



Local Policy Maker Group (LPMG) Meeting

Meetings of the LPMG are conducted via teleconference only (no physical location).

Directors, staff and the public may participate remotely via Zoom at

<https://us06web.zoom.us/j/85925215034?pwd=L3pxeEVITTFrVjVIYWs3OW5wekw2dz09>

for audio/visual capability or by calling 1-669-219-2599, Webinar ID: # 859 2521 5034 Passcode: 973354 for audio only.

Public Comments: The Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. Members of the public are encouraged to provide public comments in the following ways:

- **Email:** Comments may be submitted by emailing publiccomment@caltrain.com before each agenda item is presented. Please indicate in your email the agenda item to which your comment applies.
- **Auditory:** Oral comments will also be accepted during the meeting. Web users may use the 'Raise Hand' feature to request to speak. Callers may dial *9 to request to speak. Each commenter will be notified when they are unmuted to speak.

Thursday, April 25, 2024

5:30 p.m. – 7:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Caltrain Staff Report (Oral Update and Memo)
4. Caltrain Access Policy Presentation
5. Corridor Crossings Strategy Presentation
6. Public Comments on items not on the agenda
7. LPMG Member Comments/Requests
8. Next Meeting –
 - a. Thursday, May 23, 2024 at 5:30 p.m.
9. Adjourn

All items on this agenda are subject to action

LPMG/SAT Workshop Summary

Date: March 14, 2024

Time: 4:00 PM – 6:00 PM

Location: Redwood City Council Chambers

Presenters: Caltrain and CCS team



MEETING PURPOSE

The Local Policy Maker Group (LPMG) and Stakeholder Awareness Team (SAT) were convened to discuss the principle of a systematic corridor-wide approach to crossing improvement projects that aligns corridor partner ambitions with an implementable program. The in-person workshop focused on the following objectives:

- Obtain feedback on the Caltrain Corridor Crossings Strategy (CCS) Program Strategy and the components of the Investment Program.
- Foster an understanding on the roles and responsibilities of the Investment Program.
- Discuss the next steps of the Program Strategy.

MEETING TAKEAWAYS

The key takeaways from the workshop include:

- Participants recognized that early partnership with Caltrain in project development will set up the entire corridor for success and allow partners to operate as one corridor, one voice.
- Participants communicated a coordinated timeline of projects and funding plan would help prepare corridor partners to understand the corridor priorities and plan for the future.
- Participants shared that it is important to provide a clear program leadership and oversight structure.
- Participants expressed the importance of predictability, accountability, and transparency and that a structured process is needed to facilitate durable decision making.
- Participants communicated the program should emphasize community awareness and understanding to foster collective support.
- All cities should be included in the development of the Investment Program to allow room for knowledge sharing, obtain positive neighboring community impacts and address corridor priorities sooner rather than later.

MEETING TOPICS SUMMARY

PRESENTATION (Approximately 30 Minutes)

1. Crossings Delivery Guide Update

- The CCS team provided a refresher of the structure and goals of the Crossings Delivery Guide (Delivery Guide). The Delivery Guide was created out of request from community partners to have a more consistent and transparent process for grade separation or closure projects.
 - The CCS shared the next steps of finalizing the Delivery Guide.
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2. November In-Person Workshop Recap

- The CCS team shared key takeaways from the in-person workshops held in November.
 - The CCS team summarized key points shared by CSCG/PPG members in the previous workshop; namely, their desire to develop a consistent, multi-year plan to guide corridor crossing work shared across corridor partners and have Caltrain be able to lead the program.
-

3. What is the Strategy?

- The CCS team presented an overview of the Investment Program and discussed each of its components, more in-depth, which include:
 - Integrated Funding Approach: Unified corridor-wide funding priorities.
 - Multi-Year, Tiered Implementation: Strategic development and sequencing of crossing improvements in a tiered manner.
 - Integrated Program Delivery Team: Dedicated, integrated team to streamline delivery of crossing improvements.
 - Risk Management and Change Control: Assess and manage associated risks and establish change control/approval processes.

BREAKOUT EXERCISE AND REPORT OUT (Approximately 1 Hour and 30 Minutes)



4. Exercise Description

The participants were divided into two smaller groups. Each group consisted of two CCS team members to facilitate the discussion and document feedback. Printed exhibits that detailed the components of the Investment Program were available for participants to further discuss and ask questions about:

- the components of the Investment Program;
- who is involved in launching the Program; and
- the program development and approval process.

