

**Peninsula Corridor Joint Powers Board
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA**

Minutes of August 4, 2022

MEMBERS PRESENT: C. Chavez, D. Davis, J. Gee, G. Hendricks, D. Pine, C. Stone (Acting Chair), S. Walton, M. Zmuda

MEMBERS ABSENT: S. Heminger

STAFF PRESENT: M. Bouchard, G. Martinez, J. Harrison, A. Myles-Primakoff, P. Shrestha, B. Shaw, C. Fromson, R. Barnard, K. Yin, N. Fogarty, J. Wasilco, B. Thompson, S. Bullock, D. Santoro, R. Sebez, R. Hinchman, D. Chazan, L. Leung, C. Mobley-Ritter, A. Simmons, D. Seamans, S. Wong, K. Scribner

1. Call to Order / Pledge of Allegiance

Acting Chair Charles Stone called the meeting to order at 9:02 am and Director Glenn Hendricks led the pledge of allegiance.

2. Roll Call

District Secretary Dora Seamans called the roll and a quorum of the Board was confirmed.

3. Adopt Findings to Authorize Holding Meetings via Teleconference for 30 Days Pursuant to Assembly Bill (AB) 361

James Harrison, Legal Counsel, recommended that the Board pass a resolution finding a state of emergency and to continue meeting via remote teleconference for the next 30 days.

Motion/Second: Hendricks/Zmuda

Ayes: Chavez, Davis, Gee, Hendricks, Pine, Walton, Zmuda, Stone

Noes: None

Absent: Heminger

4. Public Comment for Items Not on the Agenda

Jeff Carter, Millbrae, commented on additional trains during special events and separating people at the gate for express trains and local trains.

Aleta Dupree, Oakland, commented on working on the Clipper mobile application and progress on electrification poles.

5. Consent Calendar

- a. Approve Regular Meeting Minutes of June 2, 2022 and Special Meeting Minutes of June 23, 2022**

- b. Caltrain Key Performance Statistics – June 2022**
- c. COVID-19 Policy Status Update**
- d. APPROVED BY JUNE FINANCE COMMITTEE**
 - i. Regional All Agency Pass Pilot Program Participation**
 - ii. Approve and Ratify Fiscal Year 2023 Insurance Program**
 - iii. Award of Contract for On-Call Communications and Signal Services***
 - iv. Authorize Rejection of Bids for Right-of-Way Fencing Project and Re-Advertisement of the Solicitation**
 - v. Report of the Chief Financial Officer (CFO)**
 - vi. Accept the Statement of Revenues and Expenses for the Period Ending May 31, 2022**
 - vii. Accept On-Call Transportation Planning and Consultant Support Services Updates**
 - viii. Broadband Wireless Communications Project Update**
- e. APPROVED BY JULY FINANCE COMMITTEE**
 - i. Reaffirm the Peninsula Corridor Joint Powers Board Investment Policy & Reauthorize Investment of Monies with the Local Agency Investment Fund (LAIF)**
 - ii. Authorize Execution of Change Order to Wabtec Railway Electronics for a Traction Power SCADA System Under Contract No. 17-J-S-061 and Completions of Traction Power Supervisory Control and Data Acquisition as Part of Peninsula Corridor Electrification Program***
 - iii. Authorize Amendment to B&G Transportation Group, LLC for On-Call Safety and Security Advisory Services Contract 18-J-P-072 for the Caltrain Modernization Program***
 - iv. Authorize Amendment to On-Call Program Management Support Services Contract 14-PCJPB-P-005 for the Caltrain Modernization Program***
 - v. Award Contract for Armored Car Cash Collection Services***
 - vi. Information on Statement of Revenues and Expenses for the Period Ended June 30, 2022**
- f. APPROVED BY JUNE WPLP COMMITTEE**
 - i. State and Federal Legislative Update**
 - ii. Broadband Wireless Communication Project Update**
- g. APPROVED BY JULY WPLP COMMITTEE**
 - i. Redwood City Planning and Real Estate Update and Resolution Authorizing the Acting Executive Director to Enter into a Participation Agreement with the City of Redwood City to Assist in Funding Plan Amendments to Facilitate Future Transit-Oriented Development on JPB-Owned Property**
 - ii. State and Legislative Update**
- h. Accept Report on First Year of Outreach Ambassador Services with External Consultant JBR Partners, Inc. (JBR) of San Francisco**

Public Comment

Evelyn Stivers, Housing Leadership Council, commented on Item 5gi, expressed support for recommended housing at the Redwood City site.

Aleta Dupree, Oakland, commented on Measure RR and farebox progress.

Director Jeff Gee recused himself from Item 5gi.

