

CITIZENS ADVISORY COMMITTEE (CAC)
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070

MINUTES OF DECEMBER 21, 2022

MEMBERS PRESENT: A. Brandt, R. Jaques (Alternate), L. Klein, R. Kutler, P. Leung, M. Pagee (Alternate), B. Shaw (Chair), JP. Torres, Tuzman (Vice Chair), S. Seebart, E. Shapiro

MEMBERS ABSENT: P. Joshi (Alternate)

STAFF PRESENT: N. Dhaliwal, P. Givens, A. Myles-Primakoff, J. Navarrete, G. Rogers, D. Ryan, D. Santoro, K. Scribner, S. Sargent

Due to COVID-19, this meeting was conducted as a Zoom and in person meeting.

Chair Brian Shaw called the meeting to order at 5:40 p.m. and led the Pledge of Allegiance.

REPORT OF NOMINATING COMMITTEE

Member Steven Seebart reported that the nominating committee nominated Chair Brian Shaw and Vice Chair David Tuzman to continue to serve in their current capacity as Chair and Vice Chair, respectively. Both accepted the nominations.

APPROVAL OF CHAIR AND VICE CHAIR

Motion/Second: Leung / Seebart

Ayes: Brandt, Klein, Kutler, Shapiro, Torres

Abstain: none

Absent: none

APPROVAL OF MINUTES OF NOVEMBER 16, 2022

Motion/Second: Torres / Tuzman

Ayes: Brandt, Klein, Kutler, Leung, Seebart, Shapiro, Shaw

Abstain: none

Absent: none

PUBLIC COMMENT

None

CHAIRPERSON'S REPORT

Chair Brian Shaw requested that the committee provide two or three topics at the next meeting to be added to the 2023 Work Plan. Staff and the CAC Chair will work on refining the current list and incorporating any new topics to the current Work Plan. Chair Shaw then mentioned that this meeting will continue with hybrid format through February and then in March it will likely go back to being fully in person. He also mentioned that the Brown Act requirements may change or may be amended to allow for continued hybrid format and will keep the committee informed of any changes.

COMMITTEE COMMENTS

Member Rosalind Kutler requested an explanation or reference material to the CAC member attendance rules from the Brown Act Training presented at the previous month's meeting. Chair Shaw stated that the protocols are different for members that are out of town and members that are ill, and that each member will go through the process, as necessary.

Member Jean-Paul Torres congratulated staff on the \$10M that Senator Padilla's office announced to close the gap with Caltrain electrification and mentioned that there is still about \$410M to go.

Member Adrian Brandt also requested that the attendance rules be readily available for the CAC members and suggested having them posted on the website. Although, the presentation is available online under last month's meeting agenda tab, members might have trouble locating the presentation. Member Brandt looks forward to the Work Plan being reviewed and updated with relevant topics. He then mentioned that although it is apparent that staff is working toward keeping the electrification project from being extended, the service reductions are impacting passengers. Lastly, he provided information from the Palo Alto Rail Committee meetings.

Vice Chair David Tuzman shared his experience with New York transit and mentioned a twelve-ride fare option that was easy to use and understand and hopes the Bay Area may incorporate this option in the future.

Member Patricia Leung announced that the Santa Clara Station Area Task Force is looking for members to join and suggested anyone that is interested in joining, to find more information on the City of Santa Clara website.

Member Emilia Shapiro suggested adding the two topics to the Work Plan. Passenger notifications during service delays and overall safety on Caltrain to prevent fatalities, including incidents that occur at grade crossings.

Member Brandt provided details on the vehicle strike that occurred in Burlingame. He also shared information regarding grade crossing equipment used in Florida and would like to see staff implement a pilot program in Burlingame.

Member Kutler suggested having alternate transportation routes available to the public during the temporary schedule.

Member Brandt mentioned that Caltrain has a Twitter account, Caltrain Alerts, that alert the passengers about delays, however, does advise of the reason for delay and suggested adding it so that the passenger may estimate the time it will take to restore service.

Member Torres asked whether Caltrain is considering using an alternative social media platform to display alerts given the current situation at Twitter. He then recognized conductors for making plenty of announcements regarding the temporary schedule change.

Public Comments:

Doug DeLong, Mt. View, shared his concerns with the San Francisquito Creek Bridge replacement. He mentioned that there would be lengthy service suspension and suggested the CAC agenda this topic to rule out that approach. He then requested that staff warn passengers, on the train, when there are incidents on the tracks so that they may make alternative transportation arrangements.

