

**CITIZENS ADVISORY COMMITTEE (CAC)
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF MAY 17, 2023

MEMBERS PRESENT: A. Brandt, L. Klein, R. Kutler, S. Seebart, B. Shaw (Chair), JP. Torres, P. Joshi (Alternate), M. Pagee (Alternate)

MEMBERS ABSENT: P. Leung, D. Tuzman (Vice Chair), R. Jaques (Alternate),

STAFF PRESENT: J. Hogan, L. Low, J. Navarette, M. Tseng

Chair Brian Shaw called the meeting to order at 5:40 p.m. and led the Pledge of Allegiance.

CONSIDERATION OF REQUESTS, IF ANY, OF MEMBERS TO PARTICIPATE REMOTELY DUE TO EMERGENCY CIRCUMSTANCES

Member Kutler was allowed to join remotely due to an injury.

APPROVAL OF MINUTES OF MARCH 15, 2023

Motion/Second: Torres/Seebart

Ayes: Brandt, Klein, Kutler, Seebart, Shaw, Torres, Joshi, Pagee

Abstain: None

Absent: Leung, Tuzman, Jaques

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Doug DeLong, Mountain View resident, commented on whistle microphones and its functionality.

Jeff Carter commented on distanced base fares. He referenced Metrolink Trains and ACE Rail's distanced base fares as well as 22nd Street station and how Pennsylvania Avenue Extension may relocate or close the station.

CHAIRPERSON'S REPORT

Chair Brian Shaw reported the following:

- For members whose term is expiring in 2023, Friday, May 19th, is the last day for applications to stay on committee for next three years.
- Reminded Committee members that a quorum is required to conduct meetings and to respond to emails regarding attendance inquiries.

COMMITTEE COMMENTS

Member Brandt commented on whistle microphones where if active, trains would expeditiously accelerate and move on to remain on schedule; referenced Clipper usage regarding distanced base fares and want a presentation to understand staff position on implementation; and, ridership still low, which speaks to the high percentage of people working from home.

Member Seebart commented about wanting to see a deep dive report including progress on distanced base fares. He also mentioned his personal experience riding the train to San Jose for a Giants game, seeing full parking lots, and windows on the upper deck seem opaque.

Member Brandt commented that ultraviolet light and cleaning solutions damage windows over time.

Member Torres commented about wanting an update on distanced based fares being an equity point making it more accessible for low-income and minority riders. He would like more digestible reporting for public awareness for GoPass Donation Program that was presented at last month's meeting.

Member Brandt expressed concerns on crossing activation circuits, also known as dual speed checkers, causing dramatically increased gate downtime.

Chair Shaw commented supporting members comments on distanced base fares and pushing to agendize this in the summer.

John Hogan, Acting Chief Operating Officer, mentioned a fare study to occur in the Fall as a result of distanced base fares and having staff respond regarding whistle mics and two-speed check.

Member Kutler commented on her personal experience at Bayshore station where she heard a few issues that were difficult for riders – inconsistent messaging on where to get off of trains, better communication especially at night, riders being overcharged, and having printed schedules or cards with Caltrain.com printed so riders know where to look for schedules.

Public Comments

Jeff Carter, Millbrae, commented on distanced based fares and possibly buffing train windows to make them transparent.

FY 2024 & 2025 PRELIMINARY OPERATING & CAPITAL BUDGETS

Kathleen Kelly, interim Chief Financial Officer, provided the presentation that included the following:

- Recommendations at the Board Workshop and the changes since the workshop
- Preliminary operating budgets summary, revenue assumptions, and preliminary revenue
- Expenditure assumptions and preliminary expenditure

- Operating reserve, capital budget requests, and projected funding sources
- Preliminary capital budgets summary and capital reserve

Member Pagee thanked staff for the presentation and making the numbers understandable.

Member Brandt inquired about member agencies' contributions and whether VTA (Santa Clara Valley Transit Authority) was paying all or are costs shared for the fourth train to Gilroy.

Member Torres commented on impacts of tree removals during the past storms and expenses associated.

Public comment

Jeff Carter commented about the trees in Burlingame, importance of State and Federal funding, and not locked in with PG&E (Pacific Gas and Electric Company) for electricity source.

MEASURE RR REPORT

Kathleen Kelly, interim Chief Financial Officer, provided the report that included the following:

- Auditor report in March with proposal, changes, and summary
- \$110 million was not spent leaving \$60 million for PCEP (Peninsula Corridor Electrification Project), \$20 million reserved for undesignated future, \$13 million committed for capital projects, and \$17 million used for Fiscal Year 2023 operations
- Measure RR funds designated for operations in 2023 and proposed 2024 and 2025

Member Klein commented on putting in framework for future review that includes course corrections taken, sales tax and how it fluctuates, etc.

Chair Shaw suggested having a task force of this committee to discuss how future reports should be developed.

Member Seebart expressed concern with the perspective of report not coming from the committee, how funds were allocated, and specific promises in the resolution that were not kept.

Chair Shaw supported Member Seebart's comments and stated that the report needed some context with explanations why funds were used as promised.

Member Kutler supported Member Seebart's comments and reiterated train service largely serving underserved people.

FARE ENFORCEMENT

John Hogan, Acting Chief Operating Officer, provided the report that included the following:

- Process for fare inspection and direction to TASI (TransitAmerica Services, Inc.)

- Process in contacting transit police and de-escalation campaign starting towards end of June

Chair Shaw commented on the need for data to understand patterns and effectiveness of process. He referenced BART's (Bay Area Rapid Transit) fare inspection process.

Member Seebart asked about the revenue from citations and transit police response times.

Member Brandt commented on fare policy and referenced Europe's experience with fare inspections. He also commented that fare inspections should not be announced in advance and allow the engagement.

Member Kutler reiterated that public safety is important as well as conductors. She commented that collecting fares are essential, but de-escalation is the most important thing.

Chair Shaw expressed concerns on not wanting the process to become like BART where riders do not ride BART due to safety concerns. He supported Member Brandt's suggestion in not announcing fare inspections in advance.

Member Pagee commented that the conductors making their presence known on trains would result in riders behaving.

Public comment

Jeff Carter commented that conductors approach in a civil manner and to not be confrontational. He also inquired on the policy if someone forgot their identification as he forgot his wallet once.

Doug DeLong commented that conductors can take a photograph of those who cannot produce identification and ban those who criminally trespass.

Member Seebart commented that trains could be equipped with security cameras. Member Brandt said new trains will have lots of cameras.

John Hogan, Acting Chief Operating Officer, noted that the Stadler trains will have cameras.

STAFF REPORT

John Hogan, Acting Chief Operating Officer, provided the following information:

- OTP (On-Time Performance) trending upwards at 94 percent
- Maintaining diesel trains and replacing some HVAC (Heating, Ventilation, and Air Conditioning) systems in preparation for summer months
- Thanked Chief Safety Officer for reaching out to communities and providing creative ways for painting the crossings
- Applying for grants for cameras and intrusion detections
- Guadalupe Bridge project fell a little behind but adding a second shift to work evenings

Chair Shaw reviewed workplan.

Member Brandt commented on cameras at various station platforms.

Member Seebart inquired if cameras would prevent trespassers.

Mr. Hogan commented that cameras at crossings with intrusion detection would notify police but would not stop intruders climbing through holes in the fence.

Public comment

Jeff Carter commented that workplan indicates August 16th fare changes in plan and supports deep dive with distanced base fares.

DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING:

June 21, 2023 at 5:40 p.m., via Zoom teleconference or at the Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

ADJOURNMENT

Meeting adjourned at 8:15 pm.