



**BOARD OF DIRECTORS 2022**

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## Agenda

### Citizens Advisory Committee (CAC) Meeting San Mateo County Transportation Authority

**Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).**

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>

**Public Comments:** Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

**October 4, 2022 – Tuesday**

**4:30 pm**

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda

*Public testimony by each individual speaker shall be limited to three (3) minutes*

**TA Citizens Advisory Committee Members 2022:** Barbara Arietta (Chair), Diana Bautista, Ivan Bucio, Ken Chin, John Fox (Vice Chair), Rich Hedges, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon, Mike Swire

**Staff Liaisons:**

Heba El-Guindy, Acting Director of Program and Project Delivery

Peter Skinner, Director of Grants and Fund Management

**CAC Secretary:**

Jean Brook

- 4. Consent Calendar
  - 4.a. Approval of Minutes of the CAC Meeting of August 30, 2022 Motion

**TA Board Meeting Agenda for October 6, 2022**

- 4.b. **TA Board Item 5.a** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board’s and Committees’ Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue Motion
- 4.c. **TA Board Item 5.c** Acceptance of Statement of Revenues and Expenditures for the Fiscal Year Ended June 30, 2022 Motion
- 4.d. **TA Board Item 5.d** Acceptance of Statement of Revenues and Expenditures for the Period Ending August 31, 2022 Motion
- 4.e. **TA Board Item 5.e** Update to Authority’s Conflict of Interest Code Motion
- 4.f. **TA Board Item 5.f** Proclaiming the Month of October as Cybersecurity Awareness Month Motion
- 4.g. **TA Board Item 5.g** Acceptance of Measure A and Measure W Semiannual Program Status Report Motion
- 4.h. **TA Board Item 5.h** Approval of the 2023 Board of Directors Meeting Calendar Motion
- 5. **TA Board Item 5.b** Approval of Minutes of the Board of Directors Meeting of September 1, 2022 Informational
- 6. **TA Board Item 11** State and Federal Legislative Update Informational
- 7. **TA Board Item 12.a** US 101 Express Lanes: Quarterly Update on Variable Rate Bond and Phase 1 Operations Informational
- 8. Report of the Chair Informational
- 9. Report from Staff Informational
- 10. Member Comments/Requests

*Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC*
- 11. Date/Time of Next Regular Meeting: Tuesday, November 1, 2022, 4:30 pm via Zoom teleconference (additional location, if any, to be determined)
- 12. Adjourn

### **Information for the Public**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at [www.smcta.com](http://www.smcta.com). Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Regular Meetings**

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

### **Location of Meeting**

**Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.**

\*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

### **Public Comment**

Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The CAC Chair shall have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**August 30, 2022**

**Members Present:  
(In Person)** I. Bucio, K. Chin, J. Fox (Vice Chair), R. Hedges, K. Kuklin, S. Lang,  
P. Ohtaki, D. Reed, M. Rendon

**Members Present:  
(Via Teleconference)** B. Arietta (Chair)\*, D. Bautista, J. Londer, M. Swire

**Members Absent:** None

**Staff Present:** P. Skinner, A. Linehan, P. Gilster, J. Hurley, H. El-Guindy, K. Scribner,  
J. Brook

\* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

**1. Call to Order/Pledge of Allegiance**

Vice Chair John Fox called the meeting to order at 4:34 pm and led the Pledge of Allegiance.

**2. Announcement of New CAC Members**

**2.a. Ivan Bucio**

**2.b. Mike Swire**

Vice Chair Fox requested that CAC Secretary Jean Brook announce the new members.

**3. Roll Call**

Ms. Brook called the roll and confirmed that a quorum was present.

**4. Public Comment for Items Not on the Agenda**

There were no comments.

**5. Consent Calendar**

**5.a. Approval of Minutes of the CAC Meeting of August 2, 2022**

## TA Board Meeting Agenda for September 1, 2022

- 5.b. **TA Board Item 5.a Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue**
- 5.c. **TA Board Item 5.c Acceptance of Statement of Revenues and Expenditures for the Period Ending July 31, 2022**
- 5.d. **TA Board Item 5.d Acceptance of Capital Projects Quarterly Status Report for 4th Quarter Fiscal Year 2022**

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Bautista, Bucio, Chin, Fox, Hedges, Kuklin, Lang, Londer, Reed, Rendon, Swire

Absent: Ohtaki

- 6. **TA Board Item 5.b Approval of Minutes of the Board of Directors Meeting of August 4, 2022**

There were no comments.

