



BOARD OF DIRECTORS 2024

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Agenda Citizens Advisory Committee (CAC) Meeting

January 9, 2024, 4:30 pm

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Ave., San Carlos, CA

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydlZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

TA Citizens Advisory Committee Members 2024: Barbara Arietta (Chair), Doug Bojack, Ivan Bucio, Giuliano Carlini, Nheeda Enriquez, John Fox (Vice Chair), Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Peter Ohtaki, Allie Paul, Mike Swire

Staff Liaison:
Peter Skinner, Executive Officer, Transportation Authority

CAC Secretary:
Jean Brook

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>.

Tuesday, January 9, 2024

4:30 pm

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1. Call to Order/Pledge of Allegiance
 2. Roll Call
 3. Report of the Nominating Committee for 2024 Chair and Vice Chair Motion
 4. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
 5. Consent Calendar
 - 5.a. Approval of Minutes of the CAC Meeting of December 5, 2023 Motion

TA Board Meeting Agenda for January 11, 2024

- 5.b. **TA Board Item 7.b** Acceptance of Statement of Revenues and Expenditures for the Period Ending November 30, 2023 Motion
6. **TA Board Item 7.a** Approval of Minutes of the Board of Directors Meeting of December 7, 2023 Informational
7. **TA Board Item 15.a** Acceptance of the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2023 Motion
8. **TA Board Item 12** State and Federal Legislative Update Informational
9. **TA Board Item 13** Adoption of 2024 Legislative Program Motion
10. **TA Board Item 14.a** Safe Routes to School Program Report Informational
11. **TA Board Item 14.b** Caltrain Corridor Crossing Strategy Informational
12. Report of the Chair Informational
13. Report from Staff Informational
14. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

15. Date/Time of Next Regular Meeting: Tuesday, January 30, 2024, 4:30 pm

The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

16. Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to board@smcta.com. *Free translation is available; Para traducción llámalos al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

December 5, 2023

Members Present: B. Arietta (Chair), I. Bucio, G. Carlini, N. Enriquez, S. Lang, J. Londer,
(In Person) G. Mattammal (arrived at 4:43 pm), A. Paul, P. Ohtaki (arrived at
4:53 pm)

Members Present: M. Swire
(Via Teleconference)

Members Absent: D. Bojack, J. Fox (Vice Chair), K. Kuklin

Staff Present: P. Skinner, P. Gilster, A. Linehan, M. Petrik, V. Tabjulu, J. Manzi, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Barbara Arietta called the meeting to order at 4:34 pm and led the Pledge of Allegiance.

2. Roll Call

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Consent Calendar

4.a. Approval of Minutes of the CAC Meeting of October 31, 2023

TA Board Meeting Agenda for December 7, 2023

**4.b. TA Board Item 6.b Acceptance of Statement of Revenues and Expenditures for the
Period Ending October 31, 2023**

**4.c. TA Board Item 6.c Acceptance of Capital Projects Quarterly Status Report for 1st Quarter
Fiscal Year 2024**

Regarding Item 4.a, Giuliano Carlini requested to amend the minutes as follows:

Mr. Carlini asked regarding the Managed Lanes project, what happens if the TA decides not to proceed with the ~~project~~ [selected alternative](#). Mr. Gilster said they would then deprogram the funds and the funding would be made available to future projects in the

Highway program. [Mr. Carlini asked if there could be a “back and forth” discussion where the Board could provide direction. Mr. Gilster replied that the proposal could be modified and brought back as a new request to the Board.](#)

Motion/Second: Arietta/Carlini

Ayes: Arietta, Bucio, Carlini, Enriquez, Lang, Londer, Paul, Swire

Noes: None

Absent: Bojack, Fox, Kuklin, Mattammal, Ohtaki

Regarding Items 4b and 4c:

Motion/Second: Enriquez/Bucio

Ayes: Arietta, Bucio, Carlini, Enriquez, Lang, Londer, Paul, Swire

Noes: None

Absent: Bojack, Fox, Kuklin, Mattammal, Ohtaki

Chair Arietta announced that Mike Swire was participating via Zoom per Assembly Bill (AB) 2449:

Motion/Second: Lang/Bucio

Ayes: Arietta, Bucio, Carlini, Enriquez, Lang, Londer, Paul, Swire

Noes: None

Absent: Bojack, Fox, Kuklin, Mattammal, Ohtaki

5. TA Board Item 6.a Approval of Minutes of the Board of Directors Meeting of November 2, 2023

There were no comments.

