

**CITIZENS ADVISORY COMMITTEE (CAC)  
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)  
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING  
Bacciocco Auditorium, 2<sup>nd</sup> Floor  
1250 San Carlos Avenue, San Carlos CA 94070**

**MINUTES OF JUNE 15, 2022**

**MEMBERS PRESENT:** R. Jaques (Alternate), P. Flautt (Vice Chair), L. Klein, P. Leung, B. Shaw (Chair), D. Tuzman, M. Pagee (Alternate, arrived 5:45pm)

**MEMBERS ABSENT:** A. Brandt, R. Kutler, E. Shapiro, JP. Torres,

**STAFF PRESENT:** C. Harvey, J. Navarrete, B. Thompson, A. Myles-Primakoff

Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, which suspends certain requirements of the Ralph M. Brown Act.

Chair Brian Shaw called the meeting to order at 5:40 p.m. and led the Pledge of Allegiance.

**APPROVAL OF MINUTES OF MAY 20, 2022**

Motion/Second: Klein / Leung

Ayes: Brandt, Shaw, Tuzman

Abstain: Flautt

Absent: Torres, Kutler, Shapiro

**PUBLIC COMMENT**

None

**CHAIRPERSON'S REPORT**

Chair Brian Shaw reported that there are open slots on the committee that need to be filled and welcomed current and potential new members to serve. Chair Shaw then shared his recent experience on the train and observed that passengers continue to wear their masks onboard the trains. He also noticed more people riding the trains, possibly due to the return of the regular schedule.

**COMMITTEE COMMENTS**

Vice Chair Patrick Flautt shared that he will not request to renew his term with the Citizen's Advisory Committee and that it would be his last meeting. He recognized the committee's efforts and feedback which has driven staff's initiatives forward. Lastly, he thanked staff and committee members. Chair Shaw thanked Vice Chair Flautt for his role on the Citizen's Advisory Committee.

Alternate Member Rob Jaques reported that at the SOMA CAC meeting in San Francisco, there was a call for members to join the Railyard working group regarding

the 4<sup>th</sup> & King railyard project. He advised that further details may be found on SFplanning.org website.

### **PUBLIC COMMENT**

Jeff Carter, Millbrae, via Zoom Q&A, thanked Member Flautt for his service on the CAC. He then shared his concerns regarding the railyard project in San Francisco and suggested Caltrain not give up land that could be used for Caltrain operations. Lastly, he stated that the proposal for the Pennsylvania street rerouting is not necessary.

### **ALL BAY AREA REGIONAL TRANSIT PASS / REGIONAL INSTITUTIONAL PASS PILOT**

Bruce Thompson, Manager – Fare Program Operations, presented the Fare Coordination and Integration Study Update: Regional Institutional Pass Pilot. The full presentation can be found on caltrain.com.

#### Committee Comments:

Member David Tuzman asked for an explanation of Title VI. Ms. Anna Myles-Primakoff, Olson Remcho, LLP, responded that it is part of Federal Constitutional Law, and the FTA has specific guidance for transit agencies when making major changes to fares or service. They require an equity analysis before those changes are made permanent. Member Tuzman then asked who the participating agencies are, and Mr. Thompson responded that all agencies in the region that are on Clipper.

Member Patricia Leung asked how the pilot will affect the way staff evaluates the fare program. Mr. Thompson stated that he does not have an answer yet, however all agencies will need to come up with a fare structure plan.

Member Larry Klein asked how the public educational institutions and affordable housing properties were chosen. Mr. Thompson responded that mainly there were two factors; entities that have an existing relationship with a pass and locations with multi-usage opportunities for data purposes.

#### Public Comments:

Jeff Carter, Millbrae, via Zoom Q&A, shared his excitement with the Regional Pass Pilot and asked whether it would be an annual or monthly pass. Mr. Thompson responded that the Regional Pass will be executed through a Clipper product that already exists and that there will not be a defined period, systematically.

Adina Levin, via Zoom Q&A, shared examples of why moving forward with the Regional Pass Pilot is beneficial to Midpeninsula housing developments, educational institutions, and employment companies. She stated that there are a lot of opportunities to get more customers that would benefit from the ability to go more places.

### **NEW CALTRAIN WEBSITE UPDATE**

The New Caltrain Website presentation has been postponed.

