



**Bicycle and Active Transportation  
Advisory Committee  
1250 San Carlos Avenue, San Carlos, CA 94070  
Bacciocco Auditorium, 2nd Floor**

**March 21, 2024 - Thursday 5:45 p.m.**

Members of the public may participate remotely or in-person, provided that they satisfy the safety protocols listed below.

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/87678851064?pwd=U3hCQ0JDUWdubUtqcFNPVDIzVyt2dz09> or by entering Webinar ID: 876 7885 1064, Passcode: 293677 in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at <https://www.caltrain.com/video-board-directors>.

IMPORTANT REMINDER FOR ZOOM USERS: Please update the Zoom app on your computer/devices by February 3, 2024 (PST) as Zoom will be enforcing minimum versions for all products and services. For more information, see [https://support.zoom.com/hc/en/article?id=zm\\_kb&sysparm\\_article=KB0061900](https://support.zoom.com/hc/en/article?id=zm_kb&sysparm_article=KB0061900)

Members of the public also may participate in person at: San Mateo County Transit District, Bacciocco Auditorium - Second Floor, 1250 San Carlos Ave., San Carlos, CA, or any other noticed location.

Public Comments: Public comments may be submitted to [publiccomment@caltrain.com](mailto:publiccomment@caltrain.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.caltrain.com/about-caltrain/meetings>.

Verbal public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak, and callers should dial \*6 to unmute themselves when recognized to speak.

Each public comment is limited to two minutes. The Board Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

## **AGENDA**

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Consideration of requests, if any, of Directors to participate remotely due to Emergency Circumstances: Member
4. Public Comment  
*Public testimony by each individual speaker, for items not on the agenda, shall be limited to three minutes*
5. Approval of Minutes of January 18, 2024, Meeting
6. Confirm Chair Election
7. Bike Security Annual Update for 2023
8. 2023 Caltrain Customer Satisfaction Survey Results
9. Bike to Caltrain Promotion
10. Access Policy
  - a. Subcommittee Creation
11. Staff Report
  - a. MTC Bike Share
  - b. Bike Bump Report
12. Committee Requests  
*Committee members may make brief statements regarding BATAC-related areas of concern, ideas for improvement, or other items that will benefit or impact Caltrain service or the BATAC.*
13. Date and Time of Next Meeting: May 16, 2024, at 5:45 p.m. at 1250 San Carlos Ave., San Carlos, CA 94070.
14. Adjournment

*All Items on this agenda are subject to action*

## **BATAC MEMBERS**

### County

San Francisco  
San Mateo  
Santa Clara

### Public Agency

Jacob Henke  
Sue-Ellen Atkinson  
Ryan Smith

### Bike Organization

Cliff Bargar (Chair - Pending Acceptance)  
Michael Chin  
Kelly Carpenter

### General Public

John Bolka  
Sean Lacson (Vice-Chair)  
Nicole Rodia

## **Information for the Public**

If you have questions on the agenda, please contact the staff at 650.508.6495 or [batac@caltrain.com](mailto:batac@caltrain.com). Meeting dates, minutes, and agendas are available on the Caltrain Web site at <http://www.caltrain.com>.

### Date and Time of Regular Meetings

The JPB Bicycle and Active Transportation Advisory Committee meets regularly on the third Thursday of the month at 5:45 p.m.

### Location of Meeting

Members of the Public may attend this meeting in person or remotely via Zoom. \*Should Zoom not be operational, please check online at <https://www.caltrain.com/about-caltrain/meetings> for any updates or further instruction.

### Public Comment

Public Comment on Items Not on the Agenda (limit one per person) must be submitted via email prior to the meeting's call to order to [batac@caltrain.com](mailto:batac@caltrain.com).

Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email prior to the meeting's call to order to [batac@caltrain.com](mailto:batac@caltrain.com) or (b) via Zoom Q&A before each agenda item is presented. Please indicate in your email or Q&A the agenda item to which your comment applies. Although public comments are generally limited to three minutes per person, the BATAAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448

### Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that public records are distributed or made available to the legislative body