

**Peninsula Corridor Joint Powers Board
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF OCTOBER 4, 2018

MEMBERS PRESENT: J. Bruins, Chair; C. Brinkman, C. Chavez, J. Gee, G. Gillett, C. Stone, M. Zmuda

MEMBERS ABSENT: D. Davis, D. Pine

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, T. Bartholomew, C. Boland, J. Brook, A. Chan, D. Couch, M. Bouchard, C. C. Fromson, J. Funghi, B. Grizard, C. Gumpal, D. Hansel, M. Jones, H. Lafebre, L. Larano, D. Lieberman, L. Millard, C. Mobley-Ritter, S. Murphy, J. Navarro, S. Petty, M. Reggiardo, D. Stewart

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chair Bruins called the meeting to order at 10:25 a.m. and led the Pledge of Allegiance.

ROLL CALL

Acting District Secretary Gumpal called the roll. A quorum was present.

PUBLIC COMMENT

Vaughn Wolffe, Pleasanton, discussed the height of transit-oriented development and capacity of accompanying transit systems.

Shirley Johnson, San Francisco, discussed the 2018 passenger counts and the increased bikes-on-board statistics.

Roland Lebrun, San Jose, discussed the last closed session held and believed other topics may have been discussed. Through the Chair, Director Stone commented that the Board only discussed posted closed session items, according to the law.

CONSENT CALENDAR

- a. Approve Special Meeting Minutes of September 6, 2018
- b. Approve Minutes of September 6, 2018
- c. Approve Accept Statements of Revenues & Expenditures for August and June 2018
- d. Receive Key Caltrain Performance Statistics – August 2018
- e. Receive State and Federal Legislative Update
- f. Receive Caltrain Business Plan Monthly Update – September 2018
- g. Authorize Receipt of Funding and Amendment of the Fiscal Year 2019 Budget for Positive Train Control Project (Resolution 2018-41)
- h. Authorize Response to Fiscal Year 2017-2018 San Mateo County Grand Jury Report on Project Management of the Caltrain Modernization Project
- i. Reject Proposals for MP36PH-3C Locomotives Mid-Life Overhaul Services

Public Comment

Roland Lebrun, San Jose, commented on Consent Calendar items b. Minutes of September 6, 2018 and g. Authorize Receipt of Funding and Amendment of the Fiscal Year 2019 Budget for Positive Train Control Project.

Motion/Second: Gee/Brinkman approved Consent Calendar items a - i.

Ayes: Brinkman, Chavez, Gee, Gillett, Stone, Zmuda, Bruins

Absent: Davis, Pine

REPORT OF THE CHAIR

None.

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Brian Shaw, Chair of the Caltrain Citizens Advisory Committee, provided highlights of the meeting held recently and noted a vacancy on the Advisory Committee from San Mateo County.

Public Comment

Shirley Johnson, San Francisco, discussed bike theft and remedies to prevent theft.

REPORT OF THE EXECUTIVE DIRECTOR

Peninsula Corridor Electrification Project Monthly Report for August, 2018

John Funghi, CalMod Chief Officer, provided an update on the electrification project. He stated work is continuing on potholing in San Jose, tree trimming in Palo Alto and San Jose and traction power substation work also in San Jose. Mr. Funghi stated the tunnel modification work has started and bus bridge services are being offered during construction. He noted the arrival of two electric multiple unit cab shells in Salt Lake City.

MONTHLY REPORT ON POSITIVE TRAIN CONTROL

Michelle Bouchard, Chief Operating Officer, Rail, referred to her written report on the progress to date and noted that substitute criteria was submitted to the Federal Rail Administration to receive an extension for implementation.

Jim Hartnett, Executive Director, referred to his written report. He added that Caltrain has commissioned a panel of peer review experts from the American Public Transit Association to review Caltrain's security and law enforcement services and make recommendations, if any.

Public Comment

Shirley Johnson, San Francisco, referred to the PCEP report and discussed the installation of seats in front of emergency exit windows on the bike cars to deter bicycle theft.

Andy Chow, Redwood City, commented on the missed connection of VTA buses to the Mountain View Caltrain station following a large concert.

CALTRAIN FARE POLICY UPDATE

Chair Bruins announced that the agenda item would be discussed in a workshop-type of setting, where staff would present key concepts and ideas and Board members would provide commentary in order for staff to begin the drafting of a policy. She stated it was intended that a policy would be adopted by the Board in November or December.

Michelle Bouchard, Chief Operating Officer, Rail, introduced Melissa Jones, Principal Planner and project manager of the study.