The facilitator proceeded to ask the following questions:

1. Participants were asked to share what a successful Investment Program would look like five years from now and provide examples of achievements that would demonstrate this success.
2. Participants were asked to share ideas about how transparency and accountability would be defined and reinforced within the Investment Program.
3. Participants were asked to discuss the composition of the City/County Staff Coordination Group, Local Policy Maker Group, and Transportation Authorities/Funding Agencies.
4. Participants were asked to discuss the cadence of each group's meetings and identify if the groups should meet based on milestone or quarterly, and if the groups should meet in-person or virtually.

5. Group Report Out

After the small group exercise was completed, each group identified a spokesperson(s) to provide a report out of what was discussed and learned with the rest of the participants. Common themes across the three groups are indicated by *blue* text below.

Group A expressed that...

- Success of the Investment Program would include:
 - *a transparent and communicated timeline of projects to help cities prepare,*
 - *a collective and coordinated funding timeline to leverage more funding opportunities,*
 - *expanded community awareness and understanding of the program and process,*
 - and coordinated knowledge sharing.
- Transparency and accountability of the Investment Program would be defined as:
 - a central database of information for all corridor partners,
 - cohesive public-facing materials and messaging,
 - and inclusivity of all corridor partners including neighboring communities who may be impacted by the corridor.
- Participants discussed a potential structure and role shift of the LPMG that enhances their authority.

Group B expressed that...

- Success of the Investment Program would include:
 - a clear policy of benchmarks to achieve project delivery milestones,
 - *a defined list of corridor priorities and projects and publicized work plan,*
 - efficient communication of safety benefits and improvements,
 - *identified and/or dedicated funding sources,*
 - *and expanded community awareness and understanding of the program and process.*
- Transparency and accountability of the Investment Program would be defined as:



- visible program guidelines and project criteria to inform the prioritization and project selection process,
- clear communication on who is leading the program components,
- *involve cities early and often throughout this process to share lessons learned.*
- and clear messaging of the corridor-wide benefit to all corridor cities.

6. Group Report Out

- After the groups reported out, the CCS team shared an update about the upcoming Federal Railroad Administration (FRA) grant opportunities consisting of Consolidated Rail Infrastructure and Safety Improvements (CRISI) for Fiscal Year (FY) 23-24 and Rail Crossing Elimination (RCE) for FY 23-24.
- The CCS team also presented next steps and timeline for the Program Strategy and Delivery Guide as well as shared the timeline of upcoming corridor partner meetings prior to going to the JPB board in June to endorse the Program Strategy Approach and Investment Program.

Attachments:

1. LPMG/SAT Workshop Presentation
2. Breakout Exercise Questionnaire

Resources:

- CCS Website: <https://www.caltrain.com/projects/ccs>



Attachment 1:
LPMG/SAT Workshop Presentation

Please reference the following link for access to the presentation:

[LPMG/SAT Workshop Presentation](#)



***Attachment 2:
Breakout Exercise Questionnaire***

LPMG Workshop Questions

Breakout Session Questions

1. What does success look like for the Investment Program? In 5 years down the line, what achievements will demonstrate that the Investment Program is successful?
2. How will transparency and accountability be defined and reinforced within the Investment Program?
3. Discuss the composition of each of the groups.
 - **Local Policy Makers Group**
 - a. Should all cities be included or only cities with active projects?
 - b. Is a group restructuring or more formal role needed?
 - c. Are LPMG members empowered to weigh in and endorse on behalf of their cities?
 - **Transportation Authorities/Funding Agencies**
 - a. What is Metropolitan Transportation Commission's role?
 - b. What is the state's role?
4. Discuss the cadence of each of the group's meetings? [5 minutes]
 - Should the groups meet based on milestone or quarterly?
 - Should the groups meet in-person or virtually?



LPMG/SAT Sign-In Sheet

Name	Organization	Check if here
Margaret Abe-Koga	Mountain View	
Shiloh Ballard	Silicon Valley Bicycle Coalition	
Emily Beach	Burlingame	X
✓ Anthony Becker	City of Santa Clara	X
Karl Bjarke	South County Rep; former Public Works Director of Morgan Hill	
Marie Blankley	Gilroy	
✓ Pat Burt	Palo Alto	✓
Don Cecil	San Mateo County Economic Development Assoc.	
Raj Chahal	Santa Clara	
Helen Chapman	San Jose	
Amaya Childes	Transportation Policy Analyst, Office of State Senator Becker	



LPMG/SAT Sign-In Sheet		
Name	Organization	Check if here
James Coleman	South San Francisco	
✓ Ron Collins	San Carlos	✓
Drew Combs	Menlo Park	
Devora Davis	San Jose	
Lisa Diaz Nash	San Mateo	
✓ Kelly Doyle	HSR	X.
Gladwyn D'Souza	Sierra Club - Loma Prieta Chapter	
Nicole Fernandez	City of San Mateo	
Eddie Flores	South San Francisco	
John Ford	Commute.org	
Anders Fung	Millbrae	
Ian Griffiths	Seamless	
✓ Diana Hawkins-Manuelian	Atherton	X.
Richard Hedges	San Mateo	
Alison Hicks	Mountain View	



