only regional connection for bicycling between Burlingame to San Bruno through Millbrae along the West side of the Caltrain corridor.

While we hope that in the long term, the High Speed Rail project will take into consideration the need for a bike route within or along its Western side of the tracks, within the current time period, the city and the region are seeking Caltrain's support in enabling cyclists/pedestrians an access easement to the station from the North that connects the station to Hillcrest Avenue without using El Camino Real (ECR).

From the West, all access to the station requires the crossing of ECR at either Hillcrest, La Cruz, or Victoria Avenue. It also requires walking along the sidewalk South along ECR to enter the station on Linden Avenue, and while this is acceptable for pedestrians, it is not accessible by bicycle. From the North, there is no direct route to the station that doesn't require the use of ECR.

Without using ECR, the current routes to and from the station from areas West and North of the station requires the cyclist to travel to the South end of the city at Murchison, to then travel East cross ECR, and then circle back North to the station from the South side. This route requires cyclists to utilize a series of downtown Millbrae city streets consisting of Magnolia, Meadow Glen, and Broadway. It is very circuitous and indirect, placing the cyclist in a city center and limiting safe and reasonable access to the Caltrain Station. In short there is a need for a North/South bike and pedestrian route running between ECR and the railway line.

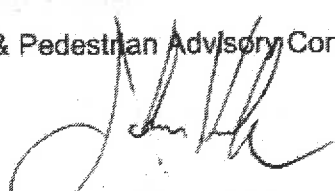
Millbrae has a long-standing interest in securing a connection of the Caltrain station platform to Hillcrest Avenue using a temporary easement along the fence line of housing on Hemlock Avenue consisting of using a 6-8 foot space under the power lines along this section.

The section is identified on assessor Map 93-35, submap 352, lot BK-24 circle #2 (the identified 50-foot-wide lot) running from what was Railroad Ave at the station's Northwest platform to the Southeast corner of Hemlock and Hillcrest where the City of Millbrae has an access point lot for the easement path to connect onto the Hemlock route North or Hillcrest route West. This is only temporary until High Speed Rail breaks ground and flushes out a detailed plan that incorporates improved bicycle and pedestrian access to the station.

We hope you will take our feedback and suggestion into consideration and welcome any and all questions regarding our comments.

Sincerely,

The Millbrae Bicycle & Pedestrian Advisory Committee, and Park & Recreation Commission



John Keefer - Commissioner

## Mccauley, Ryan

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**From:** Provence, Dan  
**Sent:** Wednesday, August 5, 2020 4:21 PM  
**To:** Caltrain, Bac (@caltrain.com)  
**Subject:** FW: bike lockers

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**From:** Provence, Dan  
**Sent:** Wednesday, August 5, 2020 4:20 PM  
**To:** 'wolfgang@realintent.com' <wolfgang@realintent.com>  
**Subject:** bike lockers

Hi Wolfgang,

Thanks for contacting us regarding Caltrain bike lockers. We appreciate you parking a bike at the station and we're working to make secure bike parking facilities available to many more Caltrain customers. You are correct that we are planning to transition to on demand electronic bike lockers. While I understand your concerns related to having two bike lockers and two bikes, we have several reasons for making this change.

A few years ago, the [Bike Parking Management Plan](#), an in depth study of bike parking at Caltrain stations, was done to determine ways to improve the system. One component of that effort tracked the active use of the keyed lockers. Despite lockers being fully rented, less than 20% of the keyed lockers were actively being used. There was a waiting list for keyed lockers at most stations but we were not able to serve those customers. The e-lockers will help us regularly serve the people that want to leave a bike in a locker and leave us with a lot less unused lockers.

There is also a financial component to this decision. The annual maintenance and operation costs to operate the keyed lockers was found to be over \$200 per space. The new e-lockers will cost just a little more than half of the keyed locker costs. We were able to obtain grant funding to purchase the e-lockers so there is not a capital cost to Caltrain but we will save a significant amount of money on the operating and maintenance costs.

Space considerations are another factor. As Caltrain looks to the future, we will need to be more efficient with the use of station space in providing facilities for people making the first and last mile connections. These e-lockers are a more efficient use of space since they are much more likely to be actively used. The e-lockers will also provide us with use data, so we will be able to add more lockers when demand calls for them and provide a reliably available bike parking option.

Please let me know if you have any questions regarding this effort.

Thanks,  
Dan

**Dan Provence, Principal Planner**  
Peninsula Corridor Joint Powers Board  
1250 San Carlos Ave. San Carlos, CA 94070  
Phone: 650.339.0586 Website: [www.caltrain.com](http://www.caltrain.com)





Hi,

by coincidence I learned today, that there seems a plan to phase out the keyed lockers at stations by on demand facilities.

I would like to ask to reconsider this plan.

While I fully support the idea that safe and secure on-demand bike parking (like those bike-link lockers) should be available on stations, the option of long-term rental like provided by the current lockers should be kept.

I'm commuting on Caltrain for over 20 years now, using 2 bicycles, one kept in the locker for the last 6miles from station to cubicle, and the other from home to the SF 4th & King station, leaving the bike at the Bike Station.

Especially on the "outer end", not having to worry to find an empty locker every night, or the flexibility to take MUNI in the city-end when it rains (and not getting on CalTrain with wet rain gear...), not having to deal with overcrowded bike cars, being able to leave it there securely over the holidays.... is invaluable.