Ms. Jones presented four main topic areas as the backbone for discussion: Financial Sustainability, Customer Experience, Equity and Ridership. Board members provided extensive commentary on each topic area. At the end of the workshop session, Ms. Jones concluded by thanking the Board for its feedback and promised to return in November with a draft policy for possible adoption by the Board.

At that time, Chair Bruins called for public comment.

Public Comment

Jeff Carter, Millbrae, stated he submitted written comments, adding that the policy should maximize ridership, generate revenue and incentivize people to use the train. He also discussed bikes on trains.

Roland Lebrun, San Jose, discussed farebox recovery in other countries. He recommended termination of the Go Pass, elimination of the managing agency's overhead and contracting out services to manage Caltrain.

Adina Levin, Friends of Caltrain, discussed equity, ridership and means-based fares.

Andy Chow, Redwood City, discussed provisions related to use of the Go Pass.

TRANSIT AND INTERCITY PASSENGER RAIL PROGRAM (TIRCP) UPDATE

Michelle Bouchard, Chief Operating Officer, Rail, stated a grant in the amount of \$164,522,000 was awarded by the State of California to Caltrain, with a local matching fund requirement of \$39,116,000. She noted that she is working to secure the local matching funds from a variety of available sources.

Ms. Bouchard stated staff will be proceeding with a scope of work that maximizes the grant and will purchase 37 additional Electric Multiple Units (EMUs), implement on-board broadband communications (wi-fi), implement wayside bike access improvements and support planning of these and future TIRCP-funded improvements.

Ms. Bouchard noted that the funding is predicated upon California Transit Commission approval and funds from Senate Bill 1. She stated she would return to the Board in November with an update on plans for awarding a contract for the work.

Public Comment

Roland Lebrun, San Jose, discussed the proposed car replacement and the contract with Stadler.

Jeff Carter, Millbrae, expressed appreciation for the additional train cars.

Adina Levin, Friends of Caltrain, stated she hoped for eight-car sets rather than seven. She cited the City of Mountain View's proposed tax on the November ballot and expressed opposition to Proposition 6.

Director Gillett commented that she hoped that the bike-share component could be flexible enough to accommodate bike-share parking, if necessary.

CORRESPONDENCE

Correspondence was included in the Board's reading files and posted on line.

At 12:20 p.m. Director Gee was excused from the remainder of the meeting.

BOARD MEMBER REQUESTS

Director Gillett requested an update on Clipper from a representative of the Metropolitan Transportation Commission and wished Susan Gygi, Staff Coordinating Council representative, good luck in her new endeavors.

GENERAL COUNSEL REPORT

Legal Counsel Cassman announced the Board would take the two agenda listed items in reverse order so that the Board could meet in closed session first to maintain a quorum; after that, the Board would take up the first item in open session. The meeting recessed at 12:32 p.m. to a closed session, as outlined below.

- b. Closed Session: Conference with Real Property Negotiators
(Joan L. Cassman, General Counsel, Brian Fitzpatrick and Gary Cardona, JPB Real Estate Staff) pursuant to Government Code Section 54956.8:

Property Locations and Parties:

1. 4000 Campbell Avenue, Menlo Park, CA (APN: 055-253-120)
(Owners: Julie Del Secco Forrest, Jonathon Del Secco and Clayton R. and Carol Del Secco, Trustees of the Del Secco Revocable Trust, dated December 16, 1987)
2. 4020 Campbell Avenue, Menlo Park, CA (APN: 055-253-090)
(Owner: Campbell Avenue Portfolio, LLC)

Under negotiation: Price and terms of contracts

At 12:38 p.m. Director Stone was excused from the remainder of the meeting. The meeting reconvened into open session at 12:40 p.m. and Ms. Cassman announced that no action was taken in closed session.

- a. Discussion of Initial and Continuing Disclosure Obligations

Legal Counsel Cassman introduced bond counsel Kathleen Leak and Erin Pham from Orrick Herrington & Sutcliffe. Ms. Leak and Ms. Pham reviewed parameters surrounding the issuance of Peninsula Corridor Joint Powers Board farebox revenue bonds and the responsibilities related to government disclosures.

DATE/TIME OF NEXT REGULAR MEETING: Thursday, November 1, 2018 at 10:00 a.m. San Mateo County Transit District Administrative Building, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

ADJOURN

The meeting adjourned at approximately 12:53 p.m.

An audio/video recording of this meeting is available online at www.caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to board@caltrain.com.