

**Peninsula Corridor Joint Powers Board
Finance Committee Meeting
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF AUGUST 26, 2019

MEMBERS PRESENT: D. Davis (Chair), R. Collins, S. Walton (arrived 2:39 p.m.)

MEMBERS ABSENT: None

STAFF PRESENT: M. Bouchard, C. Gayotin, C. Gumpal, D. Hansel, M. Jones, J. Le, C. Mau, M. Reggiardo, D. Seamans, S. van Hoften

CALL TO ORDER

Chair Dev Davis called the meeting to order at 2:30 p.m. Director Ron Collins led the Pledge of Allegiance.

ROLL CALL

District Secretary Dora Seamans called the roll and confirmed all present with the exception of Director Walton who was delayed.

APPROVAL OF MEETING MINUTES

On motion to approve the minutes of July 26, 2019: unanimously approved (Walton – absent).

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There was no public comment.

Director Shamann Walton arrived at 2:39 p.m.

APPROVAL OF EXTENSION AND ADDITION OF CONTRACT CAPACITY TO THE TRANSPORTATION PLANNING ON CALL CONTRACT.

Melissa Reggiardo, provided a report on the projects supporting the planning effort as part of the Caltrain Business Plan Phase 2, network planning, station access and bike parking planning, bike parking and micromobility policy, grant applications and communication, and the outreach program to support the Peninsula Corridor Electrification project.

Staff provided further clarification in response to the Committee comments and questions. The presentation can be found on the Caltrain website link provided here: http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/2019/2019-08-26+Finance+committee+-+On+Call+Contract+PPT.pdf

Public Comment

Roland Lebrun, San Jose, commented on the statement of revenue and expenditures, Go Pass, San Francisco Municipal Transportation Agency and structural deficit.

AWARD OF CONTRACT TO ARINC, INC. FOR MAINTENANCE AND SUPPORT OF TRAIN CONTROL SYSTEM

Matt Scanlon, Deputy Director, Railroad Systems Engineering, provided a report; highlights include ARINC to provide support for three major systems that support the rail operations: Rail Operations Control System, Caltrain Predictive Train Arrival/Departure System and Train Voice Radio Dispatch System; the contract expires June 30, 2025.

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Public Comment

Roland Lebrun, San Jose, expressed concern on ARINC's proprietary system.

AUTHORIZE AMENDMENT TO THE CONTRACT WITH TURBO DATA SYSTEMS, INC. FOR FARE EVASION CITATION PROCESSING SERVICES

Jenny Le, Management Analyst, Transit Police, provided a report on the amendment to contract with Turbo Data Systems, Inc.; highlights of the report included citation processing, citation payment collection, lease of handheld ticket writer units and data reporting. Ms. Le also noted the benefits would be uninterrupted service for Fare Evasion citation processing and adjudication, increase ticket writer units to enhance enforcement and reduce lease cost per month for handled ticket writer units.

Staff provided further clarification in response to the Committee comments and questions. The presentation can be found on the Caltrain website link provided here: http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/2019/2019-08-26+Finance+committee+-+Turbo+Data+ppt.pdf

Public comment

Roland Lebrun, San Jose, commented that there should be more staff recognition.

ADOPTION OF THE CALTRAIN FARE STRUCTURE (FORMERLY THE CODIFIED TARIFF), ADOPTION OF FINDINGS FOR A STATUTORY EXEMPTION UNDER CEQA AND APPROVAL OF ASSOCIATED TITLE VI EQUITY ANALYSIS

Derek Hansel, Chief Financial Officer, reported on proposed fare changes; highlights of the report include the public comment process/outreach, the final proposed changes, timeline and the Means-Based Fare Pilot Program.

The Committee requested that staff to follow up on the Means Based data on riders; find out if the fare product discounted monthly pass would be something within their reach and prefer to purchase.

Staff provided further clarification in response to the Committee comments and questions. The presentation can be found on the Caltrain website link provided here: http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/2019/2019-08-26+Finance+committee+-+Proposed+Fare+Change.pdf

Public comment

Roland Lebrun, San Jose, commented on the sample fares amount, equity and Go Pass.

COMMITTEE MEMBER REQUEST

Chair Davis requested an item on the next agenda that would include information on the electrification timeline and contract status update. Mr. Hansel responded and said there are additional conversations through the Chair, and depending on the outcome this item, it may be included on the next agenda or provided through another process.

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Mr. Hansel noted that the statement of revenue and expenditures will be included as a monthly item on the agenda.

DATE/TIME OF NEXT REGULAR FINANCE COMMITTEE MEETING: MONDAY, SEPTEMBER 23, 2019 AT 2:30 P.M. SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING, 2nd FLOOR, 1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070

Chair Davis announced that the next meeting would be held on Monday, September 23, 2019 at 2:30 p.m.

ADJOURN

The meeting was adjourned at 3:28 p.m.

An audio/video recording of this meeting is available online at www.caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to board@caltrain.com.