



Bicycle and Active Transportation
 Advisory Committee
 1250 San Carlos Avenue, San Carlos, CA 94070
 Bacciocco Auditorium, 2nd Floor
 - and -

(Due to AB 2449 just cause remote meeting exceptions):
 1 South Van Ness, San Francisco, CA 94103, 7th Floor Union Square Conference Room

July 20, 2023 - Thursday 5:45 p.m.

Members of the public may participate remotely or in-person, provided that they satisfy the safety protocols listed below.

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/87678851064?pwd=U3hCQ0JDUWdubUtgcFNPVDIzVyt2dz09> or by entering Webinar ID: 876 7885 1064, Passcode: 293677 in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at <https://www.caltrain.com/video-board-directors>

Members of the public also may participate in person at: San Mateo County Transit District, Bacciocco Auditorium - Second Floor, 1250 San Carlos Ave., San Carlos, CA, or any other noticed location provided they comply with the following safety protocols:

Please Note the Following COVID-19 Protocols for In-person Attendance:

Visitors who have been exposed to the COVID-19 virus, who have received a positive COVID-19 test results, or who are experiencing any of the following COVID-19 related symptoms should refrain from participating in person:

- Cough
- Shortness of Breath
- Fatigue
- Nausea or vomiting
- Fever or Chills
- Sore Throat
- Muscle or body aches
- Loss of taste or smell
- Headache
- Diarrhea
- Congestion or runny nose

Public Comments: Public comments may be submitted to publiccomment@caltrain.com prior to the meeting’s call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board’s weekly correspondence and posted online at: <https://www.caltrain.com/about-caltrain/meetings>.

Verbal public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak, and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to two minutes. The Board Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

AGENDA

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Consideration of requests, if any, of Directors to participate remotely due to Emergency Circumstances: Member
4. Public Comment
Public testimony by each individual speaker, for items not on the agenda, shall be limited to three minutes
5. Approval of Minutes of May 18, 2023 Meeting
6. BART to Silicon Valley
7. Proposed Bike-Oriented Rider Marketing Campaign
8. Millbrae Wayfinding Update
9. MTC Regional Bikeshare Letter
10. Chairperson's Report
 - a. 2023 Work Plan
11. Staff Report
 - a. Bike Bump Report YTD
 - b. Bike Parking Vendor Update
 - c. Electric Train Event: July 29, 2023
 - d. Weekend Service
12. Written Correspondence
13. Committee Requests
Committee members may make brief statements regarding BATAC-related areas of concern, ideas for improvement, or other items that will benefit or impact Caltrain service or the BATAC.
14. Date and Time of Next Meeting: September 21, 2023 at 5:45 p.m. at 1250 San Carlos Ave., San Carlos, CA 94070.
15. Adjournment

All Items on this agenda are subject to action

BATAC MEMBERS

County

San Francisco
San Mateo
Santa Clara

Public Agency

Shahram Shariati
Sue-Ellen Atkinson
Ryan Smith

Bike Organization

Cliff Bargar (Vice-Chair)
Michael Chin
Kelly Carpenter

General Public

John Bolka (Chair)
Sean Lacson
Nicole Rodia

Information for the Public

If you have questions on the agenda, please contact the staff at 650.508.6495 or batac@caltrain.com. Meeting dates, minutes, and agendas are available on the Caltrain Web site at <http://www.caltrain.com>.

Date and Time of Regular Meetings

The JPB Bicycle and Active Transportation Advisory Committee meets regularly on the third Thursday of the month at 5:45 p.m.

Location of Meeting

Members of the Public may attend this meeting in person or remotely via Zoom. *Should Zoom not be operational, please check online at <https://www.caltrain.com/about-caltrain/meetings> for any updates or further instruction.

Public Comment

Public Comment on Items Not on the Agenda (limit one per person) must be submitted via email prior to the meeting's call to order to batac@caltrain.com.

Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email prior to the meeting's call to order to batac@caltrain.com or (b) via Zoom Q&A before each agenda item is presented. Please indicate in your email or Q&A the agenda item to which your comment applies. Although public comments are generally limited to three minutes per person, the BATAc Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that public records are distributed or made available to the legislative body

BICYCLE AND ACTIVE TRANSPORTATION ADVISORY COMMITTEE (BATAAC)

DRAFT MINUTES May 18, 2023

MEMBERS PRESENT: C. Bargar (Vice Chair), J. Bolka (Chair), S. Atkinson, K. Carpenter, M. Chin, S. Lacson, N. Rodia,

MEMBERS ABSENT: S. Shariati, R. Smith

STAFF PRESENT: D. Provence, L. Low, J. Navarette, M. Tseng

Chair John Bolka called the meeting to order at 5:45 p.m. and led the Pledge of Allegiance.