Basically, these long term lockers provide the reliability needed to keep me (and others) from having to take the bike on the train every single day, contributing to unnecessary crowding. Its great to have the option to bring the bike on, if needed - but daily over long periods of time between the same 2 stations, that makes not much sense to me.

These lockers are there, they work, they need next to no maintainance, they are cheap and cheap to operate, so why fix something that's not broken? They are one of the little things that make CalTrain the unique beloved entity it is....

Thank you!

regards, -wolfgang heinle (San Francisco)

## Mccauley, Ryan

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**From:** Alex Eisenhart <eisenharta@samtrans.com>  
**Sent:** Wednesday, July 15, 2020 11:53 AM  
**To:** Caltrain, Bac (@caltrain.com)  
**Subject:** NEWS: Low-Income Caltrain Riders Can Start Saving with Clipper START



July 15, 2020

Media Contact: Alex Eisenhart, 650.622.7850

### **Low-Income Caltrain Riders Can Start Saving with Clipper START**

As Caltrain ridership slowly climbs back from the steep decline caused by the coronavirus (COVID-19) pandemic, the new [Clipper START](#) program will allow adults age 19-64, who are lower-income, to receive fare discounts on select transit services around the region. Clipper START offers eligible Caltrain riders a 50 percent discount, which the agency recently [increased](#) following the economic fallout resulting from COVID-19.

Clipper START is an 18-month pilot program initiated by Bay Area transit agencies and the Metropolitan Transportation Commission (MTC) that uses the Clipper transit fare payment system to reduce the cost of transportation for adults whose household incomes are no more than twice the federal poverty level (for example, \$52,400 for a family of four). This can be an important benefit, as transportation costs are a significant burden on many households, particularly during the current economic climate.

As Caltrain's recent [COVID-19 rider survey](#) data illustrates, affordable public transportation is vital to equitably supporting economic recovery for the region. The riders reportedly most dependent on Caltrain are those who are lower income, as well as some minority groups. These are the same communities who plan to continue riding Caltrain just as frequently as they were prior to COVID-19, if not more, amplifying the urgent need for low-cost transportation services.

"While COVID-19 creates enormous uncertainty for Caltrain's future, what remains clear is our role in making mobility more accessible for families experiencing significant financial hardship resulting from this pandemic," said Caltrain Executive Director Jim Hartnett. "Clipper START is helping to advance that public charge by making Caltrain more affordable for the communities we serve."

Applicants to the pilot program can provide a copy of an Electronic Benefits Transfer (EBT) card or Medi-Cal card, a county benefits eligibility letter, their Muni Lifeline card number or a copy of their last federal tax return to demonstrate their eligibility. Once approved, they will receive a personalized Clipper card that must be loaded with cash value before use.

Caltrain's Clipper START discounts are automatically applied for eligible riders upon tagging off. Clipper START is not a transit pass—it is a program that offers discounts for single rides on

Caltrain, Muni, BART and Golden Gate Transit and Ferry. The card also can be used just like a standard Clipper card to pay for fares on any agency that accepts Clipper.

Anyone interested in Clipper START can learn more about the program and apply online. The website explains the application process, required documentation and allows applicants to save their progress and return later to complete the process. To learn more about the program and apply, visit [www.clipperstartcard.com](http://www.clipperstartcard.com).

###

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**Mccauley, Ryan**

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**From:** Alex Eisenhart <eisenharta@samtrans.com>  
**Sent:** Monday, June 22, 2020 2:01 PM  
**To:** Caltrain, Bac (@caltrain.com)  
**Subject:** NEWS: SamTrans and Caltrain Launch Coronavirus Rider Survey



June 22, 2020

Media Contact: Alex Eisenhart, 650.622.7850

**SamTrans and Caltrain Launch Coronavirus Rider Survey**

As Bay Area shelter-in-place restrictions ease, SamTrans and Caltrain are reaching out to customers, both at home and onboard, for input on how both transit agencies can best adapt to changing transportation needs following the coronavirus (COVID-19) pandemic.

Starting today, [SamTrans](#) and [Caltrain](#) are launching online COVID-19 customer surveys to better understand how the pandemic has affected communities we serve and what can be done to provide the best possible rider experience.

“These unprecedented circumstances warrant a fresh, data-driven perspective on how we can serve the public,” said San Mateo County Transit District Chief Communications Officer Seamus Murphy. “Results from these surveys will help inform how we provide transit service and communication strategies as we welcome back riders.”

Each survey respondent will have the option to enter a drawing for a \$50 Visa gift card. There are five gift card giveaways available for each agency survey, respectively.

The SamTrans survey can be accessed at [www.samtrans.com/covid19survey](http://www.samtrans.com/covid19survey). The Caltrain survey can be accessed at [www.caltrain.com/covid19survey](http://www.caltrain.com/covid19survey).

###

*About SamTrans: SamTrans operates 70 routes throughout San Mateo County. Funded in part by a half-cent sales tax, the San Mateo County Transit District also provides administrative support for Caltrain and the San Mateo County Transportation Authority. SamTrans has provided bus service to San Mateo County customers since 1976.*

Follow SamTrans on [Facebook](#) and [Twitter](#).

