

**Peninsula Corridor Joint Powers Board
Finance Committee Meeting
1250 San Carlos Avenue, San Carlos, CA 94070**

Minutes of March 27, 2023

Members Present: Ray Mueller, Devora “Dev” Davis (Vice Chair, arrived at 2:45 pm),
Monique Zmuda (Chair)

Members Absent: None

Staff Present: R. Barnard, M. Bouchard, G. Buckley, Z. Farah, J. Harrison, L. Millard-
Olmeda, A. Piano, D. Seamans, M. Tseng

1. Call to Order/Pledge of Allegiance

Chair Monique Zmuda called the meeting to order at 2:44 pm (once a Board quorum was present) and led the Pledge of Allegiance.

2. Roll Call

District Secretary Dora Seamans called the roll and confirmed a quorum of the Board was present.

3. Public Comment on Items not on the Agenda

Adrian Brant expressed his concerns on fare enforcement and the proof of payment process where fare evaders were allowed to get off the train without being cited.

4. Consent Calendar

4.a. Meeting Minutes of December 19, 2022

4.b. Authorize the Executive Director to Execute an Amendment to the Letter of Agreement with Transbay Joint Powers Authority (TJPA) For Activities Undertaken in Support of the Downtown Rail Extension (DTX)

Gwen Buckley, Principal Planner, provided a brief overview that included the following:

- Additional \$200,000 reimbursable for Caltrain expenses
- Letter of Approval was done in August 2022 as an interim measure and covered costs up to \$2.4 million dollars in fiscal year 2023
- Seeking amendment to add \$200,000 specifically for oversight design work

4.c. Accept Statement of Revenues and Expenses for the Period Ending February 28, 2023

Ladi Millard-Olmeda, Director of Budgets provided a brief summary of the budget forecast projected a surplus of \$1.6 million against the adopted budget of \$2.6 million deficit due to Measure RR sales tax receipts.

Chair Monique Zmuda confirmed that \$2.6 million was taken from reserves and put into operating budget this fiscal year, but in February, there is more revenue than expected. Staff confirmed that the surplus will be put back into reserves.

Motion/second: Davis/Mueller

Ayes: Davis, Mueller, Zmuda

Noes: None

Absent: None

5. Declare an Emergency Regarding the North Channel Embankment of the San Francisquito Creek Bridge Due to Erosion and Authorize the Executive Director to Enter into Construction Agreement with Walsh Construction for Emergency Repair Work at San Francisquito Creek Bridge*

Robert Barnard, Deputy Chief of Design and Construction, provided a presentation that included the following:

- Project and geographic location overview
- Winter storm events and its affect to the North and South embankments and the pedestrian bridge embankment
- Preliminary erosion mitigation and embankment restoration limits
- Summary schedule and probable costs

The Board had a discussion and staff provided further clarification in response to the Board members comments and questions, which included the following:

- Entering an agreement before full design and costs associated with work
- Grade separation is related to or included in this timeline.
- Obtain a release of liability for work done
- Size and cost of the project
- Whether the pedestrian bridge will be included in project

Public comment

Adrian Brant commented on additional scouring after repairs causing new problems.

Motion/second: Davis/Mueller

Ayes: Davis, Mueller, Zmuda

Noes: None

Absent: None

6. Authorize Rejection of Bid for Churchill Avenue Grade Crossing Improvements Project and Re-Advertisement of the Solicitation*

Kevin Yin, Director of Contracts and Procurement, provided the presentation that included the following:

- Project goals and scope of work
- Bids, overall project schedule, and budget

Public comment

Adrian Brant commented on the timing of signal resetting.

Motion/second: Davis/Mueller

Ayes: Davis, Mueller, Zmuda

Noes: None

Absent: None

7. Authorize Execution of Agreement with VTA for Bus Bridge Services for the Caltrain Peninsula Corridor Electrification Project (PCEP) Signal Cutovers and OCS Testing*

Sherry Bullock, PCEP Director, provided the presentation that included the following:

- Overview of 2023 construction and service changes
- Costs and budget for four weekend shutdowns
- Staff recommended of awarding contract to Santa Clara Valley Transportation Authority (VTA) to provide bus bridge services.

Public comment

Adrian Brandt shared his concerns about Compass Transportation's inadequate or insufficient bicycle carrying capacity.

Motion/second: Davis/Mueller

Ayes: Davis, Mueller, Zmuda

Noes: None

Absent: None

8. Committee Member Requests

There were no Committee Member requests.

9. Date/Time of Next Regular Finance Committee Meeting

Monday, April 24, 2023 at 2:30 pm. The meeting will be accessible via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA 94070.

10. Adjourn

The meeting adjourned at 3:34 pm.

An audio/video recording of this meeting is available online at www.caltrain.com/videoboard-directors. Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to board@caltrain.com.