

**Peninsula Corridor Joint Powers Board  
Advocacy and Major Projects (AMP) Committee  
1250 San Carlos Avenue, San Carlos, CA 94070**

**Minutes of November 29, 2023**

**Members Present:** Cindy Chavez (arrived at 3:35 pm), Jeff Gee, Steve Heminger (Chair)

**Staff Present:** M. Bouchard, D. Chazan, Mark Hansen (Prologis), J. Harrison, T. Huckaby, D. Ryan, S. Sargent, D. Seamans, M. Tseng

**1. Call to Order/Pledge of Allegiance**

Chair Heminger called the meeting to order at 3:31 pm and led the Pledge of Allegiance.

**2. Roll Call**

District Secretary Dora Seamans called the roll and confirmed a Board quorum was present.

**3. Public Comment on Items not on the Agenda – there was none.**

**4. Meeting Minutes of September 27, 2023**

Motion/Second: Gee/Heminger

Ayes: Gee/Heminger

Noes: None

Absent: Chavez

**5. Approval of the 2024 JPB Advocacy and Major Projects (AMP) Committee Meeting Calendar**

Motion/Second: Gee/Heminger

Ayes: Gee, Heminger

Noes: None

Absent: Chavez

**6. Authorize the Second Amendment to the Contract with JBR Partners for On-Call Ambassador Services**

Taylor Huckaby, Deputy Chief, Communications provided the presentation, which included the following:

- Continued ambassador deployments needed for future general service changes, shutdowns, and intensive customer communication efforts for start of electrified service
- Ambassadors contacted over 15,000 customers per weekend during the shutdowns
- Requested increase PCEP (Peninsula Corridor Electrification Project) budget to \$1.47 million for extra work and finish 2024 work related to continued shutdowns
- Recognized employee volunteers for contributing over 20 percent coverage in ambassador deployment

*Director Chavez arrived at 3:35 pm*

The Committee Members had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Acknowledged volunteer staff and ambassadors
- Encouraged staff to include contracts with Board presentations for reference

Motion/Second: Chavez/Gee

Ayes: Chavez, Gee, Heminger

Noes: None

Absent: None

## **7. State and Federal Legislative Update and Approval of 2024 Legislative Program**

Devon Ryan, Government Affairs Officer, provided the presentation, which included the following:

- Uncertain if Rail Safety Act will go to the floor this year and potential for government shutdown
- House passed a short-term funding bill on November 14<sup>th</sup> that will fund most parts of the federal government, including transportation, through January 19, 2024
- ACA (Assembly Constitutional Amendment) 1 passed and will go to voters in November 2024 (allow city, county, or special districts to incur bonds or impose taxes to fund projects for affordable housing or public and transit infrastructure); Surplus Lands Act updates through SB (Senate Bill) 747 and AB (Assembly Bill) 480
- New additions to 2024 Legislative Program - monitor efforts to extend Cap-and-Trade beyond 2030 and monitor impacts to Transit and Intercity Rail Capital Program (TIRCP) cycles
- Participate in state and regional efforts to establish authorizing legislation for a regional funding measure; with new funding from the state; MTC (Metropolitan Transportation Commission) has proposed a \$25 million allocation to Caltrain in fiscal year (FY) 2026 that would decrease the projected budget deficit from \$33 million to \$8 million
- FY2027 anticipates budget deficit of \$58 million each year thereafter; regional measure in 2026 could help address shortfalls
- Desire to work with California Air Resources Board (CARB) to ensure approval of In-Use Locomotive Regulation Compliance Plan and secure access to the Low Carbon Fuel Standard Program through electrification efforts

The Committee Members had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Request for framework for consideration of the regional transit measure
- Request for information on how to pursue base funding for operations
- Clarification on benefits from ACA 1 which permits special tax to be invoked by local government at 55 percent, but cannot be used for operations