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## Mccauley, Ryan

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**From:** George Schroeder <GSchroeder@sunnyvale.ca.gov>  
**Sent:** Thursday, June 11, 2020 5:26 PM  
**Subject:** LSAP Study Session Info

Hello,

We have updated the Lawrence Station Area Plan (LSAP) website with links to the City Council Study Session video and staff PowerPoint presentation. Please visit: <https://sunnyvale.ca.gov/business/projects/lawrence.htm>

The links are located under the "Study Sessions" heading in the Progress tab.

For any questions or comments, please contact me at [gschroeder@sunnyvale.ca.gov](mailto:gschroeder@sunnyvale.ca.gov)



Sunnyvale

**George Schroeder**  
**Senior Planner**  
Community Development Department

Phone: 408-730-7443  
[Sunnyvale.ca.gov](https://sunnyvale.ca.gov)

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\*Due to the shelter in place order for Santa Clara County, the Sunnyvale Community Development Department is closed to in-person services. Limited staff services, such as obtaining zoning information, are available via email at [planning@sunnyvale.ca.gov](mailto:planning@sunnyvale.ca.gov).

**Mccauley, Ryan**

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**From:** Alex Eisenhart <eisenharta@samtrans.com>  
**Sent:** Wednesday, June 10, 2020 11:24 AM  
**To:** Caltrain, Bac (@caltrain.com)  
**Subject:** NEWS: Caltrain Increases Weekday Service as Region Reopens



## **NEWS**

June 10, 2020

Media Contact: Alex Eisenhart, 650.622.7850

### **Caltrain Increases Weekday Service as Region Reopens**

Starting June 15, Caltrain will increase [weekday service](#) as Bay Area shelter-in-place restrictions begin to ease. As travel throughout the Bay Area increases, Caltrain is committed to offering faster, user-friendly travel options to returning riders. The additional capacity will accommodate more riders while also maintaining onboard physical distancing.

Under the new schedule, Caltrain will operate 70 trains per weekday, up from the current 42. Service frequency will increase with up to three trains per hour during the peak commute. Caltrain is also bringing back Limited trains that will operate a newly designed skip-stop service with fewer stops to reduce travel times and increase passenger flow for high-traffic stations to avoid crowding. Under the new skip-stop system, limited trains will travel closely together serving high-demand stations while alternating service to lower-demand stops. All trains are operating six-car sets to maximize physical distancing onboard. Off-peak trains will make local weekday stops every hour until end of service. The [weekend timetable](#) remains unchanged.

Caltrain is working with neighboring transit agencies to ensure that the new schedule will support regional connections with neighboring rail operators like [BART](#) and [VTA](#). Under the new timetable, most connections between Caltrain and BART at the [Millbrae Transit Center](#) will allow approximately 10 minutes between transfers.

As ridership increases, Caltrain will monitor conditions to ensure that passengers can maintain physical distancing in accordance with Centers for Disease Control and Prevention (CDC) guidelines and may implement additional service changes, as needed.

Caltrain reminds passengers that face coverings are required both onboard and at stations until further notice. Riders are also encouraged to take advantage of onboard restrooms to wash their hands.

Caltrain cleans and sanitizes its fleet and stations daily using hospital-grade disinfectant products. Station touchpoints are wiped down multiple times each day and cleaning crews use spray foggers on trains overnight and midday at the San Francisco Station.

Caltrain is assessing the impact that reduced ridership is having on the agency's ability to maintain operations in the coming months. Average weekday ridership has dropped from 65,000 to 1,300. With no other dedicated source of funding, Caltrain normally relies on fares to cover 70% of the system's operating costs. At this time, the agency is planning for a gradual return of ridership and will continue analyzing passenger data to track evolving trends.

For more information about Caltrain schedules and fares or for help planning your trip, call Caltrain Customer Service at 1.800.660.4287 (TTY 650.508.6448) or visit [www.caltrain.com](http://www.caltrain.com). For Caltrain's latest updates regarding the coronavirus (COVID-19) pandemic, visit [www.caltrain.com/COVID-19](http://www.caltrain.com/COVID-19).

###

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## Mccauley, Ryan

---

**From:** George Schroeder <GSchroeder@sunnyvale.ca.gov>  
**Sent:** Tuesday, June 9, 2020 12:04 PM  
**Subject:** Reminder: LSAP Council Study Session Tonight at 6pm  
**Attachments:** City Council Agenda 6-9-2020.pdf

Hello,

This is a reminder of the virtual Lawrence Station Area Plan City Council Study Session tonight at 6 p.m (agenda attached). This is an informational update, and an opportunity for the Council to ask questions or staff and provide comments. No formal decisions will be made at the study session.