6. TA Board Item 11 State and Federal Legislative Update

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation and recent activity.

On the federal side, she said the government is operating under a two-tiered continuing resolution (CR). She said there are four Fiscal Year 2024 appropriations bills, including funding for transportation, that are extended until January 19, 2024 at their Fiscal Year 2023 funding levels.

Gus Mattammal arrived at 4:43 pm.

On the state side, she said the legislature would return to Sacramento in early January. She said there would be some new leadership in January.

Sandra Lang asked what CR did the President not sign off on. Ms. Linehan said the President was referring to supplemental aid for efforts in Ukraine and Israel that is not included in the current CR package, but said that there would be a supplemental CR later on.

7. TA Board Item 12 2024 Draft Legislative Program

Ms. Linehan noted the program was in the packet. She outlined the proposed changes to the program, which she noted were in red font.

Peter Ohtaki arrived at 4:53 pm.

Gus Mattammal asked how alarmed should we be that the State will be short \$14 to 18 billion budget-wise. Ms. Linehan said they advocate for additional funding wherever they can.

Peter Ohtaki asked if there was a way to make grade separations eligible for cap and trade funding. Ms. Linehan noted there was a grade separation category under the state regional funding platform that could theoretically be explored. Peter Skinner, Executive Officer, Transportation Authority, said there is not significant GHG (greenhouse gas) reduction associated with grade separations when compared to other projects that are eligible for cap and trade grants, which in turn makes grade separations much less competitive for such grants. Nheeda Enriquez asked how much of the topic priorities are proactively driven by TA staff. Ms. Linehan said sometimes priorities come from Board members and/or CAC members. She said they look to see if any new issues need to be added into the agenda.

Mike Swire said regarding the conversion option that there are regulatory challenges to converting a general-purpose lane to a toll lane. Ms. Linehan said they would typically take a position on a specific bill. Mr. Skinner said legislation would be required for an agency to convert a general-purpose lane to a toll lane.

Ms. Lang asked regarding the CEQA (California Environmental Quality Act) area as a topic if it indicated a lessening of the environmental protections that CEQA provides. Ms. Linehan said the legislative platform attempts to streamline processes while working within CEQA guidelines.

Mr. Carlini said the legislative program has items that are directed to very specific things. He asked if the requests could be broadened at a higher level. Ms. Linehan said she could take that suggestion back to the legislative team for discussion.

Mr. Swire requested that the TA to endorse legislation that focuses on safety and saving lives, especially on streets and in bike lanes. He also suggested that the TA oppose highway widening.

8. TA Board Item 13.a Countywide Autonomous Vehicles Strategic Plan Update

Vamsi Tabjulu, Project Manager, provided the presentation.

Ivan Bucio asked if there was data available from private companies describing the type and number of incidents. Mr. Tabjulu said there is data but the companies do not want the company names revealed. He said there would be requirements to provide incident data in the future.

Mr. Mattammal asked if the team had been staying abreast of what different jurisdictions are doing about how the technology and regulatory landscape is changing so as to remain on the cutting edge and not repeat other people's mistakes. Mr. Tabjulu said there have not been any plans in that direction and the local agency level, but cities had expressed interest at the County level.

Mr. Carlini asked that there be strategies to insure we have accurate data and incident management. He said the AV systems are complex and the outcomes can be disastrous. He asked about pulling money from the TDM (Traffic Demand Management) category. Patrick Gilster, Director, Planning and Fund Management, said AVs are actually funded from a

subcategory of the alternative congestion relief category, which is dedicated to intelligent transportation systems.

Allie Paul asked what data sharing with AVs referred to, and Mr. Tabjulu said that referred to communication with the vehicles themselves.

Mr. Swire emphasized the need for safety and safety reporting.

Mr. Bucio asked would there be infrastructure vulnerabilities making the technology susceptible to hackers. Mr. Tabjulu said the testing was like a pilot project and that there are no active deployments.

Chair Arietta asked about when the equity program would be implemented for the Coastside and also expressed concern for the vehicles knocking bicyclists into the roadway. She also said there were concerns about data sharing and the fact that the vehicles are dependent on the internet. Mr. Tabjulu said that the vehicles also have internal sensors that allow them to operate independently. Chair Arietta asked if the 15 miles per hour speed for Bishop Ranch employee transportation would be the speed used for pilot vehicles, which Mr. Tabjulu confirmed would be the case for similar types of pilot projects.