LPMG/SAT Sign-In Sheet

Name	Organization	Check if here
Laura Hill	Bay Area Council	
Zach Hilton	Gilroy	
Diane Howard	Redwood City	X
Davina Hurt	Belmont	
Sergio Jimenez	City of San Jose	
Christine Kohl-Zaugg	Sustainable San Mateo County	
Lydia Kou	Palo Alto	
Ed Lauing	Palo Alto	X
Cliff Lentz	Brisbane	
Adina Levin	Friends of Caltrain	
Yvonne Martinez Beltran	Morgan Hill	
Elmer Martinez Saballos	Redwood City	X
Rico Medina	San Bruno	
Richard Mehlinger	City of Sunnyvale	
Stacy Miles Holland	Atherton	



LPMG/SAT Sign-In Sheet

Name	Organization	Check if here
Nadia Naik	California Advocating Responsible Rail Design	X
Rob Newsom	San Mateo	X
Terry O'Connell	Brisbane	
Robin Pang-Manganaris	Belmont	
Gina Papan	Millbrae	X
Kevin Park	Santa Clara	
Lucas Ramirez	San Jose	
Richard Hedges	Sunnyvale	
Michael Salazar	San Bruno	
Linda Sell	Sunnyvale	
Peter Stevenson	Burlingame	
Peter Straus	SF Transit Riders, Friends of DTX, Voices for Public Transportation	
Alexandra Sweet	San Francisco	
Mark Turner	Morgan Hill	



Caltrain Sign-In Sheet		
Name	Organization	Check if here
Dahlia Chazan	Caltrain	X
Casey Fromson	Caltrain	X
Isabella Conferti	Caltrain	X
Devon Ryan	Caltrain	
Navi Dhaliwal	Caltrain	X



Memorandum

Date: April 22, 2024

To: Caltrain Local Policy Maker Group (LPMG)

From: Bella Conferti, Government and Community Affairs Specialist

Re: Caltrain E-Updates



Electric Train Tour at San Jose Diridon Station

On Friday April 5th, we had a number of elected officials and legislative staff from across Santa Clara County as well as California's U.S. Senate offices tour Caltrain's new electric trains and learn more about how electrification will benefit the region. Attendees included Assemblymember Gail Pellerin, Assemblymember Ash Kalra, Santa Clara Supervisor Otto Lee, San Jose Vice Mayor Rosemary Kamei, San

Jose Councilmember Dev Davis, San Jose Councilmember Omar Torres and San Jose Councilmember Domingo Candelas.

We are excited to continue to provide tours and educational opportunities regarding our electrification project for our communities, organizations, and partners throughout the region and look forward to our next tour event on May 11.



Public Electric Train Tour on May 11, 2024

We are very excited to announce our next public tour of Caltrain's new electric trains will be on Saturday, May 11, 2024, at San Carlos Station from 10:30a-2:30p. [RSVP Here.](#)

This will be a family-friendly event open to the general public. In addition to the train tour, we will also be celebrating Caltrain's 160th anniversary with food trucks, games and music outside the station. Media will be invited. Stay tuned for more details!

Caltrain Completes Successful Energization and Testing of Full 51-Mile Corridor

Caltrain, with its partners Pacific Gas and Electric Company (PG&E) and Balfour Beatty, has successfully energized and tested the full 51-mile Caltrain-owned corridor between San Francisco and San Jose. This milestone achievement in the Caltrain Electrification Project signifies major progress in expanding Caltrain's ability to test electric trains at full speed along the corridor and prepare for electrified revenue service in September 2024.

As crews continue to test electric trains along the corridor, Caltrain is embarking on a public outreach campaign to educate passengers, residents, and businesses about best safety practices along the corridor. The agency has sent out mailers, hosted community meetings and embarked on social media campaigns to remind everyone that all overhead wires on Caltrain property should be assumed to be energized now.

You can learn more [here.](#)

Corridor Crossings Strategy Workshop

The Corridor Crossing Strategy (CCS) had successful workshops on March 13 and March 14 with the CSCG and LPMG, respectively to inform the effort moving forward. The workshops were focused on obtaining input from the corridor partners on the draft Program Strategy and components of the Investment Program. Next steps for CCS include presenting the Program Strategy as an informational item at upcoming AMP and JPB meetings.

We are grateful for the continued engagement of all of the cities and counties on the corridor on this effort.

