

**Peninsula Corridor Joint Powers Board
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF MARCH 7, 2019

MEMBERS PRESENT: G. Gillett (Chair), J. Bruins, C. Brinkman, C. Chavez, R. Collins, D. Davis, D. Pine (Vice Chair, arrived at 10:16 am), C. Stone, M. Zmuda

MEMBERS ABSENT: None

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, T. Bartholomew, M. Bouchard, J. Brook, A. Chan, D. Hansel, B. Fitzpatrick, C. Fromson, J. Funghi, D. Hansel, V. O'Brien, S. Petty, M. Reggiardo, D. Seamans, S. van Hoften

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Gillian Gillett called the meeting to order at 10:07 a.m. Director Dev Davis led the Pledge of Allegiance.

ROLL CALL

District Secretary Dora Seamans called the roll and confirmed all present, with the exception of Vice Chair Dave Pine who was delayed.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Vaughn Wolfe, Pleasanton, addressed the Board on the subject of affordable housing and the Dumbarton rail corridor project.

Ruth Radetsky discussed the denial of boarding of bicycles on Caltrain.

Lois Kellerman, Mountain View, reiterated the previous speaker's comments regarding bicycles.

Shirley Johnson, San Francisco, distributed written information and discussed the increase in weekday ridership as it related to bicycles bumped from trains.

Jeff Carter, Millbrae, requested that his public information requests be fulfilled as soon as possible.

Andy Chow, Redwood City, discussed recent changes to the high speed rail project.

Adina Levin, San Francisco, discussed the Caltrain Business Plan, equitable access to the train and the fare policy.

CONSENT CALENDAR

Motion/Second: Stone/Brinkman

Ayes: Brinkman, Bruins, Chavez, Collins, Davis, Stone, Zmuda, Pine, Gillett

Absent: None

Noes: None

- a. Approved Meeting Minutes of February 7, 2019
- b. Accepted Statements of Revenues and Expenditures for January 2019

Derek Hansel, Chief Financial Officer, and Michelle Bouchard, Chief Operating Officer, Rail, responded to Board members' questions regarding the financial statements.

- c. Received Key Caltrain Performance Statistics – January 2019

Public Comment:

Jeff Carter, Millbrae, addressed the board regarding the annual count and posed several questions regarding information contained in how the count is conducted.

- d. Received State and Federal Legislative Update
- e. Received Caltrain Business Plan Monthly Update – February 2019
- f. Appointment of Citizens Advisory Committee Representative
- g. Authorized Resolution 2019-04, Annual Cap and Trade Funding for the Peninsula Corridor Electrification Project
- h. Authorized Resolution 2019-05, Federal Railroad Administration Funding for Positive Train Control
- i. Authorized Resolution 2019-06, Amending Existing Agreement with San Mateo County Transportation Authority and the City of Burlingame to Receive Funding for the Broadway Grade Separation and to Amend the Fiscal Year 2019 Capital Budget
- j. Receive Capital Projects Quarterly Report – 2nd Quarter Fiscal Year 2019

REPORT OF THE CHAIR

Chair Gillett announced appointments to the standing committees for the year:

- Finance Committee: Directors Zmuda (Chair), Davis and Collins.
- Work Program/Legislative/Planning Committee: Directors Stone (Chair), Brinkman, and Chavez.

Chair Gillett also informed that former board member Jeff Gee would continue to provide reports to the Board regarding the Transbay Joint Powers Agency.

Public Comment:

Roland Lebrun, San Jose, requested that the public be able to attend the standing meetings. Responding, Legal Counsel Cassman stated that the standing committees are subject to the Brown Act and would be open to the public.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Brian Shaw, Chair of the Citizens Advisory Committee, reported details on the recent Citizens Advisory Committee. He noted vacancies still exist from San Mateo and now San Francisco counties. Director Pine announced that Adrian Brandt was appointed to the advisory committee as the San Mateo County representative.

REPORT OF THE EXECUTIVE DIRECTOR

Jim Hartnett, Executive Director, provided updates on the repairs to the Salesforce Transit Center project, the Dumbarton Corridor rail bridge project and a potential sales tax measure for Caltrain.

Peninsula Corridor Electrification Project (PCEP) Monthly Report for January 2019

John Funghi, CalMod Chief Officer, provided a brief monthly report on the status of the electrification project. He stated that the overhead catenary system project work was continuing with the installation of wires, foundations and poles. The grade crossing signal work is ongoing and the tunnel work is on scheduled, with catenary work to be installed in the tunnels by the end of March. He expressed appreciation to SamTrans for its bus bridge during construction. Regarding the electric multiple cars (EMU's), seven have been assembled in Salt Lake City, Utah, with three more currently underway.

Mr. Funghi responded to Board members regarding certain project issues and how it affects the project timeline.

Monthly Report on Positive Train Control (PTC) System

Michelle Bouchard, Chief Operating Officer, Rail, highlighted a recent meeting with the contractor, Wabtec, regarding provisions to incentivize their participation and certification of the positive train control project technology to meet the federal deadline. Ms. Bouchard responded to Board members' questions regarding the project and stated she would report on the progress at the next month's meeting.

