

Amendment No. 2 to Contract #15-J-P-031 On-Call Railroad Business Operations and Systems Support Services

Finance Committee
December 6, 2022



Background

- In March 2016, the Board awarded a six-year base term contract for the provision of **On-Call Railroad Business Operations and Systems Support Services**, with up to two 2-year option terms.
- The base term included \$5,500,000 for Category 1 (Railroad Operations Planning Support Services), to be shared as a pool for authorized task among five approved consultant firms.
- In 2020, the Board authorized Amendment 1 to increase the base contract term not-to-exceed amounts of Category 1 by \$1,260,000, from \$5,500,000 to \$6,760,000.
- Option 1 was subsequently exercised to increase the Category 1 authority by \$1,800,000, from \$6,760,000 to \$8,560,000.

Significance

- The initial contract authority estimates from 2016 are insufficient to address ongoing, unanticipated operational needs in Category 1.
- Since 2016, Caltrain has had to bring on additional rail operations and planning support services to address the COVID-19 pandemic and launch of the rebaselined PCEP program schedule.
- Based on work directives issued to date for Category 1 support services, only \$38k in contract authority remains from the total approved Category 1 capacity of \$8.56M.

Amendment 2 Justification

- Additional Category 1 contract capacity will allow Caltrain to maintain uninterrupted services in connection with current and upcoming on-call rail operations and planning efforts through the current end date of April 2024.
- Ongoing support needs from the Category 1 consultant firms include:
 - Subject matter expertise to successfully prepare for the transition to electrified service
 - Construction coordination for Rail Operations in support of the PCEP program
 - Rail customer experience coordination
 - Project management and inspection services
 - Operational assessments and reporting functions

Staff Recommendation

1. **Approve an amendment** to the On-Call Railroad Business Operations and Systems Support Services contract with HDR, Stantec, CDM, WSP, and Hatch to increase the not-to-exceed contract capacity amount of Category 1 Railroad Operations Planning Support Services by \$3,700,000, from \$8,560,000 to **\$12,260,000** to be shared as a pool for authorized tasks.
2. **Authorize** the Executive Director or designee to **execute the contract amendment** in a form approved by legal counsel.

Questions

FOR MORE INFORMATION

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