



**BOARD OF DIRECTORS 2023**

RICO E. MEDINA, CHAIR  
CARLOS ROMERO, VICE CHAIR  
EMILY BEACH  
JULIA MATES  
MARK NAGALES

APRIL CHAN  
EXECUTIVE DIRECTOR

## Agenda

### Citizens Advisory Committee (CAC) Meeting

**January 3, 2023, 4:30 pm**

### San Mateo County Transportation Authority

**Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).**

Members, staff and the public may participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydIZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>

**Public Comments:** Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

**January 3, 2023 – Tuesday**

**4:30 pm**

1. Call to Order/Pledge of Allegiance
2. Roll Call

**TA Citizens Advisory Committee Members 2022:** Barbara Arietta (Chair), Diana Bautista, Ivan Bucio, Ken Chin, John Fox (Vice Chair), Rich Hedges, Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Ethan Mizzi, Peter Ohtaki, Dave Reed, Mario Rendon, Mike Swire

**Staff Liaison:**  
Heba El-Guindy, Acting Director, Program and Project Delivery

**CAC Secretary:**  
Jean Brook

3. Report of the Nominating Committee for 2023 Chair and Vice Chair Motion
4. Public Comment for Items Not on the Agenda  
*Public testimony by each individual speaker shall be limited to three (3) minutes*
5. Consent Calendar
  - 5.a. Approval of Minutes of the CAC Meeting of November 29, 2022 Motion

**TA Board Meeting Agenda for January 5, 2023**

- 5.b. **TA Board Item 7.a** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue Motion
- 5.c. **TA Board Item 7.c** Acceptance of Statement of Revenues and Expenditures for the Period Ending November 30, 2022 Motion
- 5.d. **TA Board Item 7.d** Authorize the Reassignment of TA Measure Fund Source for Projects Already Awarded Highway, Grade Separation, and Bicycle and Pedestrian Program Category Funds Motion
6. **TA Board Item 7.b** Approval of Minutes of the Board of Directors Meeting of December 1, 2022 Informational
7. **TA Board Item 12** Adoption of 2023 Legislative Program Motion
8. **TA Board Item 13** State and Federal Legislative Update Informational
9. **TA Board Item 14.a** Program Report: Transit - Shuttles Informational
10. **TA Board Item 14.b** Amend the Strategic Plan 2020-2024 Measure A Local Shuttle Program Match Requirements and Evaluation Criteria to Reflect Recommendations from the Peninsula Shuttle Study Motion
11. **TA Board Item 15.a** US 101 Express Lanes: Quarterly Update on Variable Rate Bond and Phase 1 Operations Informational
12. **TA Board Item 15.b** Amending the Fiscal Year 2023 Budget to Increase Total Expenditures from \$166,776,919 to \$184,642,920 Motion
13. Report of the Chair Informational
14. Report from Staff Informational
15. Member Comments/Requests

*Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC*

San Mateo County TA CAC Meeting  
January 3, 2023

16. Date/Time of Next Regular Meeting: Tuesday, January 31, 2023, 4:30 pm via Zoom teleconference (additional location, if any, to be determined)
17. Adjourn

### **Information for the Public**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at [www.smcta.com](http://www.smcta.com). Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Regular Meetings**

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

### **Location of Meeting**

**Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.**

\*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

### **Public Comment**

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<https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The CAC Chair shall have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**November 29, 2022**

**Members Present:  
(In Person)** I. Bucio, J. Fox (Vice Chair), R. Hedges, S. Lang, G. Mattammal (joined at 4:38 pm), E. Mizzi, P. Ohtaki (joined in person at 4:53 pm)

**Members Present:  
(Via Teleconference)** B. Arietta (Chair)\*, D. Bautista, K. Kuklin, J. Londer, P. Ohtaki (left Zoom meeting at 4:53 pm), M. Swire (left at 7:34 pm)

**Members Absent:** K. Chin, D. Reed, M. Rendon

**Staff Present:** A. Chan, P. Skinner, P. Gilster, A. Linehan, K. Scribner, J. Brook

\* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

**1. Call to Order/Pledge of Allegiance**

Vice Chair Fox called the meeting to order at 4:32 pm and led the Pledge of Allegiance.

**2. Roll Call**

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

**3. Public Comment for Items Not on the Agenda**

There were no comments.

**4. Consent Calendar**

**4.a. Approval of Minutes of the CAC Meeting of November 1, 2022**

**TA Board Meeting Agenda for December 1, 2022**

**4.b. TA Board Item 6.a Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue**

**4.c. TA Board Item 6.c Acceptance of Statement of Revenues and Expenditures for the Period Ending October 31, 2022**

**4.d. TA Board Item 6.d Acceptance of Capital Projects Quarterly Status Report for 1st Quarter Fiscal Year 2023**

Motion/Second: Hedges/Mizzi

Ayes: Arietta, Bautista, Bucio, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Mizzi, Ohtaki, Swire

Absent: Chin, Reed, Rendon

*Gus Mattammal joined the meeting at 4:38 pm.*

Sandra Lang had a question regarding Item #4.c, Page 35, on pothole repair. Peter Skinner, TA Executive Officer, responded that funds are provided per Measures A and W to the local jurisdictions. He said the local cities are then responsible for expending those funds on transportation projects, which may or may not include pothole repair; however, if a local agency's pavement condition falls below a certain level, they are required to expend Measure W funds on pavement maintenance.

