

BICYCLE AND ACTIVE TRANSPORTATION ADVISORY COMMITTEE (BATAAC)

DRAFT MINUTES NOVEMBER 17, 2022

MEMBERS PRESENT: C. Bargar (Vice Chair), J. Bolka (Chair), J. Brazil, S. Atkinson, R. Mohtashemi, N. Opfell, D. Ortiz, N. Rodia

MEMBERS ABSENT: D. Ortiz, J. Hyde

STAFF PRESENT: J. Lipps, L. Low, D. Provence, T. Bartholomew, S. Wong,

Chair John Bolka called the meeting to order at 5:45 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES OF JULY 21, 2022

Motion/Second: Atkinson/ Bolka moved to approve and amend the header from BAC to BATAAC

Ayes: C. Bargar, J. Bolka, J. Brazil, S. Atkinson, R. Mohtashemi, N. Opfell, D. Ortiz, N. Rodia

Absent: D. Ortiz, J. Hyde

Abstain: N. Opfell

RAIL SAFETY EDUCATION & SUICIDE PREVENTION EFFORTS

Tasha Bartholomew, Caltrain Communications Manager, provided a presentation that included the following:

- Creating awareness to reduce collisions , fatalities, and injuries
- Partnership with Operation Lifesaver, Federal Railroad Administration, and Federal Transit Administration
- Free educational presentations to all ages
- Partnership with enforcement (transit police with specialized training)
- Caltrain fatality statistics
- Communicating as an agency and addressing mental health
- Caltrain activities: prevention signage, dedicated resource page, out of the darkness walk, symposiums
- Media roundtable

Sylvia Tang, Co-Chair San Mateo Suicide Prevention Committee (SPC), provided a presentation that included the following:

- SPC Mission and strategy
- September Suicide Prevention Month
- Suicide prevention resources

The committee members thanked staff for their work on a difficult issue and staff offered a free rail safety presentation to any parties interested.

ELOCKER UPDATE

Dan Provence, Caltrain Principal Planner, provided a presentation that included the following:

- Caltrain customers who use bikes as part of their trip
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- eLockers at stations: capacity and usage
- Bike Link App for eLockers
- New eLocker model (G-7)

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- The bike link app syncing with Clipper Card
- Determination of “at capacity” and peak utilization time for lockers
- Possibly working with the market research team on language to capture more of the increased scooter share usage.
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- Survey current riders and parent groups to determine interest level in large size eLockers (flyer on eLockers at select stations, QR code)
- Increase marketing of the app

MILLBRAE TRANSFER, WAYFINDING & SINGLE-TRACKING LETTER

Taylor Huckaby, SMCTD Deputy Chief Communications, provided a presentation that included near-term and long-term improvements for transfers between BART and Caltrain and communications at Millbrae Station.

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Opportunities to consider what else the signs could convey beyond directional information
- Additional signage directing people to BART fare gate, and from BART platform to Caltrain
- Real time data systems
- Two-year plus timeline for longer term improvements
- Desire for improvement at other stations

Member Raayan Mohtashemi introduced a draft letter to the Caltrain Board for consideration regarding Millbrae Station wayfinding and single tracking communication

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Whether the letter was within the purview of the committee
- The need to update the letter due to information presented
- Caltrain materials including three languages moving forward

Member Raayan Mohtashemi said that he would not put the letter forward for committee action at this time due to staff efforts towards improvement and committee conversation. He thanked staff and noted he would like to continue to see how the issue further develops.

CHAIRPERSON'S REPORT

A. 2022 WORK PLAN

B. 2023 WORK PLAN

Chair Bolka announced officer elections would take place on January 19, 2023, for the Chair and Vice Chair, and noted the upcoming customer feedback survey, and annual customer satisfaction survey.

C. 2023 PROPOSED CALENDAR

There was no comment.

STAFF REPORT

Lori Low, Caltrain Acting Manager, Government Affairs Officer, presented:

A. BIKE BUMP REPORT YTD 2022

DECEMBER TEMPORARY SERVICE CHANGE

Ms. Low also mentioned the Holiday Train occurring on the first weekend of December.

B. CALTRAIN ELECTRIFICATION UPDATE

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Electric train bike car bungee optimization
- BATAC tour of new electric trains prior to public event

Dan Provence, Caltrain Principal Planner, presented:

C. BIKE ROOM UPDATE

The committee members had a discussion and staff noted that approximately 25 bikes were being parked per day at 4th & King Station bike valet.

Committee Member Sue Ellen-Atkinson left at 7:30pm

WRITTEN CORRESPONDENCE

There were no comments on correspondence.

COMMITTEE REQUESTS

Member Raayan Mohtashemi inquired about reminding conductors about scooter rules and working with operations to determine where scooters should be if not in the bicycle car.

Ms. Low noted there is a scooter policy involving the bike car and that a previous presentation was given to the BATAC that she would share with current committee members.

DATE, TIME AND LOCATION OF NEXT MEETING

The next BATAC meeting is on January 19, 2023 via Zoom.

Chair Bolka expressed interest in another term and Vice Chair Bargar expressed interest in staying on as Vice Chair.

Member Raayan Mohtashemi announced an additional BATAC member vacancy.

The meeting adjourned at 7:41 p.m.

DRAFT