Financial Dashboard and Discussion Regarding Bond Sale

Derek Hansel, Chief Financial Officer, reported on the financial update recent bond sale. Mr. Hansel stated the bonds were successfully sold on February 22, allowing a refinancing and refunding of all existing debt, resulting in a present value savings of \$3.6 million. He noted the refinancing also provided for approximately \$20 million in revenue for new real property acquisition.

ADOPTION OF NAMING RIGHTS

Seamus Murphy, Chief Communications Officer, recommended adopting a naming rights policy for Caltrain facilities in order to provide guidance for third party requests to name or re-name agency assets. He cited the other transit agencies that have been utilizing naming rights are a vehicle to obtain revenue.

Mr. Murphy answered Board member questions on how the agreement would be administered, revenue projections, and other agencies that are selling naming rights.

Board members asked that the individual agreements return for final approval. Director Zmuda requested that staff proceed with caution in agreeing to this type of revenue to help resolve ongoing budgetary challenges and in the types of companies that the agency engages with.

Chair Gillett noted a revised resolution in the Board packet. Director Bruins recommended striking the second "Whereas" clause in the Resolution, as it was negative.

Approved by Resolution 2019-07, as amended, to strike the second "Whereas" clause in the Resolution.

Motion/Second: Bruins/Chavez

Ayes: Brinkman, Bruins, Chavez, Collins, Davis, Pine, Stone, Zmuda, Gillett

Absent: None

Noes: None

AWARD OF CONTRACTS FOR ON-CALL CONSTRUCTION MANAGEMENT SERVICES

Conception Gayotin, Manager of Contracts and Procurement, recommended awarding contracts to the following firms for construction management services in the amount \$38 million, for a five-year term:

- MNS Engineers, Inc. of Oakland, Ca., and
- Vali Cooper & Associates, Inc., Concord, Ca.

Approved by Resolution 2019-08

Motion/Second: Brinkman/Collins

Ayes: Brinkman, Bruins, Chavez, Collins, Davis, Pine, Stone, Zmuda, Gillett

Absent: None

Noes: None

UPDATE ON TRANSIT INTERCITY CAPITAL RAIL PROGRAM (TIRCP) PROJECT: EMU CONFIGURATION AND WAYSIDE BIKE PROGRAM

Michelle Bouchard, Chief Operating Officer, Rail, provided a presentation and update on the Intercity capital rail program, electrical multiple unit car configuration and how the car/seating configuration relates to the wayside bicycle program. Ms. Bouchard discussed current and future capacity, financial implications and how it all relates to the Caltrain Business Plan and projected growth in the corridor and security of bikes.

Ms. Bouchard introduced Dan Provence, Principal Planner, Station Access, who continued the presentation with the focus on the bicycle efforts he is working on.

Ms. Bouchard responded to Board members questions and comments.

Public Comment

Chair Gillett announced, due to the hour and number of speakers, a one-minute time limit.

Shirley Johnson, San Francisco, expressed appreciation for the focus on the bicycle issue. She commented on the presentation.

Lois Kellerman, Mountain View, commented on details of the presentation.

Ruth Radetsky commented on the details of the presentation.

Roland Lebrun, San Jose, referred to his correspondence and spoke on various issues.

Adina Levin, Friends of Caltrain, discussed scooters, e-lockers, and long-term strategy.

Scott Mace, former Bicycle advisory committee member, requested the removal of monthly bicycle lockers,

Jeff Carter, Millbrae, discussed the expansion to 10-car trains more trains per hour, and bicycles on board,

Drew, San Mateo, discussed a compromise between bikes and riders.

Scott Yarborough, San Francisco, stressed the need for more train capacity.

Several Board members provided commentary on the presentation and speakers' comments.

Due to the late hour, Chair Gillett requested that the following items be moved to the April Board meeting:

- **UPDATE ON CONSTRUCTION OF 25th AVENUE GRADE SEPARATION**
- **CALTRAIN QUARTERLY PERFORMANCE REPORTS**
 - **Rail Operations Performance Update**
 - **Safety and Security Update**

CORRESPONDENCE

Correspondence received was included in the packet and posted to the agency's website.

BOARD MEMBER REQUESTS

Director Zmuda announced that she is rotating off the board. She expressed appreciation for the staff's and colleagues work for Caltrain. Board members thanked Director Zmuda for her incredible work on the board.

**DATE/TIME OF NEXT REGULAR MEETING: THURSDAY, APRIL 4, 2019 AT 10:00 A.M.
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING, 2ND FLOOR,
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

Chair Gillett announced that the next meeting would be held on Thursday, April 4, 2019 at 10 a.m.

GENERAL COUNSEL REPORT

Joan Cassman, Legal Counsel, stated the Board would meet in closed session to discuss the following matters:

a.) Closed Session: Conference with Legal Counsel - Litigation Pursuant to Government Code Section 54956.9: one case

The Board approved participating as a friend of the court before the California Court of Appeal in the case Los Angeles Metropolitan Transportation Authority v. Southern California Gas Company. The case concerns control of access to public transit rights of way.

b.) Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Peninsula Corridor Joint Powers Board v. Golden Bay Fence Plus Iron Works, Inc., et al.; Superior Court for City and County of San Francisco Case No. CGC-19-573781

No reportable action was taken.

ADJOURN

The meeting reconvened into open session at approximately 12:40 p.m. and adjourned.

An audio/video recording of this meeting is available online at www.caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to board@caltrain.com.