City Partnership Presentations

Following our presentation on [City Partnerships](#) in February, we've had the pleasure of participating in several city council meetings, where we've shared more information on our City Partnerships and provided updates on electrification. As a reminder, our partnership models include:

- City Worker Go Passes
- Transportation Demand Management
- Development Agreements
- Local Ordinances
- Transportation Management Association
- Station Access
- Parking Management
- Transit Oriented Development

Thank you to all of those who have invited us to present so far. For those who haven't had the opportunity yet, we remain available for presentations. Please feel free to reach out to Bella Conferti, (confertii@caltrain.com, 650-647-3498).



Caltrain Retires 32 Diesel Passenger Cars as Electrification Nears

At the end of March, Caltrain shipped 23 of its nearly 40-year-old gallery cars to Sonoma to make room for the new electric fleet.

Caltrain currently has nine of the eventual 23 electric trainsets on its property. As additional electric trainsets make their way to Caltrain's Central Equipment Maintenance and Operations Facility (CEMOF), Caltrain had to begin relocating older vehicles to ensure there was enough room for both the new equipment and standard operations. These gallery cars were not in service, and their retirement will not affect Caltrain service.

You can learn more [here](#).

Caltrain Seeks Volunteers for Citizens Advisory Committee

Caltrain is currently seeking volunteers from San Francisco, San Mateo and Santa Clara counties to apply for its Citizens Advisory Committee (CAC). The CAC is comprised of nine community members who serve in an advisory capacity to the Caltrain board of directors, providing input on the needs of current and potential rail customers. Committee members are asked to serve a three-year term.

Residents interested in joining the advisory committee can find an application on the CAC web page [here](#). Applications for the CAC are due by Friday, April 26, 2024.

PUBLIC MEETINGS:

JPB Advocacy and Major Projects (AMP) Meeting – April 24, 2024 at 3:30 p.m.

Caltrain Board Meeting – May 2, 2024 at 9:00 a.m.

JPB Technology, Operations, Planning, and Safety (TOPS) Meeting – April 24, 2024 at 1:30 p.m.

For more details, and a full list of upcoming meetings, please visit [Caltrain.com/Meetings](https://caltrain.com/Meetings).

PROGRESS REPORT:

The presentation on Caltrain Electrification progress presented at Caltrain's April 4, 2024 Board Meeting is [available here](#).

Access Policy Update

LOCAL POLICY MAKER
GROUP

APRIL 25, 2024



Agenda

1. Context: Caltrain's 2010 Access Policy
2. Project Overview
3. Access Policy Draft Goals and Objectives
4. Access Policy Outline
5. Next Steps

Context

- Broadly, “access” is how someone physically gets to and from a transit station. Transit agencies generally develop access policies to improve the customer experience and guide access planning and investment decisions.
- Caltrain currently has an Access Policy Statement that was developed in 2010 as a tool to improve station access and support ridership growth while prioritizing sustainable and cost-effective access modes
- An update to the existing policy is necessary to:
 - 1) **Support decision making** on access-related projects
 - 2) **Align the Access Policy** with other Caltrain policies adopted since 2010 and current initiatives
 - 3) **Incorporate the latest industry best practices** in station access policies

Project Overview

A phased approach for the Access Policy:

- Phase 1: Developing the Access Policy update
 - JPB adoption of the updated Access Policy by Fall 2024
- Phase 2: Implementation


This effort is focused on Phase 1, while implementation will be addressed in Phase 2

Project Schedule

	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>
Engagement Plan	█						
Initial Draft Goals and Objectives		█	█				
Current Policies Review	█	█					
Access Policy Outline		█	█				
Updated Access Policy			█	█	█	█	█
Implementation Plan			█	█	█	█	█

↑

Public Review:
Draft Goals and Objectives



↑

Public Review:
Draft Access Policy



↑

Policy Adoption



Purpose

1. Provide an overview of the Caltrain Access Policy Update process
2. Share Draft Goals and Objectives for feedback that will inform the Draft Access Policy

Draft Goals and Objectives







Informed by:

1. Findings from Caltrain staff interviews and case studies from other transit agencies
2. Review of current Caltrain policies relevant to access
3. Input from various Caltrain departments

Draft Goals

Caltrain Access Policy Update



-  **Safe** station areas and access routes
-  World-class customer access **experience** for all users
-  **Ridership** growth with strategic access investments
-  **Equitable** access aligned with diverse community needs
-  Healthy and **sustainable** modes of access
-  Strategic **partnerships** to advance station access

Goal #1



Safe station areas and access routes



Draft Objectives

Operations: Promote rider and maintenance investments to ensure safe and reliable train operations at Caltrain facilities

Connectivity: Work with local jurisdictions to ensure safe and direct connections to and through Caltrain stations and facilities