#### Committee Comments:

None

Public Comments:

None

**STAFF REPORT UPDATE**

Chris Harvey, Manager, Rail Operations reported (The full report can be found on [caltrain.com](http://caltrain.com)):

**On-time Performance (OTP) –**

- **May:** The May 2022 OTP was 78.1% compared to 90.2% for May 2021.
  - **Vehicle on Tracks** – There was one day, May 22 with a vehicle on the tracks that caused train delays.
  - **Mechanical Delays** – In May 2022 there were 2011 minutes of delay due to mechanical issues compared to 401 minutes in May 2021.
- **April:** The April 2022 OTP was 91.4% compared to 93.9% for April 2021.
  - **Vehicle Strike** – There was one vehicle strike on April 14 at the Broadway crossing in Burlingame, resulting in a non-fatality. There were 13 trains delayed and 1 train annulled.
  - **Trespasser Strikes** – There was one trespasser strike on April 24 near Rengstorff Avenue, Mountain View, resulting in a non-fatality. There were 2 trains delayed.

**SF Pride Parade** – On June 26, Caltrain will operate two additional pre-parade train service and will deploy extra southbound service if extra capacity is necessary.

**Independence Day Holiday** – On Monday, July 4, Caltrain will operate a Weekend schedule in observance of the Independence Day holiday. Additional southbound post-fireworks train service will be provided if extra capacity is necessary for those attending the festivities in San Francisco. The last southbound will depart San Francisco at 12:05 a.m.

Mr. Harvey mentioned that during the temporary construction schedule there were signal cutover challenges that contributed to May's On-Time Performance.

Public Comments:

Adina Levin, via Zoom Q&A, requested additional information regarding the recent fires along the track. She stated that the fires may have been caused by maintenance issues with diesel engines, where the diesel engine throws off sparks causing brush to catch fire. She mentioned that Caltrain approved its budget with a lower than desired level of expenditure on the State of Good Repair and asked whether there is any correlation between the level of maintenance that Caltrain's budget was able to afford, and the fact that there were brush fires up and down the track. Chair Shaw asked whether there was a determination regarding the cause of the fires. Mr. Harvey

responded that the incidents that occurred on June 7<sup>th</sup> were isolated, and that staff has implemented additional mechanical inspections.

Committee Comments:

Member Tuzman asked Mr. Harvey to provide additional details regarding the fires that have occurred in the past few weeks. Mr. Harvey shared that the fires on June 7<sup>th</sup> were due to an excessive amount of brush caught on a truck. The trapped brush ignited and while traveling southbound, embers ignited dryer areas along right away, causing the issues on June 7<sup>th</sup>. He then informed that committee that the additional fires, on other days, have been random.

**JPB CAC Work Plan**

July 20, 2022

- CAC role in Measure RR oversight update
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August 17, 2022

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September 21, 2022

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October 19, 2022

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November 16, 2022

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December 21, 2022

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Suggested Items:

- Go Pass cost per ride factors – requested by Chair, Brian Shaw on 6/19/19
- San Mateo County Climate Action Plan – requested by Member Rosalind Kutler on 10/16/19
- MTC Means-Based Discount Fare program update
- Caltrain connections with other agencies – requested by Member Rosalind Kutler on 12/18/19 and Alternate Member Rob Jaques on 12/15/21

- Update on grade crossing pilot six months after installation – requested by Member, Patrick Flautt on 12/18/19
- Operating Costs – requested by Member Adrian Brandt on 2/13/20
- Rail Corridor Use Policy – requested by Member Anna Dagum on 10/21/20
- Industry Safe Functionality
- Blue Ribbon Task Force
- Clipper Data Availability
- Construction Obstacles
- Wireless Solution Technology – requested by Member Adrian Brandt on 12/8/21
- Redwood City Station Development - requested by Member Adrian Brandt on 12/8/21
- Dual speed check installation/Constant Warning, Downtown Extension, elevated four track station, future Dumbarton Rail extension and the Google campus being planned at the Diridon station, PCEP project wireless overlay system and level boarding and the status of fully vaccinated staff - requested by Member Adrian Brandt on 12/15/21
- Transit Oriented Development & historic station preservation outreach - requested by Member Patricia Leung on 12/15/21
- Equity evaluation on the most recent schedule change and Go Pass qualification requirements - requested by Member Rosalind Kutler on 12/15/21
- Staffing structure, Governance Update, Visual Messaging Display rollout plan, Equity Plan implementation/update and periodic updates from Government Affairs regarding funding sources and how infrastructure bills may impact Caltrain - requested by Member David Tuzman on 12/15/21
- Caltrain Wayfinding improved, specifically with single tracking - requested by Member Jean-Paul Torres on 12/15/21
- Conductor's communication tools and how they may interface with the public. Regional trip planning and availability for riders that do not have access to mobile devices - requested by Alternate Member Melody Pagee on 12/15/21
- Distance-based fares on Caltrain. Deep dive on it from a practical standpoint - requested by Chair, Brian Shaw on 12/15/21
- iPhones for Conductors
- Constant Warning
- Engineering Standards
- Brainstorming sessions for Conductor iPhone applications

**DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING:**

The next meeting will be July 20, 2022, at 5:40 pm, via Zoom (additional location, if any, to be determined).

Adjourned at 6:21 pm.