

**CITIZENS ADVISORY COMMITTEE (CAC)
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF SEPTEMBER 21, 2022

MEMBERS PRESENT: A. Brandt, L. Klein, R. Kutler, B. Shaw (Chair), JP. Torres, D. Tuzman (Vice Chair), E. Shapiro

MEMBERS ABSENT: R. Jaques (Alternate), P. Leung, M. Pagee (Alternate)

STAFF PRESENT: C. Harvey, D. Lieberman, A. Myles-Primakoff, J. Navarrete, D. Santoro

Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, which suspends certain requirements of the Ralph M. Brown Act.

Chair Brian Shaw called the meeting to order at 5:40 p.m. and led the Pledge of Allegiance.

APPROVAL OF MINUTES OF AUGUST 17, 2022

Motion/Second: Klein / Kutler

Ayes: Brandt, Shapiro, Shaw, Torres, Tuzman

Abstain: None

Absent: Leung

PUBLIC COMMENT

Jeff Carter, Millbrae, via Zoom Q&A, requested for staff to display the new electric trains at both San Francisco and San Jose stations.

CHAIRPERSON'S REPORT

Chair Brian Shaw reported that he spoke with Mr. David Santoro, Acting Chief Operating Officer, and has advised that the Measure RR Audit presentation is tentatively scheduled for February. Chair Shaw then mentioned that there will be a preview of the new electric trains in San Francisco, by invite only, on Saturday and that the Citizen's Advisory Committee (CAC) has been invited to attend.

COMMITTEE COMMENTS

Member Adrian Brandt reported on various Redwood City public meetings he attended, as it relates to Caltrain. He then commented on the correspondence packet regarding the gate down time concern from a San Mateo resident. Member Brandt then reiterated the importance of agendaizing the grade crossing presentation to the CAC to get a sense of how staff is handling these matters. Chair Shaw asked the committee to read the letter in the correspondence regarding gate down time. He

then stated that passengers may begin to ignore the gate crossing warnings with excessive gate down times.

Vice Chair David Tuzman also made a comment regarding gate down times. He requested staff to have trains wait before departing when trains on the opposite track have triggered the crossing gates, so that passengers may cross the tracks safely to board their train. He then requested staff to allow non-service animals on Caltrain with a travel carrier. Lastly, he shared his positive experience with the new Clipper Readers at the station and a positive interaction with a conductor. Chair Shaw suggested staff make a video to educate customers on ways they may help the conductor when checking for proper fare.

Member Rosalind Kutler shared her observation at the Bayshore station during construction and stated that it seems to be going well, although there is no bilingual or trilingual signage. She also appreciated the signage that confirms that the elevator is working during construction. Lastly, she shared her observations with the recent drastic changes with fare enforcement and suggested to instead ease back into enforcing fares.

Member Emilia Shapiro thanked staff for sharing the new timetable ahead of time as it gave her the opportunity to share the information. She then shared her concern with the possibility of allowing non-service animals onboard the trains.

Member Jean-Paul Torres commented on the recent fare enforcement changes and suggested that the conductors not assume that passengers without proper fare are necessarily fare evaders and to instead lead with education, as these passengers may not be familiar with the Caltrain system.

Public Comments:

Jeff Carter, Millbrae, via Zoom Q&A, stated that with Redwood City building four tracks, he hopes that multiple stations will also build four tracks. He then reported that there were no new printed timetables available at the Millbrae station. Lastly, he suggested Caltrain be more lenient with parking enforcement on Sundays as passengers may not be aware of Caltrain's parking rules.

CALTRAIN FLEET MAINTENANCE UPDATE

David Santoro, Acting Chief Operating Officer, presented the Caltrain Fleet Maintenance Update. The full presentation can be found on caltrain.com.

Committee Comments:

Member Larry Klein asked how staff determines heat restrictions and how are the customers notified of service changes affected by the heat restrictions. Mr. Santoro responded that although heat restrictions are determined at mile posts, the entire service is impacted as trains may need to travel at reduced speeds. He then stated that passengers are notified of delays through the communications department using Twitter, social media, and website updates. Member Klein suggested planning ahead for future heat restrictions and notifying passengers of new potential departure and arrival times.

Member Brandt explained how heat restrictions affect the tracks and suggested building tracks that can sustain higher temperatures. Member Brandt then asked what Caltrain's goal is when implementing heat restrictions and Mr. Santoro responded that the goal is to prevent derailments, minimize damage to the rail and to reduce speeds so that the crews can see further in advance. Member Brandt then asked whether the locomotive involved in the San Bruno crash is permanently out of service and Mr. Santoro confirmed. Mr. Brandt then asked what the spare ration is. Mr. Santoro stated with four out of service and two out for life overhaul, Caltrain is at a disadvantage with spares, however as head-end power are replaced and locomotives are repaired Caltrain will be in a much better position and working toward that goal. Member Brandt then asked whether trains are using hotel power at the terminal stations as there were many complaints regarding idling trains. Mr. Chris Harvey, Rail Operations Manager, responded that staff investigated those complaints and has since been resolved and he confirmed that trains are using hotel (480) power as per procedures.

Public Comments:

Jeff Carter, Millbrae, via Zoom Q&A, asked staff what triggers the decision to cancel baby bullets during heat restrictions.

Chair Shaw asked staff to address the public comment. Mr. Santoro responded that the baby bullet is less impactful on operations.

CALTRAIN RAIL SAFETY EDUCATION & SUICIDE PREVENTION UPDATE

Dan Lieberman, Public Affairs Specialist, presented the Caltrain Rail Safety Education & Suicide Prevention Update along with San Mateo County representative, Sylvia Tang. The full presentation can be found on caltrain.com.