There are a few ways to view the meeting:

- Watch the City Council meeting at [sunnyvaleca.legistar.com/calendar.aspx](http://sunnyvaleca.legistar.com/calendar.aspx), <https://youtu.be/WLKs12GiDwU> or on television over AT&T U-verse Channel 99 or Comcast Channel 15.
- Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online (Zoom) or by telephone. Use the Raise Hand feature to request to speak (\*9 on a telephone):
  - Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/96111580540> Meeting call-in telephone number: 833-548-0276 | Meeting ID: 961 1158 0540

The study session will also be posted to the project website following the meeting:

<https://sunnyvale.ca.gov/business/projects/lawrence.htm>



Sunnyvale

**George Schroeder**  
**Senior Planner**  
Community Development Department

Phone: 408-730-7443

[Sunnyvale.ca.gov](https://sunnyvale.ca.gov)

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**\*Due to the shelter in place order for Santa Clara County, the Sunnyvale Community Development Department is closed to in-person services. Limited staff services, such as obtaining zoning information, are available via email at [planning@sunnyvale.ca.gov](mailto:planning@sunnyvale.ca.gov).**



# City of Sunnyvale

## Notice and Agenda City Council

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Tuesday, June 9, 2020

5:15 PM

Telepresence Meeting: City Web Stream |  
Comcast Channel 15 | AT&T Channel 99

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**Special Meeting: Closed Session - 5:15 PM | Special Meeting: Study Session - 6 PM |  
Regular Meeting - 7 PM | Special Joint Meeting of the City Council and the Sunnyvale  
Financing Authority - 7 PM (or as soon thereafter as the matter may be heard)**

*Because of the COVID-19 emergency and the “shelter in place” orders issued by Santa Clara County and the State of California, the meeting of the Sunnyvale City Council on June 9, 2020, will take place by teleconference, as allowed by Governor Gavin Newsom’s Executive Order N-29-20.*

- *Watch the City Council meeting at [sunnyvaleca.legistar.com/calendar.aspx](https://sunnyvaleca.legistar.com/calendar.aspx), <https://youtu.be/WLKs12GiDwU> or on television over AT&T U-verse Channel 99 or Comcast Channel 15.*
- *Submit written comments to the City Council up to 4 hours prior to the meeting to [council@sunnyvale.ca.gov](mailto:council@sunnyvale.ca.gov) or by mail to City Clerk, 603 All America Way, Sunnyvale, CA 94086.*
- *Teleconference participation: You may provide audio public comment by connecting to the teleconference meeting online or by telephone. Use the Raise Hand feature to request to speak (\*9 on a telephone):*

*Meeting online link: <https://sunnyvale-ca-gov.zoom.us/j/96111580540>*

*Meeting call-in telephone number: 833-548-0276 | Meeting ID: 961 1158 0540*

*Pursuant to the Americans with Disabilities Act (ADA) and Executive Order N-29-20, if you need special assistance to provide public comment, contact the City at least 2 hours prior to the meeting in order for the City to make reasonable alternative arrangements for you to communicate your comments. For other special assistance; please contact the City at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. The Office of the City Clerk may be reached at (408) 730-7483 or [cityclerk@sunnyvale.ca.gov](mailto:cityclerk@sunnyvale.ca.gov) (28 CFR 35.160 (b) (1)).*

**5:15 P.M. SPECIAL COUNCIL MEETING (Closed Session)****1 Call to Order via Teleconference****2 Roll Call****3 Public Comment**

*The public may provide comments regarding the Closed Session item(s) just prior to the Council beginning the Closed Session. If you wish to address the Council, please refer to the notice at the beginning of this agenda. Closed Sessions are not open to the public.*

**4 Convene to Closed Session**[20-0048](#)

Closed Session held pursuant to California Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: San Francisco Baykeeper v. City of Sunnyvale  
U.S. District Court, Northern Dist. of California Civil Case No.:  
5:20-cv-00824-EJD

**5 Adjourn Special Meeting****6 P.M. SPECIAL COUNCIL MEETING (Study Session)****1 Call to Order via Teleconference****2 Roll Call****3 Public Comment**

*The public may provide comments regarding the Study Session item(s). If you wish to address the Council, please refer to the notice at the beginning of this agenda.*

**4 Study Session**[20-0400](#)

Lawrence Station Area Plan (LSAP) Housing Study/Boundary Expansion/Sense of Place Plan Update  
Project Planner: George Schroeder, (408) 730-7443,

gschroeder@sunnyvale.ca.gov

## 5 Adjourn Special Meeting

### **7 P.M. COUNCIL MEETING**

*Pursuant to Council Policy, City Council will not begin consideration of any agenda item after 11:30 p.m. without a vote. Any item on the agenda which must be continued due to the late hour shall be continued to a date certain. Information provided herein is subject to change from date of printing of the agenda to the date of the meeting.*

### **CALL TO ORDER**

*Call to Order via Teleconference*

### **ROLL CALL**

### **CLOSED SESSION REPORT**

### **SPECIAL ORDER OF THE DAY**

[20-0386](#)

SPECIAL ORDER OF THE DAY - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month

### **ORAL COMMUNICATIONS**

*This category provides an opportunity for members of the public to address the City Council on items not listed on the agenda and is limited to 15 minutes (may be extended or continued after the public hearings/general business section of the agenda at the discretion of the Mayor) with a maximum of up to three minutes per speaker. Please note the Brown Act (Open Meeting Law) does not allow the Council to take action on an item not listed on the agenda. If you wish to address the Council, please refer to the notice at the beginning of this agenda. Individuals are limited to one appearance during section.*

### **CONSENT CALENDAR**

*All matters listed on the consent calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion of these items. If a member of the public would like a consent calendar item pulled and discussed separately, please refer to the notice at the beginning of this agenda.*

1.A [20-0380](#)

Approve City Council Meeting Minutes of May 19, 2020

**Recommendation:** Approve the City Council Meeting Minutes of May 19, 2020 as submitted.

- 1.B [20-0530](#) Approve City Council Meeting Minutes of May 21, 2020 (Budget Workshop)

