

Amendment No. 1 to Contract #20-J-P-006 On-Call Transportation Planning and Consultant Support Services

Finance Committee
April 24, 2023



Background

- In May 2020, the Board awarded a five-year base term contract for the provision of **On-Call Transportation Planning and Consultant Support Services**, with up to two 1-year option terms.
- The base term included \$25,000,000 to be shared as a pool for authorized tasks among six approved consultant firms.
- Each of the two option terms included \$5,000,000 in additional capacity, but is too early to be exercised (1st Option period is for the period 7/1/25-6/30/26).

Significance

- The initial contract authority estimates from 2020 are insufficient as Caltrain has had to bring on additional planning support services for several reasons:
 - Large regional planning efforts have required higher value work directives than anticipated. (Approx \$8.1 million in capacity)
 - The contract has been used by other departments for outreach, grant support, seconded staff, etc. (Approx \$3.8 million in capacity)
 - Some necessary work could not have been foreseen, such as pandemic-related planning (Approx \$1.5 million in capacity)

Significance

- Based on work directives issued to date, only \$4.6 million in contract authority remains from the total approved capacity of \$25 million (55% time elapsed and 82% capacity used).
- An increase in capacity of \$10 million would increase the remaining contract capacity to \$14.6 million (58% capacity used of \$35,000,000).

Staff Recommendation

- 1. Approve amendments** to the On-Call Transportation Planning and Consultant Support Services contracts with Fehr & Peers, HNTB Corporation, Kimley-Horn and Associates, Inc., Arup North America, Ltd, Mott MacDonald Group, Inc., and WSP USA Inc. to increase the not-to-exceed contract capacity amount by \$10,000,000, from \$25,000,000 to **\$35,000,000** to be shared as a pool for authorized tasks.
- 2. Authorize** the Executive Director or designee to **execute the contract amendment** in a form approved by legal counsel.

Questions

FOR MORE INFORMATION

WWW.CALTRAIN.COM