Jeff Carter, Millbrae, via Zoom Q&A, shared Doug's, member of the public, concerns regarding the San Francisquito Creek Bridge replacement. He then shared his concerns regarding upcoming CAC hybrid meetings. Jeff suggested keeping two items on the Work Plan, Go Pass/Clipper ridership data and distance-based fares. Lastly, he suggested Caltrain considering the accumulator ride pass.

DRAFT LEGISLATIVE PROGRAM

Navi Dhaliwal, Government Affairs Officer, presented the Draft Legislative Program. The full presentation can be found on caltrain.com in the agenda packet.

Committee Comments:

Chair Shaw asked whether staff will be open to committee members sending their questions for the board meeting in January and Ms. Dhaliwal confirmed.

Member Torres asked whether there were ideas on operational funding sources. Ms. Dhaliwal confirmed.

Member Brandt asked whether there where a regional push for some type of revenue. Ms. Dhaliwal confirmed at a statewide level. Mr. Brandt asked whether there was anything at the MTC level and Ms. Dhaliwal stated that she would follow-up with the committee. Mr. Brandt then asked whether Caltrain is looking to have real estate revenue stream for the operations. Ms. Dhaliwal stated that she would follow-up with staff and get back to the committee.

Member Steve Seebart asked what the objectives and approach are to increasing ridership. Ms. Dhaliwal stated that there is a focus on ensuring that there is a funding to support fare programs.

Member Larry Klein asked whether policies would align with High-Speed Rail for a blended concept and whether there is advocacy for additional funding for grade separation projects as High-Speed Rail is dependent on those projects. Ms. Dhaliwal stated that staff is working in close communication with high-speed rail. Ms. Dhaliwal stated that this program is specific to State and Federal legislature. Mr. Sam, Sargent, Director of Strategy and Policy further discussed the relationship with High-Speed Rail and stated that staff may come back to the committee to further discuss future funding of grade separation projects.

Member Brandt suggested that Caltrain not spend money on quad gates because Caltrain has a good record of cars not driving around gates and quad gates do not solve the problem of cars driving onto the tracks.

Member Seebart asked for a timeline of the grade separation projects. Mr. Sargent responded that another department would have further details and suggested agendaing for a future meeting. Ms. Dhaliwal stated that she would follow-up with that department to ensure a grade crossing strategy update is provided to this committee.

Chair Shaw shared his concern with the locomotive car regulation that is forthcoming as Caltrain will continue to have diesel trains after electrification Caltrain will need funding to purchase new approved cars and suggested this topic be added to the Work Plan.

Public Comments:

None

PROPOSED AMENDMENTS TO CODE OF CONDUCT FOR PUBLIC MEETINGS

Anna Myles-Primakoff, Olson Remcho, LLP, presented the Proposed Amendments to Code of Conduct for Public Meetings. The full presentation can be found on caltrain.com.

Committee Comments:

Member Kutler asked for clarification regarding disruption of a meeting that is not abusive conduct. Ms. Myles-Primakoff provided clarification.

Member Brandt stated that there are many instances that fall short of a threat and said that it seems like an amorphous area of judgment and wondered whether there is any way to make it clear.

Member Patricia Leung wondered what the recourse for the person being removed from the meeting would be. Ms. Myles-Primakoff stated that if that person thinks the removal does not comply with the Brown Act, they may bring a suit for a Brown Act violation and shared further details.

Public Comments:

Jeff Carter, Millbrae, via Zoom Q&A, asked whether the in-person comment procedure is still being followed.

Chair Shaw asked for the intent and the process in with dealing with a disruption. Ms. Myles-Primakoff stated that the reason for proposing to Caltrain that they amend their policy now is because this law goes into effect on January 1, 2023. In terms of the Legislature's intent, it is her understanding that it was a reaction to the increasing disruptions at local legislative bodies across the state in the past few years.

Chair Shaw asked the committee to provide staff with feedback before the by January 5th, 2023 board meeting.

STAFF REPORT UPDATE

David Santoro, Acting Chief Operating Officer reported (The full report can be found on caltrain.com):

On-time Performance (OTP) –

- **November:** The November 2022 OTP was 83.2% compared to 96.4% for November 2021.
 - **Vehicle on Tracks** – There were six days, November 11, 13, 14, 15, 17 and 29, with a vehicle on the tracks, which caused train delays.
 - **Mechanical Delays** – In November 2022 there were 1721 minutes of delay due to mechanical issues compared to 592 minutes in November 2021.
 - **Vehicle Strike** – There was one vehicle strike on November 22 at Broadway Crossing, which caused 19 trains to be delayed.
 - **Trespasser Strike** – There were four trespasser strikes on November 4, 23, 26 and 28, resulting in three fatalities. The strike on the 4th was a non-fatality incident in San Francisco, which caused 1 train to be annulled, and 15 trains to be delayed. The strike on the 23rd was a fatality at Bellevue Avenue in San Mateo, which caused 20 trains to be delayed. The strike on the 26th was a fatality in San Francisco, which caused 1 train to be terminated, 1 train to be annulled, 2 trains to be partially annulled, and 2 additional trains to be delayed. The strike on the 28th was a fatality in Santa Clara, which caused 8 trains to be delayed.
- **October:** The October 2022 OTP was 90.8% compared to 93.8% for October 2021.