Committee Comments:

Member Kutler suggested that going forward, for Caltrain Rail Safety Campaign, to include electrification awareness. Mr. Lieberman confirmed that staff will begin to include electrification awareness.

Member Shapiro thanked staff for the presentation and bringing awareness to those topics.

Member Brandt stated that he was pleased to see that staff is reporting pedestrian fatalities more accurately as intended incidents because to solve the problem it is important to understand it. He explained that suicide is not a safety issue. He then suggested that staff add a column to the fatality log, indeterminate, to account for those deaths that may or may not have been suicides. Mr. Lieberman said that he would take Member Brandt's suggestions back to his team for further consideration.

Public Comments:

Jeff Carter, Millbrae, via Zoom Q&A, thanked staff for the presentation and for their strong efforts on suicide prevention. He also stated that he would not like to see Caltrain criticized for indeterminate fatalities along the right of way.

STAFF REPORT UPDATE

David Santoro, Acting Chief Operating Officer reported (The full report can be found on caltrain.com):

On-time Performance (OTP) –

- **August:** The August 2022 OTP was 89.1% compared to 94.3% for August 2021.
 - **Vehicle on Tracks** – There were five days, August 1, 8, 10, 20 and 24 with a vehicle on the tracks, which caused train delays
 - **Mechanical Delays** – In August 2022 there were 1615 minutes of delay due to mechanical issues compared to 485 minutes in August 2021.
 - **Trespasser Strike** – There was one trespasser strike on August 4 at the Santa Clara Station resulting in a fatality. There was 1 train terminated and 15 trains delayed.
- **July:** The July 2022 OTP was 91.9% compared to 90.2% for July 2021.
 - **Trespasser Strikes** – There were four trespasser strikes on July 7, 23, 28 and 30, resulting in three fatalities. The strike on the 7th was a fatality at San Antonio Station, which caused 2 trains terminated, 3 trains annulled, and 17 additional trains delayed. The strike on the 23rd was a fatality at E. Meadows Drive, which caused 1 train terminated and 6 additional trains delayed. The strike on the 28th was a fatality at Rengstorff Avenue, which caused 1 train terminated, 2 trains annulled, and 25 additional trains delayed. The strike on the 30th was a NON-fatality at Menlo Park, which caused 3 trains delayed.

Caltrain Fall 2022 Service Change –

- New Weekday Schedule was effective on Monday, September 12, 2022, in coordination with BART's Fall Service Change effective on the same date.

Committee Comments:

Member Brandt requested an idea be explored to detour vehicles from entering the tracks. He suggested having crossing gates that go across the tracks with their normal position being down until the train comes to avoid vehicles driving onto the tracks.

Public Comments:

None

JPB CAC Work Plan

October 19, 2022

- Rengstorff Grade Separation Project
- Clipper Next Gen Validator Project Update

November 16, 2022

- Code of Conduct
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December 21, 2022

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Suggested Items:

- Go Pass cost per ride factors – requested by Chair, Brian Shaw on 6/19/19
- San Mateo County Climate Action Plan – requested by Member Rosalind Kutler on 10/16/19
- MTC Means-Based Discount Fare program update
- Caltrain connections with other agencies – requested by Member Rosalind Kutler on 12/18/19 and Alternate Member Rob Jaques on 12/15/21
- Update on grade crossing pilot six months after installation – requested by Member, Patrick Flautt on 12/18/19
- Operating Costs – requested by Member Adrian Brandt on 2/13/20
- Rail Corridor Use Policy – requested by Member Anna Dagum on 10/21/20
- Industry Safe Functionality
- Blue Ribbon Task Force
- Clipper Data Availability
- Construction Obstacles
- Wireless Solution Technology – requested by Member Adrian Brandt on 12/8/21
- Redwood City Station Development - requested by Member Adrian Brandt on 12/8/21
- Dual speed check installation/Constant Warning, Downtown Extension, elevated four track station, future Dumbarton Rail extension and the Google campus being planned at the Diridon station, PCEP project wireless overlay system and level boarding and the status of fully vaccinated staff - requested by Member Adrian Brandt on 12/15/21
- Transit Oriented Development & historic station preservation outreach - requested by Member Patricia Leung on 12/15/21
- Equity evaluation on the most recent schedule change and Go Pass qualification requirements - requested by Member Rosalind Kutler on 12/15/21
- Staffing structure, Governance Update, Visual Messaging Display rollout plan, Equity Plan implementation/update and periodic updates from Government Affairs regarding funding sources and how infrastructure bills may impact Caltrain - requested by Member David Tuzman on 12/15/21
- Caltrain Wayfinding improved, specifically with single tracking - requested by Member Jean-Paul Torres on 12/15/21

- Conductor's communication tools and how they may interface with the public. Regional trip planning and availability for riders that do not have access to mobile devices - requested by Alternate Member Melody Pagee on 12/15/21
- Distance-based fares on Caltrain. Deep dive on it from a practical standpoint - requested by Chair, Brian Shaw on 12/15/21
- iPhones for Conductors
- Constant Warning
- Engineering Standards
- Brainstorming sessions for Conductor iPhone applications
- CAC role in Measure RR oversight update
- Measure RR audit report (February 2023)
- Fare Enforcement Update – requested by Chair, Brian Shaw on 7/20/22
- Proof of Payment

DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING:

The next meeting will be October 19, 2022, at 5:40 pm, via Zoom (additional location, if any, to be determined).

Adjourned at 7:07 pm.