**TA Board Item 6.b Approval of Minutes of the Board of Directors Meeting of November 3, 2022**

There were no comments.

**5. TA Board Item 9.a Reallocation of Funds from Construction to Landscaping Phase of US 101 Express Lanes Project**

Mr. Skinner presented the staff report.

Ethan Mizzi asked what the project consisted of. Mr. Skinner said plans included installing irrigation, repairing damaged irrigation. and replanting trees that had been removed along the corridor.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Bucio, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Mizzi, Ohtaki, Swire

Absent: Chin, Reed, Rendon

**6. TA Board Item 9.b Adoption of Pedestrian and Bicycle Program 2022 Cycle 6 Call for Projects Program**

Patrick Gilster, Manager, Planning and Fund Management, presented the staff report.

Rich Hedges said he was pleased that the number of project applicants had increased over the years.

Ms. Lang said she was pleased that the cycle was moving forward.

Gus Mattammal asked why the Holly Street project was behind schedule. Mr. Gilster said the project was delayed due the Express Lanes construction and the need to identify additional funding after an Active Transportation Program grant expired. He said that TA staff were working closely with the City of San Carlos to address the increased costs resulting from delays on various projects.

Mike Swire said he supported funding as many projects as possible.

Motion/Second: Hedges/Lang

Ayes: Arietta, Bautista, Bucio, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Mizzi, Ohtaki, Swire

Absent: Chin, Reed, Rendon

## **8. TA Board Item 10 2023 Draft Legislative Program**

Amy Linehan, Government and Community Affairs Officer, reviewed the legislative program for the upcoming year.

Mr. Swire said he thought bike and ped issues should be a higher priority. Ms. Linehan said she would look how they could incorporate that into the program.

Mr. Mizzi asked for language regarding grade separations if they could mention adding additional tracks. Mr. Skinner said each grade separation is unique and there are specific locations where grade tracking and passing tracks are appropriate.

Peter Ohtaki said he appreciated that grade separations are being advocated. He asked if there any lobbying necessary to tap into funds for larger projects that would have a major impact on the County. Ms. Linehan said the Program has language that indicates that the TA will continue to look for anything coming out of the IIAJ (Infrastructure Investment and Jobs Act) and other major organizations and competitively apply for funding.

Ms. Lang asked about equity. Ms. Linehan said that at the federal level, they had added equity as a priority for transportation projects, with a focus on first- and last-mile transit options.

Mr. Mizzi asked if there could be an ask at the federal level for support for electrification. Ms. Linehan said that there was an electrification category at the federal level.

Mr. Hedges asked if there was any more money available from high-speed rail for passing tracks. Mr. Skinner said he would need to get back to him with that information. Mr. Mizzi said he was concerned about having as many passing tracks as possible for the simultaneous running of both Caltrain and high-speed rail.

Vice Chair Fox noted that there had been pushback from communities about having four-tracking on the Peninsula and the “blended model” had been put forth as a compromise. He said that deviations from the blended model risked raising community opposition.

Mr. Hedges said that not having grade separations on the main arterials would lead to traffic delays, particularly with regard to the increased frequency of electrified trains.

## **9. TA Board Item 11 State and Federal Legislative Update**

Ms. Linehan provided a summary of federal and state legislation.

On the federal side, she noted the leadership shifts in the Senate and Congress. She said a CR (continuing resolution) will run out on December 16.

She said on the state side, the new session will convene briefly on December 5, and then start in January.

Mr. Ohtaki asked what a deficit would mean at the state level in terms of transportation funding. Ms. Linehan said in that case that transportation is less likely to be a priority, and stressed the importance of aggressively seeking available funding.

## **10. Report of the Chair**

### **10.a Appointment of Nominating Committee for 2023 Chair and Vice Chair**

Mr. Hedges, Mr. Mizzi, and Ivan Bucio volunteered to be on the Nominating Committee.

Motion/Second: Hedges/Mizzi

Ayes: Arietta, Bautista, Bucio, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Mizzi, Ohtaki, Swire

Absent: Chin, Reed, Rendon

*Mike Swire left the meeting at 7:34 pm.*

Chair Arietta reported that she had attended an MTC (Metropolitan Transportation Commission) webinar entitled The Future of Freeways on November 17 and recommended the other CAC members attend a future session. Gus Mattammal said he had attended an earlier session and that the general theme was making use of existing infrastructure rather than building more highways.

## **11. Report From Staff**

Peter Skinner, Executive Officer, Transportation Authority, said his report was in the packet.

April Chan, Executive Director, on behalf of staff thanked the members for their dedication to and support of the TA.

## **12. Member Comments/Requests**

Mr. Hedges said he had had a positive experience recently using the express lanes and said if used properly, the lanes will be cost-efficient for drivers.

Ms. Lang said she was concerned with pedestrian fatalities in the County.

The members expressed thanks to the TA staff for their hard work and support.

## **13. Date/Time of Next Regular Meeting**

Mr. Hedges announced that the next meeting would be held on Tuesday, January 3, 2023, at 4:30 pm via Zoom teleconference (additional location, if any, to be determined).

## **14. Adjourn**

The meeting adjourned at 5:46 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).