Motion/Second: Director Gee moved to approve the legislative platform for 2024 and request that staff, based on comments by Director Chavez, present a framework to the full Board for Caltrain's participation in a regional transit measure: Gee/Chavez

Ayes: Chavez, Gee, Heminger

Noes: None

Absent: None

**8. Authorize Use of the Construction Manager General Contractor (CMGC) Delivery Method Pursuant to Public Utilities Code Section 103395 for the 4<sup>th</sup> and King Yard Preparation Track and Systems Package (4KY Package B)**

Michelle Bouchard, Executive Director, commented that this is the pending item for work with DTX (downtown rail extension). Dahlia Chazan, Deputy Chief, Caltrain Planning, provided the presentation, which included the following:

- Project overview, Transbay Joint Powers Authority (TJPA) is lead agency on DTX Project
- JPB will be reimbursed for DTX project work by the TJPA
- TJPA is the lead agency for delivery of DTX, will be grantee when funding is received, and holds the financial risk

Greg Oslund, Senior Project Manager, provided the presentation, which included the following: DTX

- Two packages make up 4th and King preparation work:
  - Package A – necessary site clearing to get into site for DTX underground work for tunnel to station box, moving wayside equipment, and removing some buildings by 2026
  - Package B – involves remodeling track and systems of overhead catenary to make final connection to Portal and needs to be done by approximately 2029
- Legislative findings for use of CMGC: reduce project costs, expedite project schedule, increase reliability for construction schedule, allows for early procurement of lead items, order equipment in advance, provide features not achievable through design, bid, build approach

Dahlia Chazan, Deputy Chief, Caltrain Planning, continued with the presentation that included the following:

- Developing a master cooperative agreement for overall project
- Using Advocacy and Major Projects (AMP) Board principles as a guide for the master cooperative agreement: cost neutrality, compatible with current systems, must not adversely impact operations, safety and minimize disruptions, and monitoring operations closely

The Committee Members had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Mechanisms to work out disagreements between the two agencies
- Portal governance and funding partners to be identified in the next year or so
- Project must have sufficient local match to receive FFGA (full funding grant agreement) executed with the Federal Transportation Authority
- Beyond FFGA, \$2 billion must be secured from other federal, state, and local sources
- Project oversight of how issues will be escalated, clarified procurement process for recommended method, and matrices for decision-making

- Request to have TJPA at a full Board meeting  
Motion/Second to move this item to the full Board (without approving the recommendation) and with a request for follow-up to Committee Members' specific questions and requests: Chavez/Gee  
Ayes: Chavez, Gee, Heminger  
Noes: None  
Absent: None

Chair Heminger announced postponement of item 10 to next meeting.

#### **9. San Francisco Railyards Preliminary Business Case**

Dahlia Chazan, Deputy Chief Caltrain Planning, introduced DJ Baxter, Project Manager, Kimley-Horn. Ms. Chazan provided the presentation, which included the following:

- Discussions on idea of vertical development at the San Francisco Rail Yard in conjunction with infrastructure improvement
- Business case has been initiated to determine if vertical development is feasible for Caltrain and Prologis

Mr. Baxter provided the presentation, which included the following:

- Business case measures the performance of different alternatives against evaluation criteria to impact decision making
- High-Speed Rail trains per hour under the moderate growth service vision
- Beneficial for passenger experience enhancements, expanded operations, and the anticipated increased ridership that would come with development

The Committee Members had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Request for process and development on protection of train operations by both parties
- Mark Hansen, Managing Director, Prologis, summarized the company's aspirations that included the opportunity for community open-space
- Design guidelines supporting mixed-use, identify priority for capital projects, and market re-assessment

**10. Corridor Crossing Strategy Update** - Deferred to the next meeting.

**11. Committee Meeting Requests** - There were none.

**12. Date/Time of Next Regular Finance Committee Meeting:** Wednesday, December 20, 2023  
at 3:30 pm

**13. Adjourn** – The meeting was adjourned at 5:16 pm.