

# Award of Contract for the Bike Station Parking Program

**JPB Technology, Operations,  
Planning, & Safety Committee  
Meeting**

**July 26, 2023**



# Background: Bikes & Caltrain

- Pre-pandemic
  - 72 or 80 spaces per train set
  - Average weekday: 6,000+ bikes on board
  - Often at capacity
  - Limited secure bike parking available
- Current status
  - 20% of customers use a bike as part of trip
  - Electric trains capped at 72 bike spaces
  - \$3.5M Board commitment to bike wayside improvements
  - Important to ridership recovery



# Current Status: Bike Parking Rooms at Caltrain Stations

- Bike Valet at 4<sup>th</sup> & King Station
  - Operated by BikeHub since 2013
  - Space for 230 bikes
  - Bike repair and retail services
  - Contract extended multiple times
- Menlo Park Station
  - Administered by JPB
- Palo Alto & Mountain View stations
  - Administered by others



# Contract Goals

- Continue operating 4<sup>th</sup> & King Station bicycle valet service
- Establish up to 8 unstaffed, controlled access bicycle parking rooms
  - Design consultation
  - Project management
  - Small capital improvements
- Operate and maintain additional bike parking rooms along the corridor for up to 10 years



# Request for Proposals

- Operate and maintain 4th & King valet
- Unstaffed bike room facility concepts for select stations
- Approach to providing services
- Company qualifications



# Highest Ranked Proposer

- BikeHub was one of two proposers who submitted a proposal
- Representatives from Caltrain Operations, Caltrain Real Estate, and SFMTA's Bike Parking Program scored the proposals
- Proposals scored on:
  - Project understanding & approach
  - Company qualifications
  - Experience of key personnel
  - Reasonableness of cost
- Selection committee reviewed and scored both proposals and ranked BikeHub as the highest ranked proposer

# Bid Pricing and Project Budget

Company	Total Bid Price	Variance from Engineer's Estimate
Engineer's Estimate	\$3,793,000	
<b>BikeHub</b>	<b>\$2,969,000</b>	<b>\$824,400 below estimate</b>

## Project Budget

- Contract is **fully funded** with initial costs included in FY24-25 operating budgets
- Caltrain's Wayside Bike Parking Improvement Project is supported by several funding sources: Transit and Intercity Rail Capital Program (TIRCP), State Rail Assistance Program, San Carlos Transit Village LLC, and Bay Area Air Quality Management District



# Included Services

- 4<sup>th</sup> & King Valet
  - Staffed Monday – Friday from 7AM to 7PM
  - 2 staff, including a bike mechanic
- Unstaffed facility services
  - Control access to facilities
  - Regular audits and cleaning
  - Customer service and remote support
- Overall program
  - Start-up services
  - Website
  - Marketing





# Approach to Establishing Unstaffed Bike Rooms

- Perform analysis to select stations for bike rooms
- Plan TIRCP grant funded improvements
- Make smaller improvements through this contract (e.g., access kiosks, new rack types, improved security measures)
- Make larger improvements through separate contract(s)
- Coordinate with projects along the corridor



# Unstaffed Facilities Project Schedule

- **Late 2023 & early 2024:** Select stations, finalize designs
- **2024 & early 2025:** Make TIRCP funded capital improvements
- **Summer 2025:** New TIRCP funded unstaffed bike rooms open for operation
- **Duration of Contract:** Coordinate other bike room efforts

# Staff Recommendations

- 1. Award a contract** to BikeHub, Inc. of Alameda, California, to start-up, manage and operate the Bike Parking Station Program for a total not-to-exceed amount of \$1,787,553 for a five-year base term.
- 2. Authorize** the Executive Director to exercise up to five additional one-year option terms for Bike Hub, Inc. to perform additional related services of up to \$1,181,553.
- 3. Authorize** the Executive Director or designee to **execute a contract** with BikeHub, Inc., in full conformity with the terms and conditions set forth in the solicitation documents and negotiated agreement, and in a form approved by legal counsel.



# Questions



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