



BOARD OF DIRECTORS 2023

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Agenda

Citizens Advisory Committee (CAC) Meeting

August 1, 2023, 4:30 pm

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Ave., San Carlos, CA

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydlZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

TA Citizens Advisory Committee Members 2023: Barbara Arietta (Chair), Doug Bojack, Ivan Bucio, Ken Chin, John Fox (Vice Chair), Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Peter Ohtaki, Mike Swire

Staff Liaison:
Peter Skinner, Executive Officer, Transportation Authority

CAC Secretary:
Jean Brook

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>.

Tuesday, August 1, 2023

4:30 pm

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1. Call to Order/Pledge of Allegiance
 2. Roll Call
 3. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
 4. Consent Calendar
 - 4.a. Approval of Minutes of the CAC Meeting of May 30, 2023 Motion

TA Board Meeting Agenda for August 3, 2023

- 4.b. **TA Board Item 5.b** Acceptance of Statement of Revenues and Expenditures for the Period Ending May 31, 2023 Motion
- 4.c. **TA Board Item 5.d** Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook Motion
- 4.d. **TA Board Item 5.e** Authorize the Request for Allocation of \$2 Million in Regional Measure 3 Funding for the US 101/ State Route 92 Direct Connector Project Motion
5. **TA Board Item 5.a** Approval of Minutes of the Board of Directors Meeting of June 1, 2023 Informational
6. **TA Board Item 5.c** Information on Statement of Revenues and Expenditures for the Period Ended June 30, 2023 Informational
7. **TA Board Item 11.a** US 101 Express Lanes: Quarterly Update on Variable Rate Bond and Operations Informational
8. **TA Board Item 11.b** First Amendment to Reimbursement Agreement to Extend Expiration Date of Letter of Credit Supporting the \$100 Million Variable Rate Bonds Motion
9. **TA Board Item 11.c** Approval and Ratification of the Fiscal Year 2024 Transportation Authority Insurance Program Motion
10. **TA Board Item 12** State and Federal Legislative Update Informational
11. Report of the Chair Informational
12. Report from Staff Informational

13. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

14. Date/Time of Next Regular Meeting: Monday, September 5, 2023, 4:30 pm

The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

15. Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to board@smcta.com. *Free translation is available; Para traducción lláma al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

May 30, 2023

Members Present: B. Arietta (Chair), D. Bojack, I. Bucio, K. Chin, K. Kuklin, S. Lang, J. Londer,
(In Person) G. Mattammal (arrived at 4:36 pm), M. Rendon, M. Swire

Members Present: None
(Via Teleconference)

Members Absent: D. Bautista, J. Fox (Vice Chair), E. Mizzi, P. Ohtaki, D. Reed

Staff Present: P. Skinner, P. Gilster, L. Millard-Olmeda, K. Kelly, A. Linehan, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Barbara Arietta called the meeting to order at 4:32 pm and led the Pledge of Allegiance.

2. Roll Call

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Consent Calendar

4.a. Approval of Minutes of the CAC Meeting of May 2 2023

TA Board Meeting Agenda for June 1, 2023

4.b. TA Board Item 6.b Acceptance of Statement of Revenues and Expenditures for the Period Ending April 30, 2023

4.c. TA Board Item 6.c Acceptance of Capital Projects Quarterly Status Report for 3rd Quarter of Fiscal Year 2023

4.d. TA Board Item 6.d Establishing the Appropriations Limit for Fiscal Year 2024

4.e. TA Board Item 6.e Reprogramming and Reallocating \$1.92 Million in Measure A Funds from Savings in the Right-of-way Phase to the Construction Phase of the US 101/Broadway Interchange Reconstruction Project for Landscaping Activities

Motion/Second: Rendon/Kuklin

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Rendon, Swire

Absent: Bautista, Fox, Mattammal, Mizzi, Ohtaki, Reed

Gus Mattammal arrived at 4:36 pm.

5. TA Board Item 6.a Approval of Minutes of the Board of Directors Meeting of May 4, 2023

There were no comments.

6. TA Board Item 7.a Recognizing Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month and Reaffirming a Commitment to Diversity, Equity, Access, and Inclusion

Peter Skinner, Executive Officer, Transportation Authority, summarized the resolution.

Motion/Second: Londer/Bucio

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

7. TA Board Item 10.a Program Report: Peninsula Corridor Electrification Project Update

Brent Tietjen, Manager, External Affairs, provided the presentation.

Sandra Lang asked if the current signaling will be the same following electrification. Mr. Tietjen said the signal system would be the same but Caltrain is also implementing a new wireless crossing system to provide less gate downtime once implemented.

