

**Peninsula Corridor Joint Powers Board
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF AUGUST 1, 2019

MEMBERS PRESENT: C. Brinkman, J. Bruins, R. Collins, D. Davis, C. Stone, S. Walton,
D. Pine (Vice Chair), G. Gillett (Chair)

MEMBERS ABSENT: C. Chavez

STAFF PRESENT: J. Hartnett, C. Mau, T. Bartholomew, M. Bouchard, J. Brook,
A. Chan, C. Gumpal, D. Hansel, C. Fromson, J. Funghi, D. Hansel,
J. Lipps, S. Petty, D. Seamans

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Gillian Gillett called the meeting to order at 9:02 a.m. Director Dev Davis led the Pledge of Allegiance.

ROLL CALL

District Secretary Dora Seamans called the roll and confirmed all present, with the exception of Director Chavez who was absent.

PUBLIC HEARING FOR PROPOSED CODIFIED TARIFF CHANGES

Derek Hansel, Chief Financial Officer, provided the report; highlights included the Caltrain Fare Study that was completed in 2018 and adopted by the Board in December 2018, Caltrain does not have a dedicated source of funding; the costs of operating and maintaining service increases; proposed fare changes for the Go Pass, Clipper, one-way/day pass/monthly pass, estimated fare revenue impact and revenue per passenger mile. Mr. Hansel also noted the various public meetings and hearings that were held in July.

Mr. Hansel informed the Committee that the public hearing will be held at the August 1 Board meeting; the Caltrain Board will vote on the proposed changes at its September 5 meeting and the implementation timeline will be made available after Board approval.

The Board members had a robust discussion and staff provided further clarification in response to the Committee comments and questions. The presentation can be found on the Caltrain website link provided here:

http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/2019/2019-08-01+JPB+Proposed+codified+tariff+PPT.pdf

Public Comment

Aleta Dupree, Oakland, expressed the concern on eliminating the discount for Clipper use Clipper and moving away from paper ticketing.

Jeff Carter, Millbrae, spoke in support of the MTC means based discount program and price of Clipper. He also commented on fare increases and abandoned zone systems.

Roan Kattouw, San Francisco, commented on fare policy and opined that the proposed fare increase is steep.

Adina Levin, Friends of Caltrain, commented on the proposal to expand Go Pass, fare increase and suggested cost be studied.

Andrew Boone, candidate for San Jose City Council, opined that raising fares would be going in the wrong direction.

Roland Lebrun, San Jose, commented on the Caltrain deficit and Go Pass.

Smitha Gundavajhala, San Mateo, commented on the cost of services, better integrated service, more frequent service, and affordable housing.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Aleta Dupree, Oakland commented on Clipper, open source for paying Caltrain and other systems.

Andrew Boone, candidate for District 6, commented on Caltrain finance and revenue.

Roland Lebrun, San Jose, commented on annual ridership on the train, bullet train and stations.

Roan Kattouw, San Francisco, commented on the Clipper card, the vending machines, and the Civil Grand Jury report regarding lack of connectivity with SamTrans and Caltrain and electrification.

Adina Levin, Friends of Caltrain, commented on Civil Grand Jury Report, connecting service and integration.

CONSENT CALENDAR

- a. Approved Meeting Minutes of July 11, 2019
- b. Received Key Caltrain Performance Statistics for June 2019
- c. Approved Legislative Proposals and Receive State and Federal Legislative Update
- d. Resolution 2019-27 Authorized Award of Contract to Team One Repair, Inc. to Provide Repair Services for MEI/Sodeco (BNA57P) Bill Note Acceptors
- e. Resolution 2019-26 Awarded Contract to TranSystems Corporation to Provide On-Call Design Review Services
- f. Introduction of Amendment to Rules of Procedure to Change Regular Meeting Time to 9:00 a.m.