Universal Design: Incorporate Universal Design principles to ensure safe access for all riders and respond to varying user needs

Crime Prevention: Embed crime prevention through environmental design (CPTED) principles in design criteria to ensure safe and secure access

Goal #2



World-class customer access experience for all users



Draft Objectives

Design Guidelines: Develop multimodal station design guidelines reflecting industry best practices that align with the access hierarchy and are consistent throughout the Caltrain corridor

Project Delivery: Ensure related Caltrain efforts such as transit-oriented development and the Corridor Crossings Strategy reflect access needs by enhancing customer experience

Customer Communications: Consider long-term investments in access technologies and service solutions that meet the needs of all riders

Technology: Leverage technology to help riders easily navigate the Caltrain system virtually (online) and physically at stations

Wayfinding: Develop a unified, system-wide wayfinding system that reflects and reinforces the access hierarchy and aligns with regional initiatives

Goal #3



Ridership growth with strategic access investments



Draft Objectives

Transit-Oriented Development: Promote transit-oriented development at Caltrain-owned facilities and in the surrounding station areas, connecting more communities to stations within walking distances

Multimodal Programs: Promote first/last mile access options through collaborations to expand bike lockers, bikeshare, private shuttles, and other micromobility accommodations

Transfer Guidelines: Establish guidelines for convenient travel paths when transferring between modes in line with regional standards to enhance access needs and improve first-last mile connections

Seamless Transit: Partner with local transit operators to optimize transfer times and provide seamless connections

Maximize Value: Explore creative solutions to identify opportunities for facilities to support both operations and maintenance and customer access needs

Goal #4



Equitable access
aligned with diverse
community needs



Draft Objectives

Community Engagement: Engage with communities, including historically underserved low-income and minority communities, to define access priorities

Access Prioritization: Prioritize investments that improve access for low-income riders and riders with disabilities

Expanded Choices: Promote first-last mile connections to Caltrain that reflect varying user needs and local contexts

Adaptable Solutions: Establish multimodal design standards that are flexible and adaptable to different communities and local contexts

Partnerships: Engage in strategic partnerships to increase access to housing and jobs at Caltrain-owned facilities and in the surrounding station areas

Goal #5



Healthy and sustainable modes of access



Draft Objectives

Mode Share: Prioritize multimodal investments to encourage mode-shift from automobiles/parking to more sustainable options

Land & Capital Management: Effectively manage land & capital assets to encourage sustainable development around stations and minimize vehicle-miles traveled

Parking Management: Consider parking management strategies such as parking pricing to maximize parking assets and encourage mode shift that reduces single occupancy vehicle trips

Goal #6



Strategic partnerships to advance station access



Draft Objectives

Collaboration: Partner with local jurisdictions to incorporate multimodal, connected street networks aligned with transit-supportive land uses in first/last mile efforts, and urban/street design guidelines

Coordination: Define roles and responsibilities for Caltrain and its stakeholders to identify, plan, construct, and maintain access related projects

Review Processes: Establish protocol for involvement with local jurisdictions and private entities on development plans, leveraging the project planning and entitlement process to deliver access investments

Partnerships: Cultivate partnerships to explore cost-sharing, data-sharing, and grant funding opportunities

Facility and Resource Use: Define access needs and permitted uses of Caltrain facilities and resources to balance multimodal access with safety and maintenance needs at Caltrain facilities

City-Caltrain Partnerships

The access policy gives a framework for working with jurisdictions on the corridor to promote access:

- **Planning** - Serve as a framework to guide the planning and design of access projects around Caltrain stations
- **Coordination** - Serve as a tool for consensus building to support communication and decision-making with partner agencies
- **Support Implementation** - Serve as a guide to define roles and responsibilities

Other City/Caltrain partnership resources:

- [Caltrain - City Partnerships](#)

Access Policy Outline

The Access Policy will include the following proposed elements:

- 1) Purpose Statement
- 2) Intended Users of the Access Policy
- 3) Definition of “Access”
- 4) Goals and Objectives
- 5) Strategies
- 6) Implementation Plan

Next Steps

- Complete existing conditions data analysis and develop Draft Access Policy and Implementation Plan
- Present Draft Access Policy for feedback in July 2024

Questions

- David Pape, Manager of Policy and Programming
PapeD@caltrain.com
- Hannah Greenberg, Transportation Planner
GreenbergH@caltrain.com

Thank you.

FOR MORE INFORMATION

WWW.CALTRAIN.COM





Corridor Crossings
STRATEGY



Local Policy Makers Group
04.25.2024





AGENDA

- **Delivery Guide** Update
- **March Workshop** Recap
- **Investment Program**
Development & Implementation
- **Next** Steps



Purpose

As an outcome of the **Business Plan**, the Corridor Crossings Strategy is an effort to **define a systematic corridor-wide approach** to crossings.