Mr. Carlini advised to be suspicious of failure modes on the vehicles since they are very complex and difficult to program and noted that AV cars pulled over to the side of road could pose a potentially dangerous situation.

Ms. Enriquez said it is important to keep the end user in mind and focus more on solving the last-mile problem and less on advocating for a new technology for its own sake. Mr. Gilster said the TA is getting a blueprint of what they should be focusing on and that the TA does not have much regulatory authority over the private AV companies. He added that the companies' permits limit them to run only in specific locations.

9. TA Board Item 14.a Program and Allocate \$350,000 for the Development of the Strategic Plan 2025-2029

Mr. Gilster provided the presentation.

Peter Ohtaki noted the increase in electric vehicles coming in the next few years and that the Strategic plan could help with policy changes.

Peter Ohtaki left the meeting at 6:02 pm.

Ms. Enriquez asked how the \$350,000 cost compare to the last time the plan was updated. Mr. Gilster said the \$350,000 includes about \$210,000 for consultant work and the remainder for internal staff time.

Mr. Swire urged staff to include as many metrics as possible to determine success or failure of programs.

Motion/Second: Lang/Mattammal

Ayes: Arietta, Bucio, Carlini, Enriquez, Lang, Londer, Mattammal, Paul, Swire

Noes: None

Absent: Bojack, Fox, Kuklin, Ohtaki

10. TA Board Item 14.b Programming and Allocation of \$135,916,790 in Measure A and Measure W Highway Program Funds for 11 Highway Projects; Deprogramming of \$32,698,304 in Funds for Four Highway Projects

Mr. Gilster provided the presentation.

Mr. Carlini said he hoped the Board would reject the US 101/SR 92 area improvement project, which involves widening lanes, causing increased GHGs and VMT (vehicle miles traveled), induced demand, more congestion, sea-level rise, and reduced safety.

Mr. Swire echoed Mr. Carlini's comments. He asked if staff could confirm the Holly Street project failed due to the Express Lanes project. Mr. Skinner said the project was compensated by the TA for the delay caused by the 101 Express Lanes project. He said the City of San Carlos had failed to move forward with the project in a timely manner and had lost over \$4 million in grants funds as a result. He said the TA had provided the City of San Carlos with a list of actions to help fully fund the project; however, the City declined to follow the recommended actions and elected to cancel the project earlier this year. He said the TA is attempting to be stricter with applicants about adhering to timely use of funds guidelines so that money could be used for active projects.

Chair Arietta said she did not understand why the City of Pacifica was not adhering to the time guidelines. Mr. Skinner said TA staff does meet with senior agency staff to communicate issues with applications and projects.

Mr. Carlini said he hoped the Board would take the opportunity before the project comes back to them again to let the project sponsors of the 101 Managed Lanes know that they – either as a Board or as individuals – will not support the widening alternative. Regarding deprogramming, he asked why funding was taken from a project that reduced GHGs to be reprogrammed to a project that potentially increases GHGs. He asked about the pedestrian/bicycle project and Mr. Gilster said they could discuss offline.

Motion/Second: Mattammal/Lang

Ayes: Arietta, Bucio, Carlini, Enriquez, Lang, Londer, Mattammal, Paul

Noes: Swire

Absent: Bojack, Fox, Kuklin, Ohtaki

11. Report of the Chair

11.a Appointment of Nominating Committee for 2024 Chair and Vice Chair

Chair Arietta designated Ivan Bucio, Peter Ohtaki, and Jeff Londer to be on the Nominating Committee and briefly explained the process for designating nominees to be proposed at the January CAC meeting.

Motion/Second: Lang/Mattammal

Ayes: Arietta, Bucio, Carlini, Enriquez, Lang, Londer, Mattammal, Paul, Swire

Noes: None

Absent: Bojack, Fox, Kuklin, Ohtaki

12. Report From Staff

Mr. Skinner said the report was in the packet.

TA Director Emily Beach thanked the CAC for their support of the Board and making their comments, and wished them happy holidays.

13. Member Comments/Requests

The members wished everyone a happy holiday.

Mr. Carlini said he hoped there was some way they could increase safety requirements for incoming projects. He said if transit or bike infrastructure remains dangerous, it will be difficult to get people out of their cars and use other modes of transportation.

Chair Arietta thanked everybody on the Committee for fitting in so well and being so conscientious about what they believe.

Ms. Enriquez and Ms. Paul thanked the Committee for welcoming them as newer members.