Motion/Second: Bruins/Stone

Ayes: Brinkman, Bruins, Collins, Davis, Stone, Walton, Pine, Gillett

Absent: Chavez

Noes: None

Public Comment

Roland Lebrun, San Jose, commented on the numbers reflected on Key Caltrain Performance Statistics.

REPORT OF THE CHAIR

Chair Gillett, provided a report on the Local Policy Making Group (LPMG) that met on June 27, highlights of the report was on the network integration services, Caltrain Business Plan and public comments.

REPORT OF THE CITIZENS ADVISORY COMMITTEE (CAC)

Brian Shaw, Chair of the Citizens Advisory Committee, reported on details of the recent CAC Committee meeting; highlights included new CAC members, existing vacancies, term limits and the subject of alternates that included amending bylaws to be considered on a future CAC agenda.

Director Bruins announced that as a Representative for the Santa Clara County, CAC Member Cat Tucker will continue her term with the CAC until further official notice. Director Bruins noted that she will contact CAC member Cat Tucker.

Director Pine asked if there were any term limits. Joan Cassman, General Counsel responded that there are no term limits in the CAC bylaws.

Chair Gillett requested that the CAC agendize fare policy public experience.

REPORT OF THE EXECUTIVE DIRECTOR

Peninsula Corridor Electrification Project (PCEP) Monthly Report for May 2019

Monthly Report on Positive Train Control (PTC) System

Jim Hartnett, Executive Director, noted that the Peninsula Corridor Electrification Project (PCEP), Positive Train Control (PTC), and his monthly reports are in the agenda packet. Mr. Hartnett reported on the Transbay Joint Power Authority Peer Review (TJPA) and noted that there will be a full report from a Representative of the TJPA at the September Board meeting.

The Board members requested a full detailed reporting of the PCEP project during the next Board meeting.

Chair Gillett requested that the PCEP project be included as an item during the next Finance Committee meeting.

Public comment

Roland Lebrun, San Jose, commented that the PTC reports are not on the website and Communications Based Overlay Signal System (CBOSS).

Andrew Boone, candidate for San Jose City Council, commented on the electrification project and future major construction project improvements.

Aleta Dupree, Oakland, expressed concern on the pace of setting poles and foundations and opined that the project is slipping.

CALTRAIN BUSINESS PLAN JULY UPDATE

Caltrain Business Plan – Presentation on Draft Recommended Long Range Service Vision

Sebastian Petty, Director of Policy Development, reported on the Caltrain Business Plan; highlights included a long range vision for Caltrain Service, developing scenarios, weighing Caltrain's choices, the staff recommendation, next steps and organizational assessment. He also noted that the key focus of the complete plan is the service analysis, the first and last mile that includes long term needs and phasing, funding and revenues that entails existing and new funding sources; the completion of Business Plan is early 2020.

The presentation can be found on the Caltrain website link provided here:
http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/2019/2019-08-01+JPB+Board+Business+Plan+presentation.pdf

Director Walton left the meeting at 12:15 p.m.

Public Comment

Rosanne Foust, San Mateo County Economic Development Association, President and CEO, spoke in support of the staff recommendations and commented on the long-term larger vision for high growth.

Vaugh Wolfe, Pleasanton, commented on capacity and longer trains.

Jeff Carter, Millbrae, commented on the business plan and increased capacity.

Jason Baker, Campbell, commented on the challenges, aim toward the high growth scenario and continue to consider barriers.

Roland Lebrun, San Jose, commented on passing tracks.

Karen Kamacho, Housing Leadership Council of San Mateo County, commented on long range service vision.

Ian Griffiths, Seamless Bay Area, San Francisco, commented on the lack of integrated modes of transportation.

Madison Gibson, San Jose, commented on affordable housing policy and greenhouse gas emission.

Aleta Dupree, Oakland, commented on a larger railroad. She spoke in favor of more train service and building a railroad that is robust in terms of the number of public riders and the number of tracks.

Adina Levin, Friends of Caltrain, commented on the regional transit and preparation, the language of higher growth for funding, being more customer connected and the policy goal for an integrated system.