Director Cindy Chavez recused herself from Items 5diii, 5eiii, and 5eiv.

Motion/Second: Walton/Zmuda for the Consent calendar items, excluding items 5diii, 5eiii, 5eiv, and 5gi.

Ayes: Chavez, Davis, Gee, Hendricks, Pine, Walton, Zmuda, Stone,

Noes: None

Absent: Heminger

Recused: None

Motion/Second: Davis/Chavez for Item 5gi

Ayes: Chavez, Davis, Hendricks, Pine, Walton, Zmuda, Stone

Noes: None

Absent: Heminger

Recused: Gee

Motion/Second: Pine/Zmuda for items 5diii, 5eiii, and 5eiv

Ayes: Davis, Gee, Hendricks, Pine, Walton, Zmuda, Stone

Noes: None

Absent: Heminger

Recused: Chavez

6. Authorize Use of Construction Manager General Contractor (CMGC) Project Delivery Method Pursuant to Public Contract Code Section 103393 et seq., for the Mountain View Transit Center Grade Separation and Access Project

Andy Robbins, Deputy Chief Rail Development, provided the presentation, which included information on the following:

- Project location, scope, five-year schedule, and goals to reduce traffic, improve safety, pedestrianize downtown Mountain View
- CMGC allows for construction manager/general contractor project delivery method, expediting project completion, and reducing project costs in accomplishing one or more of the required Public Utility Code requirements
- Provides features not achievable under traditional design bid build for early collaboration between the owner, designer, and the contractor
- Goal to award contract by May 2023 to coincide with 65 percent design submittal and to have the contractor do a detailed examination then

The Board members had a discussion and staff provided further clarification in response to the Board comments and questions regarding the following:

- Cost certainty and overall contract price reduction due to eliminating change orders, risk, and uncertainty
- City of Mountain View and Valley Transportation Authority (VTA) support
- Traditional design bid build compared to CMGC

Public Comment

Jeff Carter, Millbrae, commented on supporting this item and running express and local trains simultaneously.

Motion/Second: Hendricks/Gee

Ayes: Chavez, Davis, Gee, Hendricks, Pine, Walton, Zmuda, Stone

Noes: None

Absent: Heminger

Recused: None

Director Jeff Gee recused himself from Item 7 at the JPB meeting (and also at the TJPA meeting on this item) since he serves as Chair of the TJPA.

7. Authorize the Executive Director to Execute a Letter of Agreement (LOA) with the Transbay Joint Powers Authority (TJPA)

Michelle Bouchard, Acting Executive Director, introduced the new Deputy Chief of Planning, Dahlia Chazan.

Dahlia Chazan, Director of Planning, provided the presentation, which included the following:

- Caltrain work with TJPA on a Master Cooperative Agreement (MCA) for Downtown Rail Extension (DTX) since May 2022
- DTX key milestone schedule and current DTX activities
- Letter of Agreement (LOA) between Caltrain and TJPA was developed to allow for an interim payment arrangement until the MCA is executed and allows Caltrain to be reimbursed during the DTX project
- The LOA as an interim agreement to allow for reimbursement to Caltrain by TJPA for most Caltrain activities supporting the DTX project, including executive staff and planning time and addressing externally led capital projects on an ongoing basis

The Board members had a discussion and staff provided further clarification in response to the Board comments and questions regarding the following:

- Timing for the new STARTs grant process and looking at various things for funding opportunities
- Consultation costs to date and the importance of the LOA to identify participation and costs

Motion/Second: Zmuda/Davis

Ayes: Chavez, Davis, Hendricks, Pine, Walton, Zmuda, Stone

Noes: None

Absent: Heminger

Recused: Gee

8. Metropolitan Transportation Commission (MTC)/Regional Update

Michelle Bouchard, Acting Executive Director, introduced Sam Sargent, Director of Policy and Strategy, who has a broad background in strategic planning and government affairs.

Sam Sargent, Director of Policy & Strategy, and Casey Fromson, Chief Communications Officer, provided an update, which included the following:

- Caltrain engagement in regional initiatives, Regional Rail Partnership Study, and Network Manager Business Case
- Major capital projects on High Speed Rail, Link21, DTX, and DISC
- Major Project Advancement Policy (MAP) developed to serve as a regional policy for Plan Bay Area 2050 implementation, and with a four level approach to sequencing and endorsing regional projects for funding
- Draft MAP was presentations to MTC in July and September with next update to JPB in September, and MTC to lead development with regional operators of MAP supportive policies and a risk management approach in October - December

Public Comment

Vaughn commented on Link21, having a state-wide seamless effort, and climate change.