*Item 9 was taken out of order due to staff availability.*

### **9. TA Board Item 10 State and Federal Legislative Update**

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation.

*Peter Ohtaki joined the meeting at 4:42 pm.*

On the federal side, she noted that both the House and Senate are on recess and will return after Labor Day. She said that the House passed a package that includes appropriations for the Department of Transportation (DOT) lawmakers and the Senate Appropriations Committee released its draft Fiscal Year 2023 spending bills, including spending for the DOT. She said that the earmarks for the TA highway projects were not included in the spending bill.

On the state side, Ms. Linehan noted that the state legislative matrix included in the Board packet shows all the bills the TA took a stance on during the legislative session.

Dave Reed asked if an analysis would be done of why the TA projects did not receive the expected funding. Ms. Linehan said that the TA's request was for highway improvement and that no highway projects in California got earmarked funding since there was more of an emphasis on transit projects.

Rich Hedges asked if she could comment on the bills from Assemblymember Buffy Wicks and Senator Anna Caballero regarding housing. Ms. Linehan said that the TA has not been tracking those bills, but said she would look into them and get back to him.

Sandra Lang asked for Ms. Linehan's opinion on Senate Bill (SB) 922 regarding people being protected from the risk of residential displacement. Ms. Linehan said it was her understanding

that the form of the bill that was amended on August 4 would not cause displacement of people.

**7. TA Board Item 9.a Program and Allocate \$4,263,825 in Measure A Caltrain Category Funds for Caltrain's Fiscal Years 2021-22 and 2022-23 Capital Budgets**

Cleo Liao, Manager, Budgets, presented the staff report.

Mr. Reed asked why the TA was allocating 2022 funds most of the way through 2022. Ms. Liao said that based on the adoptive budget for Caltrain, there was no contribution funding from the three member agencies. She said that they were going to the Board to request approval for allocations for both Fiscal Years 2022 and 2023 for Caltrain. Peter Skinner, Director, Grants and Fund Management, noted that they had delayed taking this item to the TA CAC and Board because of the ongoing discussions regarding Caltrain governance and they wanted to have some assurance that the other two member agencies would allocate funds to Caltrain.

Motion/Second: Kuklin/Hedges

Ayes: Arietta, Bautista, Bucio, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Reed, Rendon, Swire

Absent: None

**8. TA Board Item 9.b Execution of a Cooperative Agreement with the San Mateo County Transit District for General Engineering Consulting Services through the TA's Consultant Bench**

Mr. Skinner presented the staff report.

Mr. Reed asked why SamTrans' did not have the resources to do the work. Mr. Skinner responded that SamTrans has only one general engineering consultant who is already tasked with a number of other facilities-related projects, so their resources are limited to do this work. Mr. Reed asked what the target ratio between battery electric and hydrogen fuel cell buses was. Liria Larano, Deputy Chief, Fleet and Facilities Infrastructure, said that the ratio has not yet been determined but that feasibility studies were underway which they expect to complete by year's end.

Ken Chin asked how large is the fleet and Ms. Larano said they have 319 buses that need to be replaced by 2040.

Mr. Hedges asked why hydrogen fuel was chosen when electric seems preferable in light of the problems associated with hydrogen fuel cells. Ms. Larano said they have been in discussion with CTA (California Transit Association) on that topic. She said that hydrogen is comparable to diesel in terms of range, which is longer than with electric.

Vice Chair Fox said it would be helpful to see how other transit agencies are evaluating how the vehicles are doing. Mr. Skinner concurred, saying that all transit agencies in California are required to meet the mandate.

Motion/Second: Hedges/Lang

Ayes: Arietta, Bautista, Bucio, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Reed, Rendon, Swire

Absent: None

#### **10. Report of the Chair**

Chair Arietta welcomed the new members, Mr. Bucio and Mr. Swire. She and Vice Chair Fox expressed their appreciation for outgoing TA Director Joe Hurley's leadership during his tenure at the TA.

Vice Chair Fox read the resolution of appreciation for Mr. Hurley that would be considered by the TA Board at their September 1 meeting.

#### **11. Report From Staff**

Mr. Skinner said there was no report.

#### **12. Member Comments/Requests**

The committee members welcomed the new members and expressed their appreciation of Mr. Hurley's leadership of the TA.

#### **13. Date/Time of Next Regular Meeting**

Vice Chair Fox announced that the next meeting would be held on Tuesday, October 4, 2022 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

TA Directors Emily Beach and Carole Groom each commended Mr. Hurley.

#### **14. Adjourn**

The meeting adjourned at 5:34 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors>. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).