The strategy aims to **align stakeholder ambitions into balance with an implementable program**, addressing:

- Funding
- Organization
- Program Delivery

Note: Active grade separation projects will continue in parallel as the program gets developed



Coordinated Program Delivery Benefits

Enables Caltrain to function more as a **DELIVERY PARTNER**

Planning Phase	Design Phase	Construction Phase
<ul style="list-style-type: none">• Shared understanding of corridor priorities to effectively resource projects• Early partnerships between cities and Caltrain to advance projects	<ul style="list-style-type: none">• Enable cross-jurisdictional communication of best practices and lessons learned• Streamline design strategies across multiple projects	<ul style="list-style-type: none">• Share construction methods• Coordinate construction activities to minimize rail service disruptions

Coordinated funding packaging for program/segments versus individual projects

Delivery Guide Update



Corridor Crossings
STRATEGY

Crossings Delivery Guide

Created out of request from community partners to have a more consistent and transparent process for grade separation or closure projects.



Goals for Delivery Guide:

- ✓ Provide a unified location of applicable design, construction, and operational standards
- ✓ Clearly define the processes, practices, roles, and responsibilities of Caltrain and Local partners
- ✓ Publicly accessible on the Caltrain website with the design standards
- ✓ A living document updated when design standards change



Background Information

- Corridor Overview
- Regulatory Environment
- At-Grade Rail Crossings



How to initiate a project

- Planning a Grade Separation
- Grade Crossing Implementation Process
- Funding and Grant Programs



What to consider when designing a project

- Key Design Criteria
- Grade Separation Types and Components



How to deliver and implement a project

- Delivery Methods
- Construction Methods

Crossings Delivery Guide Comments

Key Comment Themes

- Clarifications and questions regarding:
 - Grade crossing implementation process
 - Construction methods
 - Planning a grade separation
 - Funding and grant programs
 - Key considerations and design criteria

Response to Comments

- Reviewed every comment and provided a response
- Each jurisdiction who provided feedback will receive a letter and comment response package
- Key Changes to Delivery Guide
 - Revised text and figures to reflect comments
 - Included summary of 4-track analysis
 - Removed funding programs that are less applicable to grade separations
 - Refined key design criteria for consistency with Caltrain latest Design Criteria

Corridor Partners
Review Period:
12/21/23 - 1/29/24

543
comments

17
corridor partners



Crossings Delivery Guide Update

January 2024:

Received comments and incorporated revisions

May 2024:

Coordinate with Caltrain and Jurisdictions on comment responses

May/June 2024:

Finalize Guide. Post publicly.

Summer/Fall 2024:

Overview presentation(s) of Guide to Jurisdictions and industry partners



March Workshop Recap



Corridor Crossings
STRATEGY



March Workshop Purpose



Obtain feedback on the Caltrain Corridor Crossings Strategy (CCS) Program Strategy and the components of the Investment Program



Foster an understanding on the roles and responsibilities of the Investment Program



Discuss the next steps of the Program Strategy





March Workshop Format

Presentations:

- **Crossings Delivery Guide Update:** Provided a refresher of the structure and goals of the Crossings Delivery Guide
- **November Workshop Recap:** Shared key takeaways and points from the CSCG/PPG/LPMG members during the November Workshop
 - desire to develop a consistent, multi-year plan to guide corridor crossing work shared across corridor partners and have Caltrain be able to lead the program
- **Program Strategy:** Presented an overview of the proposed Investment Program and discussed its four components
 - Integrated Funding Approach, Multi-Year, Tiered Implementation, Integrated Program Delivery Team, and Risk Management and Change Control

Breakout Exercise:

- Participants discussed and asked questions about:
 - the components of the Investment Program
 - who is involved in launching the Program
 - the Program development and approval process

CSCG/PPG Workshop

18


14


LPMG Workshop

14


12




DRAFT Program Strategy

What is the purpose of document?

- Obtain an agreement in principle with transportation authorities and corridor partners on the strategy.
- Provide a roadmap for institutional change in delivery approach, program organization, and funding strategy.

What the document is not?

- Not a detailed ranking or a prescriptive process for delivering crossing improvements.

What does the document communicate?

- Outlines Caltrain's proposed approach and components for future delivery of crossing improvements – reflective of corridor discussions over the last 18 months.





The Investment Program: Framework



A comprehensive **corridor-wide crossing program** consisting of a coordinated set of activities and actions to strategically fund and deliver small to large *crossing improvements*.