Mr. Swire said he attended an SFCTA (San Francisco County Transportation Authority) meeting regarding the plan for I-280 in San Francisco and said he was discouraged to hear the highway widening was the preferred option due to the congestion problems in that area. He added that he felt that projects are not being fully vetted before including widening as default.

14. Date/Time of Next Regular Meeting

Chair Arietta announced that the next meeting would be held on Tuesday, January 9, 2024, at 4:30 pm in person at the SamTrans Auditorium and via Zoom teleconference.

15. Adjourn

The meeting adjourned at 6:37 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the CAC Secretary's office by phone at 650.508.6223 or by email to cacsecretary@smcta.com.



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APRIL CHAN
EXECUTIVE DIRECTOR

Memorandum

Date: January 4, 2024
To: TA Board of Directors
From: April Chan, Executive Director

2024 Measure A & W Calls for Projects Look Ahead

TA staff will be conducting a joint Call for Projects (CFP) this spring for both the Cycle 7 Pedestrian & Bicycle (Ped/Bike) and Cycle 2 Alternative Congestion Relief/Transportation Demand Management (ACR/TDM) funding programs. The goal is to reduce the number of CFPs per year that local jurisdiction staff need to prepare for and develop applications. An additional month, for a total of three months, will be provided to complete applications to account for this change. Both CFPs are planned to be released in April with applications due at the end of June. Approximately \$19 million in Ped/Bike funds and \$6 million in ACR/TDM funds will be made available. To help local jurisdictions prepare and budget for the upcoming opportunities, information will be emailed to all eligible sponsors and interested parties in mid-January 2024. An announcement will also be made at the next City/County Association of Governments of San Mateo County's (C/CAG) Technical Advisory Committee meeting. To view the full 2024 Measure A & W CFP Look Ahead and read about project funding availability, please visit the Call for Projects webpage [here](#).

Alpine Road Improvement Project

This project is sponsored by the County of San Mateo (County) and is being implemented by the TA, in cooperation with Caltrans. The project will improve overall mobility and increase traffic safety along the Alpine Road corridor from the unincorporated San Mateo County/Menlo Park boundary to the unincorporated San Mateo County/Portola Valley boundary. The project will build a multi-use path, buffered bike lanes, pedestrian improvements and will also modify the I-280/Alpine Road on- and off-ramps to improve safety. The project is funded with \$990,000 of Measure A & W Pedestrian and Bicycle Program and \$100,000 in matching funds from San Mateo County. In October 2023, the TA began the Project Initiation Document (PID) phase and, in cooperation with the County, recently issued a Request for Proposal (RFP) to the TA's on-call bench of consultants for the work. The PID phase is planned to be complete in Summer 2025.

US 101/ SR 92 Area Improvements Project Construction

The TA and C/CAG are project co-sponsors and have partnered with the California Department of Transportation (Caltrans) for the US 101/SR 92 Area Improvements project. The project will provide safety and operational improvements at four locations in and around the US 101/SR 92

interchange. The design phase was completed in December 2023 and the project is expected to be “Ready to List” (RTL) meaning it is ready to be advertised for construction before the end of January 2024. Construction is estimated to cost \$40 million, with \$1.6 million in funding from the State Transportation Improvement Program (STIP), \$1 million from a federal earmark, \$22 million from the Measure A highway program, and a planned allocation of \$15.4 million from Regional Measure 3 (RM3). Once Caltrans provides the final construction cost estimate, TA staff will seek authorization from the Board for the RM3 allocation request to fully fund the construction phase. RM3 provides up to \$50 million for projects related to the US 101/ SR 92 interchange projects. MTC had already allocated \$2 million of the \$50 million for the US 101/ SR 92 Direct Connector project’s environmental review phase. Construction of the area improvements is scheduled to start in summer 2024 and is estimated to be complete by the end of 2026. Construction will be overseen by Caltrans and coordinated with the local jurisdictions.

TA Funded Projects Web Map

A new web map was published in late December and is available on the TA website at www.smcta.com/map. This new tool provides a user-friendly way to navigate the many TA-funded projects throughout the county. A total of 93 projects are mapped including those that have been completed within the last year or active with awards from the most recent cycles of the following programs: Pedestrian/Bike, Alternative Congestion Relief/Transportation Demand Management, Highway, Ferry, Grade Separation, and Shuttles. The map includes key details including project descriptions, funding amounts, sponsor and implementing agencies, and schedules. The map will be updated regularly as new cycles of funding are awarded and projects progress to new phases of work.