

**Peninsula Corridor Joint Powers Board
Work Program – Legislative – Planning (WPLP)
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF JULY 24, 2019

MEMBERS PRESENT: C. Stone (Chair), C. Brinkman, C. Chavez

MEMBERS ABSENT: None

STAFF PRESENT: M. Bouchard, J. Brook, C. Gumpal, C. Fromson, S. Petty,
J. Cassman, S. van Hoften

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Charles Stone called the meeting to order at 9:02 a.m. and led the Pledge of Allegiance.

ROLL CALL

Assistant District Secretary Cindy Gumpal called the roll and confirmed all present.

DISCUSSION OF COMMITTEE ROLE AND MEETING FREQUENCY

Michelle Bouchard, Chief Operating Officer, Rail, stated that the rules of procedure indicated a committee could be dedicated to a wide range of things but they would like to keep it narrow for now; the main focus were the studies from the Business Plan and future expansion to the construction project updates.

The Committee agreed that these meeting should be focused on a key policy initiative framework, and to utilize these meetings as an opportunity to take a deeper dive on policy items so that the JPB Board meetings proceed more smoothly. The Committee stated that the items on the agenda could include shared opinions and recommendations to the JPB Board. They also noted the possibility to invite experts that can share facts on agenda items.

CALTRAIN BUSINESS PLAN UPDATE- Service Vision, Organizational Assessment

Michelle Bouchard, Chief Operating Officer, Rail, noted that Jim Hartnett, Executive Director was not present but sent his greetings to the Committee members.

Sebastian Petty, Director of Policy Development, reported on the Caltrain Business Plan; highlights included a long range vision for Caltrain Service, developing scenarios, weighing Caltrain's choices, the staff recommendation and next steps and organizational assessment. He also noted that the key focus of the complete plan is the service analysis, first and last mile, that includes long-term needs and phasing, funding and revenues that entails existing and new funding sources; the completion of Business Plan is expected in early 2020.

The presentation can be found on the Caltrain website link provided here:
http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/2019/2019-07-24+WPLP+business+plan+meeting.pdf

Chair Stone announced a five minute recess at 11:01 a.m.

Director Chavez left at 11:01a.m.

The meeting reconvened at 11:06 a.m.

The Committee members agreed by informal consensus that this is a Committee would like to dive into deeper discussion and public speakers would be allowed up to three minutes each for public comment.

Chair Stone clarified that each speaker may submit only one comment card for each agenda item and have a total of three minutes to speak.

Public comment

Adina Levin, Friends of Caltrain provided suggestions on the Caltrain Business Plan service vision and organizational assessment.

Roland Lebrun, San Jose, commented on the organizational assessment, 25th Avenue, High Speed Rail, travel time savings, station planning and passing tracks.

Drew, San Mateo, commented on slide 84 of the presentation on the four track infrastructure and provided suggestions.

The Committee commended staff on the Business Plan presentation; noted that concerns on the trespassing on the tracks has not yet been discussed, but that it did not need to be addressed at this time.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chair Stone requested that staff place this item at the beginning of the agenda similar to the JPB Board agenda.

Roland Lebrun, San Jose, commented on the Brown Act, posting of agenda packets and public comment cards.

Adina Levin, Friends of Caltrain, commented on the Regional Measure, fare increases and funding stability.

**DATE/TIME OF NEXT REGULAR MEETING: MONDAY, AUGUST 28, 2019 AT 1:00 P.M.
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING, 2ND FLOOR,
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

ADJOURN

The meeting was adjourned at 11:24 a.m.

An audio/video recording of this meeting is available online at www.caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to board@caltrain.com.