Integrated Funding Approach



Unified corridor-wide funding priorities

Multi-Year, Tiered Implementation



Strategic development and sequencing of crossing improvements in a tiered manner

Integrated Program Delivery Team



Dedicated, integrated team to streamline delivery of crossing improvements

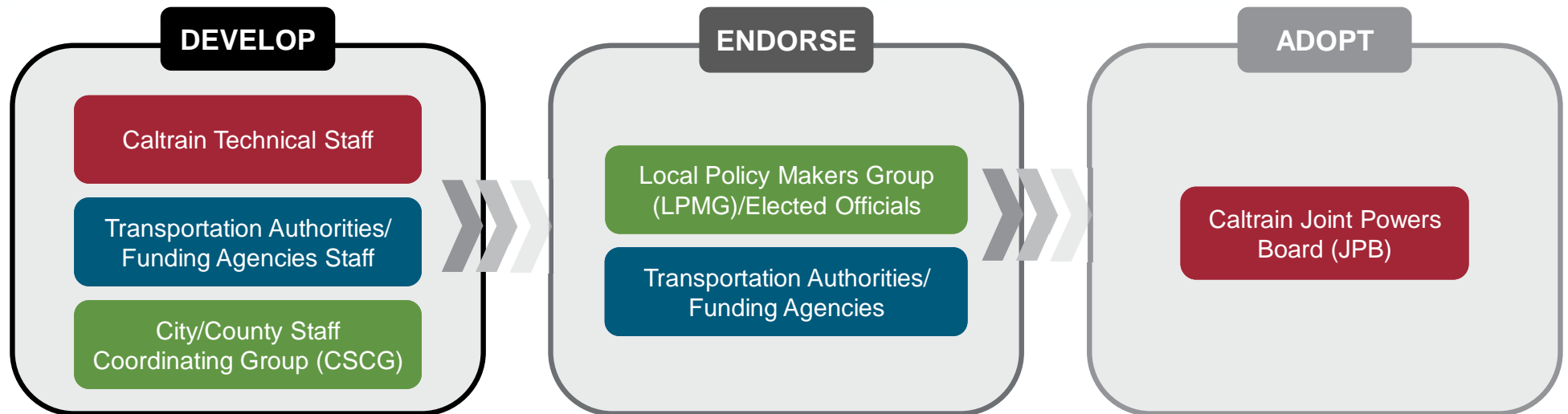
Risk Management and Change Control



Assess and manage associated risks and establish change control/approval processes



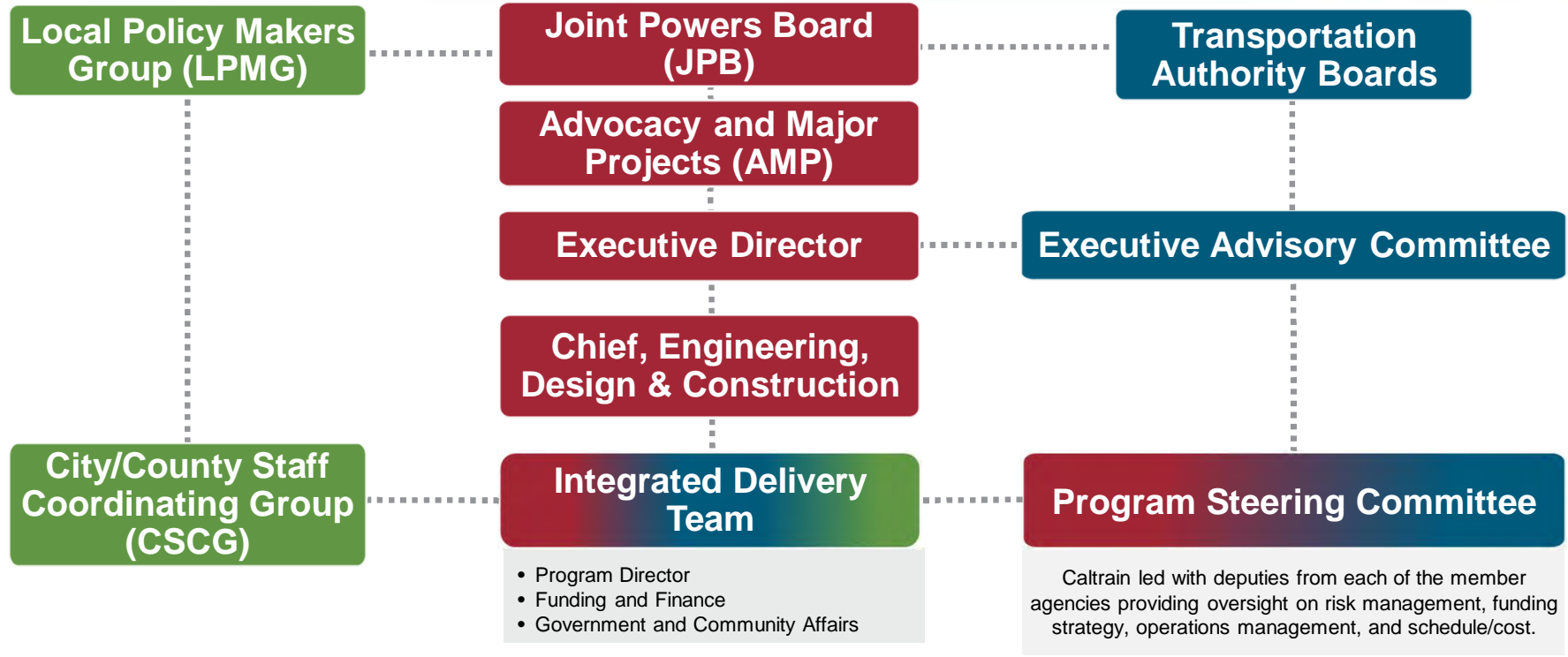
Investment Program Development and Approval Process