Mike Swire asked if PG&E (Pacifica Gas and Electric) provided the electricity. Mr. Tietjen said the current infrastructure is from PG&E but they are exploring using other local providers.

Chair Arietta noted that Caltrain ridership is still low, and asked what could be done to attract more riders. Mr. Tietjen said the project will be able to increase service, which will hopefully attract additional ridership.

Gus Mattammal asked if a facility to build the trains has been completed. Mr. Tietjen said that the manufacturer, Stadler, had built a facility in the Salt Lake City to meet federal procurement requirements as a result of the large size of the Caltrain contract and other contracts.

8. TA Board Item 11.a Public Hearing: Adoption of Proposed Budget for Fiscal Year 2024

Ladi Millard-Olmeda, Director, Budgets and Financial Analysis, presented the staff report.

Ms. Lang asked about the amount due on the bond interest. Ms. Millard-Olmeda said the expense will be paid by the JPA (San Mateo County Express Lanes Joint Powers Authority), which would be considered income to the TA.

Mr. Swire had questions about the financing of the JPA. Mr. Skinner said that express lanes operations are currently projecting sufficient revenue to cover any of the bond expenses related to the \$100 million.

Motion/Second: Lang/Bucio

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

9. TA Board Item 11.b Programming and Allocation for the San Mateo County Shuttle Program Call for Projects for Fiscal Years 2024 and 2025

Patrick Gilster, Director, Planning and Fund Management, presented the staff report.

Motion/Second: Kuklin/Londer

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

10. TA Board Item 11.c Conveyance to the State of California Department of Transportation of Grant Deeds to US 101/Broadway Interchange Reconstruction Project Properties

Mr. Skinner introduced Janni Baugh, Manager, Real Estate Management and Capital Projects, who provided the presentation.

Doug Bojack asked how this item may impact the upcoming landscaping. Mr. Skinner said it does not affect landscaping, which would proceed in the next few months.

Motion/Second: Londer/Bucio

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

11. TA Board Item 11.d Adoption of Revisions to the TA Procurement Policy

Kevin Yin, Director of Contracts and Procurement, presented the staff report.

Jeff Londer asked about the range of emergency procurements. Mr. Yin said that emergency procurements would be taken to the Board for approval.

Mr. Swire asked if there were additional environmental or social elements in the policy. Mr. Yin said environmental policy is addressed on an as-needed basis.

Ms. Lang asked if the policy contained any workforce protections in terms of where the products were made. Mr. Yin said they only look to see if the company is debarred from doing business with the TA.

Mr. Mattammal asked about the thresholds. Mr. Yin said the range is \$150,000 to \$250,000, adding that the Executive Director needs to take any emergency procurement above \$250,000 to the Board for approval. He clarified that the range varied depending on the construction projects.

Motion/Second: Mattammal/Kuklin

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

12. TA Board Item 12 State and Federal Legislative Update

Michaela Petrik, Government Affairs Officer, provided a summary of federal and state legislation.

On the federal side, she said that the President and House Speaker Kevin McCarthy agreed to raise the debt limit. She said they expect the House and Senate Appropriations Committee to move forward with their annual process.

On the state side, Ms. Petrik said the Governor released his May revise on May 12. She said since the tax filing deadline was extended due to the winter storms, the financial picture will not be apparent until later in the year. She noted the progress of the bills the TA is tracking.

13. Report of the Chair

Chair Arietta announced the TA CAC recruitment period would end on June 2.

She noted that the Manor Drive/State Route 1 overcrossing in Pacifica is in need of being widened and repaired, and Mr. Skinner said that the project was progressing. Chair Arietta also noted that Caltrain was still in need of additional funding.

14. Report From Staff

Mr. Skinner said the report was in the packet. He said the Manor Drive project is progressing and on the way to being approved by the TA.

15. Member Comments/Requests

Mr. Londer said he was thankful that the Broadway interchange in Burlingame was coming to fruition.

Ms. Lang noted that Senator Josh Becker of the Senate Budget Committee was aware of the need for more funding for public transportation and she emphasized the need for everyone to be aware of potential funding opportunities.

Mr. Swire said Move San Mateo bicyclists had ridden the 19th Avenue and were hoping for the earmark. He noted in the event that Caltrain goes bankrupt, it would add five and a half lanes of traffic back to the highways.

Mr. Mattammal asked if the TA was going to be involved in planning the second phase of the parallel trail that runs on the west side of Highway 1 ending at Coronado. Mr. Gilster said they are actively working with the County in Moss Beach, which has a side parallel trail as part of that project. He added that the TA can provide technical assistance and allocated additional funding to help implement projects at the request of the County.