Allan Sarver, Belmont, commented on the need for the moderate solution.

Laura Tolkoff, San Francisco Bay Area Planning and Urban Research (SPUR), commented on the assessment vision and spoke in support of the Business Plan.

Peter Strauss, San Francisco, expressed support for the Business Plan, aiming on high growth, suggested supports the regional system and suggested that bus and BART be included in the integrated system.

Jack Ringham, Atherton, commented on travel time and High Speed Rail.

Will Graswich, San Francisco, expressed support for the Business Plan and commented on the high growth possibility.

Thomas Heiser, San Mateo, commented on better integration, Hillsdale, better mobility on the east and west sides and highest growth possible.

Christina Fernandez, South San Francisco, commented on the growth of South San Francisco.

Jenn Wallison, Menlo Park, spoke in favor of aiming high.

Andy Chow, Redwood City, expressed support on the Business Plan, to aim high and commented on vision.

Gail Price, Palo Alto Forward, commented on the high growth scenario and the regional system.

Jonathan New, commented on the infrequency of service, aim high and to pursue the highest growth.

Jonathan Grime, San Mateo, commented on highest growth scenario and to do better, operate at highest capacity, equity, and increased service.

Paul Went, Belmont, commended staff. He commented on improving time, easier access connection with BART, and four tracks from San Mateo to Redwood City.

Andrew Boone, candidate for San Jose City Council, commented on setting the goal higher and the bold long vision.

Ben Packer, Redwood City, commented on equity issue, schedule integration, policy goal for affordability.

Chair Gillett announced a five minute break at 12:47 p.m.

The Board meeting reconvened at 12:52 p.m.

Caltrain Business Plan – Presentation on Draft Organizational Assessment

Howard Permut of Permut Consulting LLC, under contract to Stanford University and with assistance from the Stanford Global Projects Center as well as other outside experts, provided a report; highlights of the report included research, analysis and recommendations across a spectrum of organizational areas, including service delivery, internal organization and governance. Casey Fromson, Director, Government and Community Affairs, reported on the public activities and individual jurisdiction outreach.

There was a robust discussion on the Caltrain Business Plan with the Board, staff and public input. The Board agreed to agendaize this item to a future special meeting to further discuss in depth the organizational assessment with Mr. Permut. The presentation can be found on the Caltrain website link provided here:

http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/2019/2019-08-01+JPB+Board+Business+Plan+presentation.pdf

Director Davis left the meeting at 1:58 p.m.

Public Comment

Ian Griffiths, Seamless Bay Area, San Francisco, commented on regional governance, functions, and customer focus.

Roland Lebrun, San Jose, commented on TASI, Electric Multiple Units (EMUs) and SamTrans.

Adina Levin, Friends of Caltrain, commented on the service vision and funding.

Don Ceci, San Francisco, commented on the Business Plan and the best interest of the riders.

Jeff Carter, Millbrae, commented on governance, vacancies, dedicated funding and Go Pass.

Laura Tokoff, San Francisco Bay Area Planning and Urban Research SPUR, commented on the financial security, integrated fares and work with Metropolitan Transportation Commission (MTC).

Doug DeLong, Mountain View, commented on the organizational assessment report.

CORRESPONDENCE

Public Comment

Roland Lebrun, San Jose, commented on the font size of his letter that was included in the Correspondence packet.

BOARD MEMBER REQUESTS

The Board members requested an update to the Board meeting invitation to reflect new start time of 9:00 a.m.

**DATE/TIME OF NEXT REGULAR MEETING: THURSDAY, SEPTEMBER 5, 2019 AT 9:00 A.M.
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING, 2ND FLOOR,
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

Chair Gillett announced that the next meeting would be held on Thursday, September 5, 2019 at 9 a.m.

ADJOURN

The meeting was adjourned at 2:24 p.m.

An audio/video recording of this meeting is available online at www.caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to board@caltrain.com.