The Board had a discussion and staff provided further clarification in response to the Board members' comments and questions, which included the following:

- Timing for release of draft information, presentations to other agencies, and getting this information, including the MAP, as soon as it is available
- The rail report available between August and October
- Caltrain's role and goals with the Blue Ribbon Task force and MTC engagement

9. REPORTS

a. Report of the Citizens Advisory Committee (CAC)

Brian Shaw, CAC Chair, provided a report with updates on the following:

- A nominating committee was formed to select a new Vice Chair
- Keeping current CAC members
- Conductors asking passengers to leave at the next stop as part of fare enforcement
- Requesting train numbers on a new live map
- Grass fires in June due to truck debris and August Caltrain service update

b. Report of the Chair

There was none.

c. Report of the Transbay Joint Powers Authority (TJPA)

Director Jeff Gee reported on the July 28th meeting where members discussed a progressive design build and delivery method for the Downtown High Speed Rail Extension (DTX), the new STARTS program funding eligibility, finding a local match, and rebranding DTX to amplify its regional characteristics. He stated the Board would not meet in August.

d. Report of the Executive Director

Michelle Bouchard, Acting Executive Director, reported on the following:

- Organizational safety assessment work for a strong safety culture, including a full review of safety practices and performance; employee focus groups to establish an annual work program by this Fall with full Transit America Services, Inc. (TASI) participation; future updates will be provided to the Board
- Had formed a cross functional Ridership Recovery Task Force and will bring in a consultant team to guide staff through this process with peer reviews, research, and data analysis to identify all the different tracks that can be pursued to promote ridership and revenue; they will bring findings back to the Board on recommended initiatives and continuing to work with all stakeholders
- On August 27th, PG&E will provide permanent power to southern traction power facility
- Caltrain and High Speed Rail developed a joint letter outlining proposed steps to continue to work together on the Environmental Impact Report (EIR) and develop a more formal structure on how they would develop planning agreements on capital improvements and operating and maintenance agreements

Public Comment

Jeff Carter was pleased to hear about the southern power substation being energized and commented on looking forward to electric trains being clearance tested and posting key performance measures online.

Adina Levin, Friends of Caltrain, was glad to hear about energizing the southern section and the upcoming planned initiatives to regrow ridership. She commented on working with BART to regrow transit ridership and sharing ideas and plans for the core Bay Area regional rail network.

10. Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report

Pranaya Shrestha, CalMod Chief Officer, provided the presentation that included the following information:

- Project highlights including schedule, budget, construction, and electric trains
- Safety Campaign Outreach to local schools, first responders, mailers, and public outreach
- Construction update – traction power facilities 94% complete and last remaining Positive Train Control (PTC) brake testing in Pueblo for the electric vehicles
- Signal System and Communication (2 speed check) with software fixes to be implemented with minimal impact to the public
- Crossing Optimization Project and single system work – San Mateo, South San Francisco impacted by software issues during testing
- Program management schedule, revenue service Fall 2024, and key milestones
- Program Budget cost this month at \$80 million, major contract progress cost at \$1.8 billion and cost incurred \$1.3 billion, and future budget increases
- Remaining program contingency at \$38.8 million out of \$40 million and trending well

Casey Fromson, Chief Communications Officer, provided a presentation that included the following information:

- Federal funding update and progress in getting transportation language included in grant agreement funding

- Caltrain to potentially receive \$51 million with an appropriation bill to go to the Senate later this year and \$10 million for community project funding
- Inter-city rail grant program with the Federal Railroad Administration (FRA) application – should have access to apply in coming months

The Board members had a discussion and staff provided further clarification in response to the Board comments and questions regarding the following:

- Have a more consistent up-to-date month-to-month information with enough details to show if on track for the schedule and budget and similar to Gantt chart format (cited Figure 2.1 and 3.2 that showed 2021 data versus end of May data)
- Project completion overall
- Potential state and federal funding earmarked for electrification
- Director Davis' impromptu visit to tour the Stadler facilities in Salt Lake City

Director Walton left the meeting at 11:04 am

Public Comment

Aleta Dupree, Oakland, commented on increasing poles and wireless set up and including a video of the power eventually getting turned on.

Jeff Carter, Millbrae, commented on funding concerns due to political parties.

11. CORRESPONDENCE

Correspondence was available online.

12. BOARD MEMBER REQUESTS

There were none.

13. DATE/TIME OF NEXT REGULAR MEETING:

Thursday, September 1, 2022 at 9:00 am via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA (additional location, if any, to be determined).

14. ADJOURN

Acting Chair Stone adjourned at 11:41 am in memory of Vin Scully, beloved Dodgers announcer.

An audio/video recording of this meeting is available online at www.Caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6242 or by email to Board@Caltrain.com.