CONSIDERATION OF REQUESTS, IF ANY, OF MEMBERS TO PARTICIPATE REMOTELY DUE TO EMERGENCY CIRCUMSTANCES

There were none.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES OF MARCH 16, 2023

Motion/Second: Cliff/Lacson

Ayes: C. Bargar, J. Bolka, S. Atkinson, K. Carpenter, M. Chin, S. Lacson, N. Rodia

Noes: None

Absent: S. Shariati, R. Smith

REDWOOD CITY TRANSIT DISTRICT

Lindy Chan, Principal Planner, and Jessica Manzi, Transportation Manager, at City of Redwood City provided a presentation that included the following:

- Transit District Overview, Elements, and Timeline
- Outreach and Engagement
- 2020 and 2021 Survey Results

- Station Relocation
- Station Visioning
- Circulation, and Pedestrian and Bicycle Safety

Public comment

Shahram Shariati commented about the right turns along El Camino Real with bike and car mixing zones. Ms. Manzi responded that this is something being reviewed as detailed design progresses.

The Committee members had a discussion and staff provided further clarification in response to Committee comments and questions on the following:

- Bike parking and micromobility services within the developments
- Minimum parking for cars and TDM (transportation demand management) plan requirements
- Timed bike signals at El Camino
- Bicycle and micromobility entries into buildings
- Limiting vehicle access to transit district areas with increased pedestrian usage
- Safe bike lane infrastructure along El Camino corridor

Public comments

Adina Levin, Friends of Caltrain, commented on El Camino bicycle facility timeline and a transit month activity in partnership with bike and active transportation advocacy.

The Committee members continued to have a discussion and staff provided further clarification in response to Committee comments and questions on the following:

- Flow of bicycles within transit center
- Stair channels for bicycles also beneficial to avoid conflict with people with mobility devices
- Bike and pedestrian master plan taken into account for circulation needs

CORRIDOR SHARED MICROMOBILITY

Dan Provence, Principal Planner, provided a presentation that included the following:

- Caltrain and Shared Micromobility
- Past and current programs:
 - San Francisco to Burlingame
 - San Mateo to Menlo Park
 - Palo Alto to San Jose
- San Mateo City/County Association of Governments (C/CAG) Effort
- Metropolitan Transportation Commission (MTC) Upcoming Efforts

The Committee members had a discussion and staff provided further clarification in response to Committee comments and questions on the following:

- Subsidies for low-income people
- Public agency supported bike sharing program, i.e., Bike Share for All
- Limitations of Clipper as payment method
- Possible draft letter to MTC to show Committee support for bike share as a viable commuter benefit

Public comments

Adina Levin commented there are opportunities for coordination and referenced MTC's outreach for potential regional transportation funding measure.

CHAIRPERSON'S REPORT

a. 2023 Work Plan

Lori Low, Acting Manager of Government and Community Affairs, provided a summary of the work plan and noted that some items or projects were moved to Staff Suggestions based on timing.

STAFF REPORT

Lori Low, Acting Manager of Government and Community Affairs, noted that the annual Bike Bump report was moved to staff report as there has been minimal bike bumps. Ms. Low also provided a presentation that included the following:

a. Bike Bump Report Annual Report for 2022

- a. Bike Bump Report Overview
- b. 2022 Bike Bumps Reported
- c. Bumps by Month 2016 to 2020

b. Bike Bump Report YTD

c. Weekend Service

- Three weekends with regular weekend service
- Special service for Bay to Breakers
- Two weekend shutdowns (June 10-11 and 17-18)
- Expect two weekend shutdowns in July
- Shutdowns in February allowed acceleration of work

Dan Provence, Principal Planner, provided a report that included the following:

d. Bike Parking Vendor Update

e.

- Current contract expiring soon
- Going through competitive request for proposals process – interviews completed
- New contract to provide option of adding additional unstaffed bike rims along the corridor

The Committee members had a discussion and staff provided further clarification in response to Committee comments and questions on

- Justification for four-car consists
- Operating larger trains during special events

WRITTEN CORRESPONDENCE

Lori Low, Acting Manager of Government and Community Affairs, noted Bike to Work Day where Caltrain was co-sponsor along with Silicon Valley Bike Coalition, SamTrans, and TA (Transit Authority) as well as co-sponsored energizer stations at or nearby Caltrain.

COMMITTEE REQUESTS

The Committee members had a discussion and staff provided further clarification in response to Committee comments and questions on

- Vice Chair Bargar commented on potential transit regional measure and aim to having letter for MTC at the July meeting.
- Member Atkinson commented on adding information on website about how to bring bicycles on trains and how to use e-lockers.
- Member Carpenter commented on communication about enforcement of “yellow” tags also known as bike tags.wat

DATE AND TIME OF NEXT MEETING: July 20, 2023 at 5:45 p.m. at 1250 San Carlos Ave., San Carlos, CA 94070

The meeting adjourned at 7:07 p.m.