**Recommendation:** Approve the City Council Meeting Minutes of May 21, 2020 as submitted.

- 1.C [20-0469](#) Approve City Council Meeting Minutes of May 26, 2020 (Board and Commission Interviews)

**Recommendation:** Approve the City Council Meeting Minutes of May 26, 2020 as submitted.

- 1.D [20-0396](#) Approve the List(s) of Claims and Bills Approved for Payment by the City Manager

**Recommendation:** Approve the list(s) of claims and bills.

- 1.E [20-0404](#) Adopt a Resolution to Authorize the Filing of an Application to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2020/21 Transportation Development Act, Article 3 Funding for the Design and Implementation of Pedestrian and Bicycle Safety Improvements at the Intersection of Fremont Avenue and Manet Drive/Bobwhite Avenue

**Recommendation:** Adopt a resolution to authorize the filing of an application to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2020/21 Transportation Development Act, Article 3 Funding, estimated at \$157,810, for the design and implementation of pedestrian and bicycle safety improvements at the intersection of Fremont Avenue and Manet Drive/Bobwhite Avenue.

- 1.F [20-0307](#) Authorize the Issuance of a Blanket Purchase Order to Priority 1 Public Safety Equipment, Inc. for Building and Equipping Public Safety Vehicles (F20-124)

**Recommendation:** Take the following actions:

- Authorize the issuance of a blanket purchase order to Priority 1 Public Safety Equipment, Inc. for building and equipping Public Safety vehicles, in substantially the same form as Attachment 1 to the report, in the amount of \$450,000; and
- Authorize the City Manager to amend and renew the blanket purchase order for two additional one-year periods, subject to available budget and acceptable pricing and services.

- 1.G**    [20-0496](#)            Award a Contract to Tyler Technologies for the Permitting, Licensing, and Inspection System (F18-259)

**Recommendation:** Take the following actions:

- Award a five-year contract in substantially the same form as Attachment 1 to the report in the amount not to exceed \$2,583,745 to Tyler Technologies Inc.;
- Authorize the City Manager to execute the contract when all necessary conditions have been met;
- Approve a 10% contingency for the implementation services in the amount of \$110,174; and
- Delegate the authority to the City Manager to renew the licensing contract for four additional one-year periods within budgeted amounts, provided services and pricing remain acceptable to the City.

- 1.H**    [20-0327](#)            Approve the FY 2020/21 Preliminary Engineer's Report for the Downtown Parking District Assessment, Adopt a Resolution of Intention to Levy and Collect an Assessment for the Downtown Parking Maintenance District for FY 2020/21, and Set the Date of July 14, 2020 for the Public Hearing on the Proposed Assessment

**Recommendation:** Approve the Fiscal Year (FY) 2020/21 preliminary Engineer's Report for the Downtown Parking District Assessment, adopt a Resolution of Intention to Levy and Collect an Assessment for the Downtown Parking Maintenance District for FY 2020/21, and set the date of July 14, 2020 for the public hearing on the levy of the proposed Assessment.

- 1.I**    [20-0549](#)            Ratify Cites Association of Santa Clara County (CASCC) Re-Appointments of Councilmember Hendricks to the Santa Clara County Airport Land Use Commission (ALUC) and

Councilmember Melton as Alternate Cities Member to the Santa Clara County Local Agency Formation Commission (LAFCO)

**Recommendation:** Staff makes no recommendation. By approval of the consent calendar, Council ratifies the Cites Association of Santa Clara County Appointments of Councilmember Hendricks to the Santa Clara County Airport Land Use Commission (ALUC) and Councilmember Melton as the alternate Cities member to the Santa Clara County Local Agency Formation Commission (LAFCO).

- 1.J [20-0601](#) Ratify Mayor Klein's Appointment as Co-Chair of the Silicon Valley Leadership Group (SVLG) Silicon Valley Recovery Roundtable Mayors' Circle

**Recommendation:** Staff makes no recommendation. By approval of the Consent Calendar, Council ratifies Mayor Klein's Appointment as Co-Chair of the Silicon Valley Leadership Group's Silicon Valley Recovery Roundtable Mayors' Circle.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

*If you wish to speak to a public hearing/general business item, please refer to the notice at the beginning of this agenda. Each speaker is limited to a maximum of three minutes. For land-use items, applicants are limited to a maximum of 10 minutes for opening comments and 5 minutes for closing comments.*

- 2 [20-0551](#) Adopt a Resolution Denouncing Xenophobia and Anti-Asian Sentiment Due to the COVID19 Pandemic and Affirming City of Sunnyvale Support of and Commitment to the Well-Being and Safety of Asian American Communities.

**Recommendation:** Adopt a Resolution Denouncing Xenophobia and Anti-Asian Sentiment Due to the COVID19 Pandemic and Affirming City of Sunnyvale Support of and Commitment to the Well-Being and Safety of Asian American Communities.

- 3 [20-0006](#) Parks and Recreation Commission Resignation; and Appoint Applicants to the Arts Commission, Bicycle and Pedestrian Advisory Commission, Board of Building Code Appeals, Board of Library Trustees, Heritage Preservation Commission, Housing and Human Services Commission, Parks and Recreation Commission, Personnel Board, Planning

Commission and Sustainability Commission

**Recommendation:** Staff makes no recommendation.

- 4      [20-0526](#)      Consider Approval of Draft Second Substantial Amendment to the 2019 Housing and Urban Development (HUD) Action Plan

**Recommendation:** Alternative 1: Approve the Second Substantial Amendment to the 2019 Action Plan as shown in Attachment 2 of the staff report.

