

**CITIZENS ADVISORY COMMITTEE (CAC)  
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)  
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING  
Bacciocco Auditorium, 2<sup>nd</sup> Floor  
1250 San Carlos Avenue, San Carlos CA 94070**

**MINUTES OF JUNE 21, 2023**

**MEMBERS PRESENT:** A. Brandt, L. Klein, R. Kutler, P. Leung, JP. Torres, D. Tuzman (Vice Chair), B. Shaw (Chair), R. Jaques (Alternate), P. Joshi (Alternate), M. Pagee (Alternate)

**MEMBERS REMOTE:** S. Seebart

**MEMBERS ABSENT:** None

**STAFF PRESENT:** C. Kwok, P. Shrestha, Brent Tietjen, M. Tseng

Chair Brian Shaw called the meeting to order at 5:40 p.m. and led the Pledge of Allegiance.

**CONSIDERATION OF REQUESTS, IF ANY, OF MEMBERS TO PARTICIPATE REMOTELY DUE TO EMERGENCY CIRCUMSTANCES**

There were none.

**APPROVAL OF MINUTES OF MAY 17, 2023**

Motion/Second: Brandt/Klein

Ayes: Brandt, Klein, Kutler, Seebart, Torres, Tuzman, Shaw, Joshi, Pagee, Jaques

Abstain: Leung

Absent: None

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Jeff Carter commented about overcrowding on trains during special events. He referenced the weekend of Carnival and Giants game where he saw at Millbrae station northbound train leaving around 11:00 am being overcrowded. He also commented on the need for a little leniency at parking lots as he saw many cars with citations upon returning to parking lot.

**CHAIRPERSON'S REPORT**

Chair Brian Shaw reported the following:

- Workplan provided in agenda packet described when items will be handled
- Some items need additional preparation time before being presented to the Committee

Member Brandt commented on adding a short summary to items, several fare studies done in the past and have had no response to questions of interest to the Committee, need for staff interaction to provide insight for delay of items, referenced past fare studies making zones longer and problematic.

Member Pagee commented on wanting to see comparisons of past and current fare studies considering ridership demographics has changed and equity has always been an issue, what fare structure looks like, and phase out zone-based fare process and get something reflecting riders' actual use.

Chair Shaw mentioned not seeing a scope of work for fare studies.

Member Kutler commented having no objections to fare studies.

Member Seebart commented on wanting to see a dedicated report on fare studies, the scope of work, and whether distanced-base fares are included.

Member Brandt referenced SMART (Sonoma-Marin Area Rail Transit) with pre-pandemic ridership levels, new fare structures in Salt Lake City transit, and WETA (Water Emergency Transportation Authority) cutting fare costs and ridership recovery efforts.

#### Public comment

Jeff Carter commented on a previous fare study making zones longer. He noted BART (Bay Area Rapid Transit) has San Mateo County surcharges and supported the need to review the fare studies' scope of work.

#### **COMMITTEE COMMENTS**

Member Brandt commented on the need to put out enough service to avoid overcrowding.

#### **MEASURE RR UPDATED REPORT**

Kathleen Kelly, interim Chief Financial Officer, provided a report on highlights and changes that included the following:

- Section one described funding priorities and lists prioritization of funds
- Section two had more verbiage in response to comments about spending more Measure RR funds in operations
- Section three talked about revenue brought in for FY (fiscal year) 2022 and how it is programmed – a small portion for capital projects in the amount of \$60 million reserved for PCEP (Peninsula Corridor Electrification Project) and which funds will be available and allocated to operations in FY2025; \$20 million reserved for undesignated future capital expenditures; \$17 million allocated for FY2023 operations; \$13 million committed for capital items, but not spent in FY2022

Chair Shaw noted the revised, detailed auditor's report was available in the agenda packet.

The Committee had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Statement of net position and cash flow reconciliation
- Needed language of initial initiative
- Adding an appendix with ballot language to the report
- Timeline for allocation of PCEP funding from the State
- Make the report more readable, include links to initiative, and have it available online

Member Kutler commented on her personal experience helping people in downtown San Francisco who have never used the train before.

Motion/Second as amended with the inclusion of the Measure RR ballot language as an introduction or appendix: Brandt/Klein

Ayes: Brandt, Klein, Kutler, Leung, Seebart, Torres, Tuzman, Shaw, Joshi, Pagee, Jaques

Abstain: None

Absent: None

## **PCEP UPDATE**

Pranaya Shrestha, CalMod Chief Officer, provided the presentation, which included the following information:

- Scheduled to open for revenue service in September of 2024
- Implemented storage plan to store additional trains in the Fall
- Balfour Beatty Infrastructure, Inc. brought in significant resources and have been exceeding weekly production projections, including the installation of over 44,000 feet of wire

Brent Tietjen, Communications Manager, provided the presentation, which included the following information:

- Finished phase five with weekend shutdowns from San Francisco to Millbrae
- Potential temporary weekday changes in August to support the signal system installation
- June 5<sup>th</sup> press release mentioning EMU (Electric Multiple Unit) trains under power for first time on corridor

Chair Shaw commented on his experience seeing the new train cars this last summer in San Francisco and recommended the tour.

The Committee had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Initial quality of work and corrections needed
- Inspections and testing conducted to avoid possible future obstacles or concerns
- Benefits of using EMU versus AEM-7 locomotives
- Balfour Beatty Infrastructure, Inc. finishing punch list items and obtaining FRA (Federal Railroad Administration) permission for main line testing

- Finalizing the storage facility plan with additional security
- Whipple Avenue crossing has traffic issues caused by dual speed check
- Power regeneration capabilities when braking

## **STAFF REPORT**

Christiane Kwok, Rail Operations Manager, provided the report, which included the following information:

- OTP (On-Time Performance) improved in May with no major incidents
- Mechanical delays decreased over time due to improvements in service of vehicles
- Increased to five car trains on weekends
- Four additional trains for Pride event and Giants game on weekend to accommodate crowds
- Additional service scheduled during July 4<sup>th</sup> fireworks and Giants game

The Committee had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Concerns for overcrowding during weekend service for the Pride event and Giants game with only five-car trains available
- Special stop at Stanford for sports events and consideration for Frost Amphitheater events
- Alternative transportation method for Stanford students for events, such as sports events and commencements, but need staffing at the platform
- Clarification for ridership numbers on staff report graphs – baseline prediction versus actuals
- Concerns with locomotive rehabilitation and the quality of work

Chair Shaw summarized items planned for the July meeting.

Member Brandt commented on prioritization of workplan items, seeing repeated items, and items that are not being addressed. Chair Shaw explained the process and requirements of workplan items.

Member Kutler appreciated the safety reports and its relation to climate changes.

Vice Chair Tuzman shared frustration with Member Brandt regarding prioritization of items.

Chair Shaw commented on how the workplan provides more transparency and holds staff accountable. It provides the Committee the ability to change or update as needed.

## **DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING:**

July 19, 2023 at 5:40 p.m., via Zoom teleconference or at the Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

JPB CAC Meeting Minutes  
June 21, 2023

**ADJOURNMENT**

Meeting adjourned at 7:13 pm.