16. Date/Time of Next Regular Meeting

Chair Arietta announced that the next meeting would be held on Monday, July 3, 2023, at 4:30 pm in person at the SamTrans Auditorium and via Zoom teleconference.

17. Adjourn

The meeting adjourned at 5:39 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the CAC Secretary's office by phone at 650.508.6223 or by email to cacsecretary@smcta.com.



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APRIL CHAN
EXECUTIVE DIRECTOR

Memorandum

Date: July 27, 2023
To: TA Board of Directors
From: April Chan, Executive Director

2023 Measure A & W Highway Call for Projects

Staff has recently released on July 5, 2023 the 2023 Measure A and W Highway Program Call for Projects. Up to \$100 million from both measures will be made available to fund projects that reduce traffic congestion and improve throughput and safety on the most critical commute corridors in San Mateo County.

Staff held a virtual workshop with stakeholders on July 11, 2023 to communicate the program guidelines and schedule. A recording of the workshop is posted to the CFP webpage here: <https://www.smcta.com/2023-highway-program-call-projects>. TA staff are also offering early submittal reviews to provide applicants an opportunity to improve their responses to narrative questions before the applications are officially due on August 25, 2023. It is anticipated the draft program of projects will be presented to the TA Board of Directors in November 2023, with the final program of projects scheduled for Board approval in December 2023.

101/92 Mobility Hub + Smart Corridor Outreach

The first phase of public outreach is under way for the 101/92 Mobility Hub and Smart Corridor Concept Plan. The Plan will identify smart corridor improvements in City of San Mateo along 19th Avenue and Fashion Island Boulevard between the Hayward Park Caltrain Station and Mariners Island Boulevard inclusive of a Class IV separated bikeway. Ultimately, the Plan will lay out the vision for the conversion of the existing Caltrans Park and Ride lot at the US 101/SR 92 interchange into a new Mobility Hub that will offer SamTrans Express Bus services and connections to other modes of transportation like shuttles and bikeshare. This is a joint project between the City of San Mateo and SamTrans, with funding and consultant assistance being provided by the TA.

Project outreach has included two pop-up events that were held at the Peninsula Family YMCA in San Mateo on Wednesday, June 21 and at the Foster City Levee Pedway on Saturday, July 15. Staff was able to engage with over 50 constituents during the pop-up events and obtain feedback on their priorities for the mobility hub and smart corridor. Staff also provided a presentation to the Fiesta Gardens Homes Association during a monthly meeting which drew

about 20 attendees. Business, community organization and technical working group meetings were also held the week of July 17. Lastly, an online survey was launched to gather additional feedback from community stakeholders. In the coming weeks, staff will be summarizing and analyzing the community feedback, which will help inform the conceptual design of the project.

El Camino Real South San Francisco Demonstration Project

This short-term demonstration project is being led by the City of South San Francisco on El Camino Real (ECR) as part of Smart Growth America's Complete Streets Leadership Academy. On July 21, 2023, the project installed temporary, separated bike lanes on both sides of ECR along with bus bulb-outs that allow SamTrans buses to make in-lane stops to reduce travel times and improve on-time reliability. The project demonstration will be in place for the next two to three months, stretches from Country Club Drive to Spruce Avenue near South San Francisco High School in the City of South San Francisco.

TA staff is a project partner for the demonstration along with Caltrans, SamTrans, and the San Mateo County Office of Education. Data will be collected for the next two to three months, which will help inform future planning initiatives along El Camino Real, including the City's forthcoming El Camino Real Master Plan which was awarded funding through Cycle 6 of the TA's Pedestrian and Bicycle Program.

TA Summer Interns

The TA welcomes two summer interns, Alyssa Suzukawa and Ruby Kosewicz-Strickland, who are helping to advance our planning and project delivery initiatives.

Alyssa is a second-year graduate student at UCLA's Luskin School of Public Affairs studying urban and regional planning. Her responsibilities include assisting with mapping, outreach planning, development of key performance indicators, and grant application development. Some of her previous employment included UC Berkeley's Urban Displacement Project and the California Public Utilities Commission (CPUC).

Ruby is an incoming graduate student at UC Berkeley's College of Environmental Design studying City Planning. She completed her undergraduate degree at UC Berkeley this May, receiving a degree in Urban Studies. Her responsibilities include assisting with the development a comprehensive TA project database, supporting TA highway program project applications, and developing resource materials for TA technical assistance. Some of her previous employment includes UC Berkeley's Center for Cities and Schools, the Institute of Urban and Regional Development, and the California Public Interest Research Group (CalPIRG).