**ADJOURNMENT TO SPECIAL JOINT MEETING OF THE CITY COUNCIL AND SUNNYVALE FINANCING AUTHORITY**

**CALL TO ORDER**

*Call to Order via Teleconference*

**ROLL CALL**

**PUBLIC COMMENT (ON SPECIAL MEETING ITEMS ONLY)**

**CONSENT CALENDAR**

- 5.A      [20-0289](#)      Approve Joint City Council and Sunnyvale Financing Authority Meeting Minutes of December 10, 2019

**Recommendation:** Sunnyvale Financing Authority  
Approve the Joint City Council and Sunnyvale Financing Authority Meeting Minutes of December 10, 2019 as submitted.

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 6      [20-0344](#)      Annual City Council Public Hearing on FY 2020/21 Budget and Resource Allocation Plan and Establishment of Appropriations Limit and Sunnyvale Financing Authority Public Hearing on FY 2020/21 Budget



**Recommendation:** City Council:

Conduct a Public Hearing to obtain input from the public as required by City Charter Section 1303, the California Constitution, and the California Government Code. Council can also provide direction to staff on any issue requiring further review prior to the adoption of the FY 2020/21 Budget on June 23, 2020.

## Sunnyvale Financing Authority:

Conduct a Public Hearing on the FY 2020/21 Budget. The Board can also provide direction to staff on any issue requiring further review prior to the adoption of the FY 2020/21 Budget on June 23, 2020.

- 7      [20-0347](#)      Annual Review of Proposed Fees and Charges for Fiscal Year 2020/21

**Recommendation:** Council is conducting a public hearing in order to solicit public input and provide direction to staff on any fee requiring further review prior to the June 23, 2020 Council meeting where the proposed schedule will be considered for adoption.

**ADJOURN SPECIAL MEETING****RECONVENE TO CITY COUNCIL MEETING****PUBLIC HEARINGS/GENERAL BUSINESS - CONTINUED**

- 8      [20-0534](#)      Introduce an Uncodified Ordinance to Authorize One-Year Extensions of Land Use Entitlements and Legal Non-Conforming Uses Due to the COVID-19 Emergency, and Find that the Action is Exempt from the California Environmental Quality Act

**Recommendation:** Alternative 1: Introduce an Uncodified Ordinance to Authorize One-Year Extensions of Land Use Entitlements and Legal Non-Conforming Uses Due to the COVID-19 Emergency (Attachment 1 to the report), and Find that the Action is Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).

- 9      [20-0599](#)      Approve Participation in the Santa Clara County Contact

## Tracer Efforts by Providing Staff Support

**Recommendation:** Alternative 1: Approve Participation in the Santa Clara County Contact Tracer Efforts by Providing the Support of Seven Staff for an initial three months with the ability of the City Manager to extend the assignment for up to an additional three months.

- 10     [20-0498](#)     Discussion of Impacts of COVID-19 on Administrative Issues for the November 3, 2020 Regular Municipal Election, and Consideration of Adoption of a Resolution Waiving the Signature Gathering Requirement in Sunnyvale Municipal Code Section 2.28.030 and Providing for the City to Cover Publication Costs of City Council Candidate Statements for the November 2020 General Municipal Election due to the COVID-19 Emergency

**Recommendation:** Staff makes no recommendation. This report is developed to facilitate conversation for the public hearing and for consideration and action by the City Council.

### **COUNCILMEMBERS REPORTS ON ACTIVITIES FROM INTERGOVERNMENTAL COMMITTEE ASSIGNMENTS**

#### **NON-AGENDA ITEMS & COMMENTS**

-Council

-City Manager

#### **INFORMATION ONLY REPORTS/ITEMS**

Visit <http://Sunnyvale.ca.gov/TCMAC> to view the Tentative Council Meeting Agenda Calendar (TCMAC) online. The TCMAC is updated each Thursday afternoon.

- |                         |   |
|-------------------------|---|
| <a href="#">20-0531</a> | Tentative Council Meeting Agenda Calendar   |
| <a href="#">20-0532</a> | Board/Commission Meeting Minutes  |
| <a href="#">20-0533</a> | Information/Action Items  |
| <a href="#">20-0596</a> | Mayoral Announcement of Mayor-Appointed Ad Hoc Sunnyvale Cares Nonprofit Grant Program Advisory Committee |

[20-0301](#)

Consolidation of the City's Design Guidelines (Information Only)

**ADJOURNMENT****NOTICE TO THE PUBLIC**

*The agenda reports to council (RTCs) may be viewed on the City's website at [sunnyvale.ca.gov](http://sunnyvale.ca.gov) after 7 p.m. on Thursdays or in the Office of the City Clerk located at 603 All America Way, prior to Tuesday City Council meetings. Any agenda related writings or documents distributed to members of the City of Sunnyvale City Council regarding any open session item on this agenda will be made available for public inspection in the Office of the City Clerk located at 603 All America Way, during normal business hours and in the Council Chamber on the evening of the Council Meeting, pursuant to Government Code §54957.5. Contact the Office of the City Clerk at (408) 730-7483 to access City Hall to view these materials and for specific questions regarding the agenda.*

*PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on any public hearing item listed in this agenda, the issues in the lawsuit may be limited to the issues which were raised at the public hearing or presented in writing to the Office of the City Clerk at or before the public hearing. PLEASE TAKE FURTHER NOTICE that Code of Civil Procedure section 1094.6 imposes a 90-day deadline for the filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure 1094.5.*

**Planning a presentation for a City Council meeting?**

*To help you prepare and deliver your public comments, please review the "Making Public Comments During City Council or Planning Commission Meetings" available at <http://Sunnyvale.ca.gov/PublicComments>*

**Planning to provide materials to Council?**

*If you wish to provide the City Council with copies of your presentation materials, please provide 12 copies of the materials to the City Clerk (located to the left of the Council dais). The City Clerk will distribute your items to the Council.*

**Upcoming Meetings**

*Visit <https://sunnyvaleca.legistar.com> for upcoming Council, board and commission meeting information.*

**From:** Alex Eisenhart <eisenharta@samtrans.com>  
**Sent:** Thursday, June 4, 2020 1:52 PM  
**To:** Caltrain, Bac (@caltrain.com)  
**Subject:** NEWS: Caltrain Board Approves Interim Operating and Capital Budgets amid Coronavirus Uncertainty



June 4, 2020

Media Contact: Alex Eisenhart, 650.622.7850

**Caltrain Board Approves Interim Operating and Capital Budgets amid Coronavirus Uncertainty**

As Caltrain takes on the challenges of the coronavirus (COVID-19) pandemic head-on, the agency's Board of Directors voted to approve interim operating and capital budgets for the first quarter of fiscal year 2021 at today's monthly meeting.

"With the full effects of the global crisis still unfolding, we believe it prudent to hold on determining a final budget for the remainder of the fiscal year until September," said Caltrain Executive Director Jim Hartnett. "This strategy will allow for a more nimble approach as we anticipate greater clarity on the pandemic's financial impact and the federal government's response in the coming months."

The approved \$42.9 million first quarter interim operating budget includes a projected \$8 million in farebox revenue, representing an \$18.5 million decrease (69.8%) over Q1 farebox revenue in FY2020. This comes as the agency grapples with an unprecedented decline in ridership from 65,000 passengers per day to just 1,300. This has compounded existing challenges associated with the agency's lack of a dedicated non-fare revenue stream.

To save on operational costs amid the severe drop in ridership, Caltrain temporarily reduced its weekday schedule from 92 trains per day to the current 42 trains. The railroad's contract operator has also shifted staff from traditional operations to deferred maintenance and capital improvement projects.

Caltrain's approved \$19.1 million first quarter interim capital budget includes funding for Marin Street Bridge repairs, wayside bike parking improvements and a 22<sup>nd</sup> Street Station ADA feasibility study.

The approved revenues and expenditures will result in a budget deficit of approximately \$20.2 million for Q1 of FY2021. To alleviate this shortage, Caltrain will carefully rely on funding

provided by the recently enacted federal CARES Act to recoup some of the losses resulting from dramatically low ridership.

The FY2021 budget cycle begins on July 1.

###

*About Caltrain: Owned and operated by the Peninsula Corridor Joint Powers Board, Caltrain provides commuter rail service from San Francisco to San Jose, with commute service to Gilroy. While the Joint Powers Board assumed operating responsibilities for the service in 1992, the railroad celebrated 150 years of continuous passenger service in 2014. Planning for the next 150 years of Peninsula rail service, Caltrain is on pace to electrify the corridor, reduce diesel emissions by 97 percent by 2040 and add more service to more stations.*

Follow Caltrain on [Facebook](#) and [Twitter](#).

Free translation assistance is available. Para traducción llama al 1.800.660.4287; 如需翻譯,請電 1.800.660.4287.

This email was sent to bac@caltrain.com  
San Mateo County Transit District, 1250 San Carlos Ave, San Carlos, CA 94070, USA  
[Unsubscribe](#)

## Mccauley, Ryan

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**From:** George Schroeder <GSchroeder@sunnyvale.ca.gov>  
**Sent:** Friday, May 29, 2020 4:42 PM  
**Subject:** June 9th LSAP City Council Virtual Study Session  
**Attachments:** LSAP Virtual Study Session Notice 6-9-2020.pdf

Hello,

Thank you for your continued interest and participation in the Lawrence Station Area Plan (LSAP) Update. There is a virtual City Council study session scheduled for **Tuesday, June 9th** to update the City Council on the LSAP housing study, boundary expansion, and Sense of Place Plan. The meeting will be held online, not in City Hall. The meeting can be viewed live on the City's website starting at 6 p.m. or on the project website after the meeting. This is an informational update, and an opportunity for the City Council to ask questions of staff and provide comments. The Council may also allow public comments at the live session only. No formal decisions will be made at the study session, and there will be future public hearings for the LSAP Update.

Please see the attached flyer for more information and the meeting details below:

**When:** Tuesday, June 9<sup>th</sup> at 6 p.m.

**Live Broadcast:** <https://sunnyvaleca.legistar.com/Calendar.aspx> At the top of the page, find the 6/9/2020 Council meeting row, and click "In Progress" under the "Audio/Video" column

**Archived Broadcast, posted after the meeting:** <https://sunnyvale.ca.gov/business/projects/lawrence.htm>

For additional information, questions, or comments please contact me at [gschroeder@sunnyvale.ca.gov](mailto:gschroeder@sunnyvale.ca.gov).