- **Trespasser Strikes** – There was one trespasser strike on October 14 in San Francisco, resulting in a non-fatality, which caused 1 train to be annulled and 21 trains to be delayed.

Mr. Santoro reviewed the upcoming Holiday service.

Committee Comments:

Member Seebart asked to include the reason for the vehicle on the tracks in the monthly staff report. Mr. Santoro stated that he can include the location of these incidents in the report. Chair Shaw stated that the reason may not be determined for reporting.

Member Brandt mentioned that the time of day of the vehicle on tracks was previously reported and that all of them had occurred after dark. He suggested staff work on a pilot where gates sit across the track in the down position to help prevent cars from driving on to the tracks. Mr. Santoro reported that Caltrain has hired a new Chief of Safety that is dedicated to the railroad and is looking at ways to warn drivers not to drive onto the tracks.

Public Comments:

Doug DeLong, Mt. View, shared his concerns with the recent on time performance due to construction. He questioned whether staff is giving expectations to the customer that Caltrain cannot meet and hopes staff can resolve this issue.

JPB CAC Work Plan

January 18, 2023

- CAC role in Measure RR oversight update
- 2023 Electrification Construction and Temporary Service Plan (Ted Burgwyn)

February 15, 2023

- Measure RR audit report
- Suicide Prevention Initiatives

March 15, 2023

- Go Pass Donation Program
-

April 19, 2023

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-

May 17, 2023

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Suggested Items:

- Go Pass cost per ride factors – requested by Chair, Brian Shaw on 6/19/19
- San Mateo County Climate Action Plan – requested by Member Rosalind Kutler on 10/16/19
- MTC Means-Based Discount Fare program update
- Caltrain connections with other agencies – requested by Member Rosalind Kutler on 12/18/19 and Alternate Member Rob Jaques on 12/15/21
- Update on grade crossing pilot six months after installation – requested by Member, Patrick Flautt on 12/18/19
- Operating Costs – requested by Member Adrian Brandt on 2/13/20
- Rail Corridor Use Policy – requested by Member Anna Dagum on 10/21/20
- Industry Safe Functionality
- Blue Ribbon Task Force
- Clipper Data Availability
- Construction Obstacles
- Wireless Solution Technology – requested by Member Adrian Brandt on 12/8/21
- Redwood City Station Development - requested by Member Adrian Brandt on 12/8/21
- Dual speed check installation/Constant Warning, Downtown Extension, elevated four track station, future Dumbarton Rail extension and the Google campus being planned at the Diridon station, PCEP project wireless overlay system and level boarding and the status of fully vaccinated staff - requested by Member Adrian Brandt on 12/15/21
- Transit Oriented Development & historic station preservation outreach - requested by Member Patricia Leung on 12/15/21
- Equity evaluation on the most recent schedule change and Go Pass qualification requirements - requested by Member Rosalind Kutler on 12/15/21
- Staffing structure, Governance Update, Visual Messaging Display rollout plan, Equity Plan implementation/update and periodic updates from Government Affairs regarding funding sources and how infrastructure bills may impact Caltrain - requested by Member David Tuzman on 12/15/21
- Caltrain Wayfinding improved, specifically with single tracking - requested by Member Jean-Paul Torres on 12/15/21
- Conductor's communication tools and how they may interface with the public. Regional trip planning and availability for riders that do not have access to mobile devices - requested by Alternate Member Melody Pagee on 12/15/21
- Distance-based fares on Caltrain. Deep dive on it from a practical standpoint - requested by Chair, Brian Shaw on 12/15/21
- iPhones for Conductors

- Constant Warning
- Engineering Standards
- Brainstorming sessions for Conductor iPhone applications
- Fare Enforcement Update – requested by Chair, Brian Shaw on 7/20/22
- Proof of Payment
- Clipper Next Gen Validator Project Update
- Grade Crossing Presentation – requested by Member Adrian Brandt on 9/21/22
- Look into allowing non-service animals on Caltrain with a travel carrier - requested by Vice-Chair David Tuzman on 9/21/22
- Code of Conduct

DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING:

The next meeting will be January 18, 2023, at 5:40 pm, via Zoom and in person meeting.

Adjourned at 7:10 pm.