Sunnyvale

**George Schroeder**  
**Senior Planner**  
Community Development Department

Phone: 408-730-7443

[Sunnyvale.ca.gov](https://sunnyvale.ca.gov)

Follow us on:



\*Due to the shelter in place order for Santa Clara County, the Sunnyvale Community Development Department is closed to in-person services. Limited staff services, such as obtaining zoning information, are available via email at [planning@sunnyvale.ca.gov](mailto:planning@sunnyvale.ca.gov).



# THE CITY OF SUNNYVALE INVITES YOU TO VIEW THE LAWRENCE STATION AREA PLAN UPDATE VIRTUAL STUDY SESSION

The Sunnyvale City Council will hold a virtual study session on June 9, 2020 for an update on the Lawrence Station Area Plan (LSAP), shown in the map below. The plan update includes a study to increase the housing potential in the plan area; expand the boundary to the west for additional nonresidential development; and create a Sense of Place Plan to identify streetscape improvements to enhance the pedestrian and bicycling experience in the area. No formal decisions will be made at the study session.

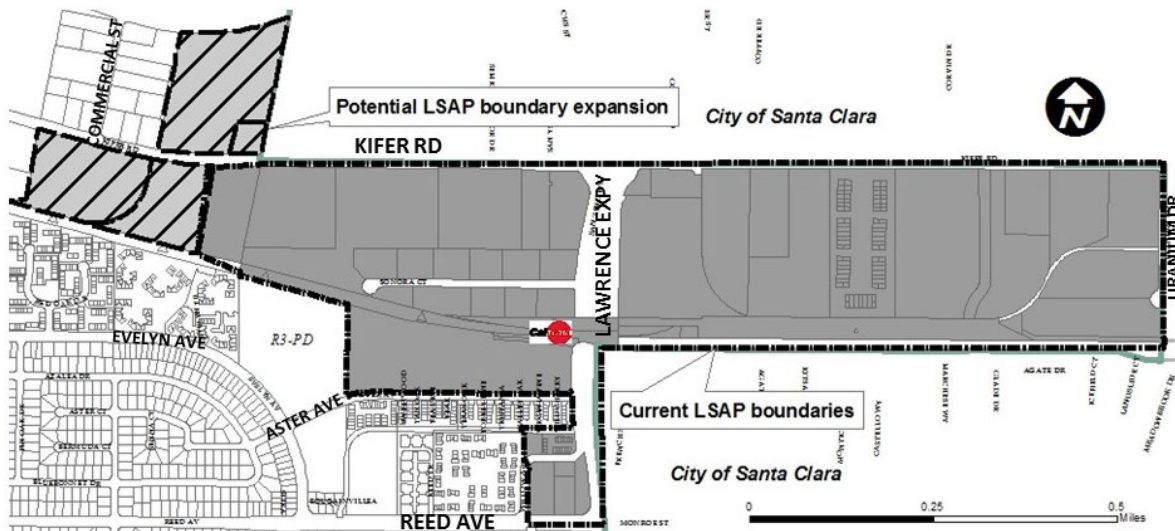
Residents and other stakeholders are encouraged to view the virtual study session, either live or after the meeting on the project webpage. There may be an opportunity for public comments at the live session only, as instructed by the Council. Comments and questions can be sent to George Schroeder, Senior Planner at [gschroeder@sunnyvale.ca.gov](mailto:gschroeder@sunnyvale.ca.gov).

**Tuesday, June 9, 2020  
6:00 – 7:00 p.m.**

**Watch live at: [sunnyvale.ca.gov/legistar.com/calendar.aspx](https://sunnyvale.ca.gov/legistar.com/calendar.aspx)**

**Watch later at: <https://sunnyvale.ca.gov/business/projects/lawrence.htm>**

Note: The study session video will be available on the website shortly after the live session



*Map of the Lawrence Station Area Plan and potential boundary expansion*

For additional information contact George Schroeder, Senior Planner at (408) 730-7443 or [gschroeder@sunnyvale.ca.gov](mailto:gschroeder@sunnyvale.ca.gov)  
The project website is: <https://sunnyvale.ca.gov/business/projects/lawrence.htm>

**PARA RESIDENTES QUE HABLAN ESPAÑOL:** Este documento contiene información sobre los Programas de Desarrollo Comunitario de la Ciudad de Sunnyvale y puede ser muy importante para usted. Por favor traduzca este aviso, o llame a la División de Viviendas al 408-730-7250 y pida que le asistan en su idioma.

**CŨ DŨN NŨI TIẾNG VIỆT:** Bản thông báo này cho những người cư ngụ. tại thành phố Sunnyvale. Chương trình này có thể liên quan đến quý vị. Xin chú ý đến bản thông báo này.

**PARA SA MGA MAMAMAYANG PILIPINO:** Ang paalalang ito ay patungkol sa Departamento ng Kaunlaran para sa Pamayanan ng Lungsod ng Sunnyvale. Ito ay maaaring makatulong sa inyo kaya maaari po lamang na ipaabot at ipamahagi sa inyong kasamahan.

此通知是關於 Sunnyvale 的社區發展計劃,可能對您非常重要。  
請將這一信息提供給他人。