- **General agreement on approach** to develop, endorse, and adopt the Investment Program
- **All corridor partners should be involved** in the development of the Investment Program
- Need for **more authority from LPMG** in the Investment Program



Who is involved in launching the Program



- Caltrain
- Transportation Authorities
- Local Jurisdictions



March Workshop Key Points

CSCG Takeaways about Corridor Crossing Investment Program

- Need for **clear roles and responsibilities** for each agency
- **Structured process** to facilitate decision-making and communicate information to corridor communities
- Be **transparent** about Investment Program **costs/funding**
- **Early partnership** is key for success and to operate as “one corridor, one voice”
- Build **transparency**, **accountability**, and **predictability** into the delivery process
- **Demonstrate** delivery **efficiencies** early on
- **All cities should be included** in the development



March Workshop Key Points

LPMG Takeaways about Corridor Crossing Investment Program

- Need for **clear roles and responsibilities** for each agency
- **Structured process** to facilitate decision making and communicate information to corridor communities
- Be **transparent** about project **priorities, timing, and funding**
- Address **safety** and **community transportation needs** while balancing train service
- Visible **priority criteria** and project selection
- Develop benchmarks to **measure progress**
- **Equitable distribution** of resources and education throughout the corridor
- Communicate and educate corridor communities about project **needs, progress, and milestones**
- Allow for **public engagement**
- **Consistent participation** from elected officials and cities to share lessons learned and knowledge



March Workshops Key Takeaways

- ☑ Predictability, accountability, and transparency
- ☑ Structured process to facilitate durable decision-making
- ☑ Long-term capital funding for crossings
- ☑ Demonstrate efficiencies in program delivery
- ☑ Partnership is key to operate as “one corridor, one voice”
- ☑ ***All cities should be included to understand:***



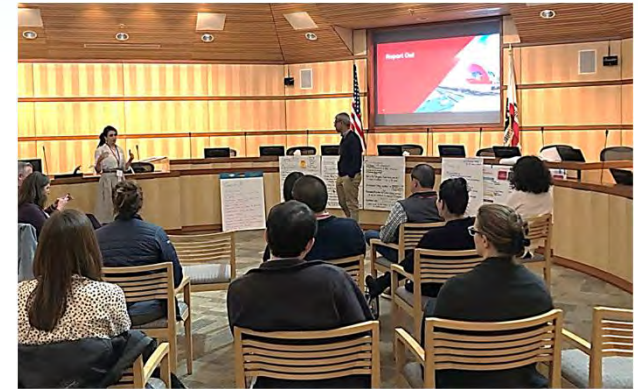
**Knowledge
Sharing**



**Neighboring
Community Impacts**



**Corridor Priorities,
Sooner Than Later**



Investment Program Development and Implementation





What We are Asking JPB to Adopt

Program Strategy Approach and Purpose

*A strategic shift towards a comprehensive and coordinated **corridor-wide crossing program** to fund and deliver crossing improvements both small and large.*



Investment Program

*Framework
Implementation Principles
Implementation Steps*



Investment Program Implementation Principles (*DRAFT*)

- 1 Speak as “**one corridor, one voice**” to advocate for funding opportunities.
- 2 Ground corridor-wide investments in comprehensive data and community context to improve **safety** and enhance **accessibility** and **livability**.
- 3 Foster **collaboration** and **accountability** to align corridor **priorities**, project **timing**, and **decision-making** processes.
- 4 Develop a **transparent** and **streamlined** process to realize cost **savings**, mitigate **risks**, and optimize **construction**.
- 5 Maintain **long-term perspective** and **adaptability** to changing circumstances and corridor growth.



Next Steps

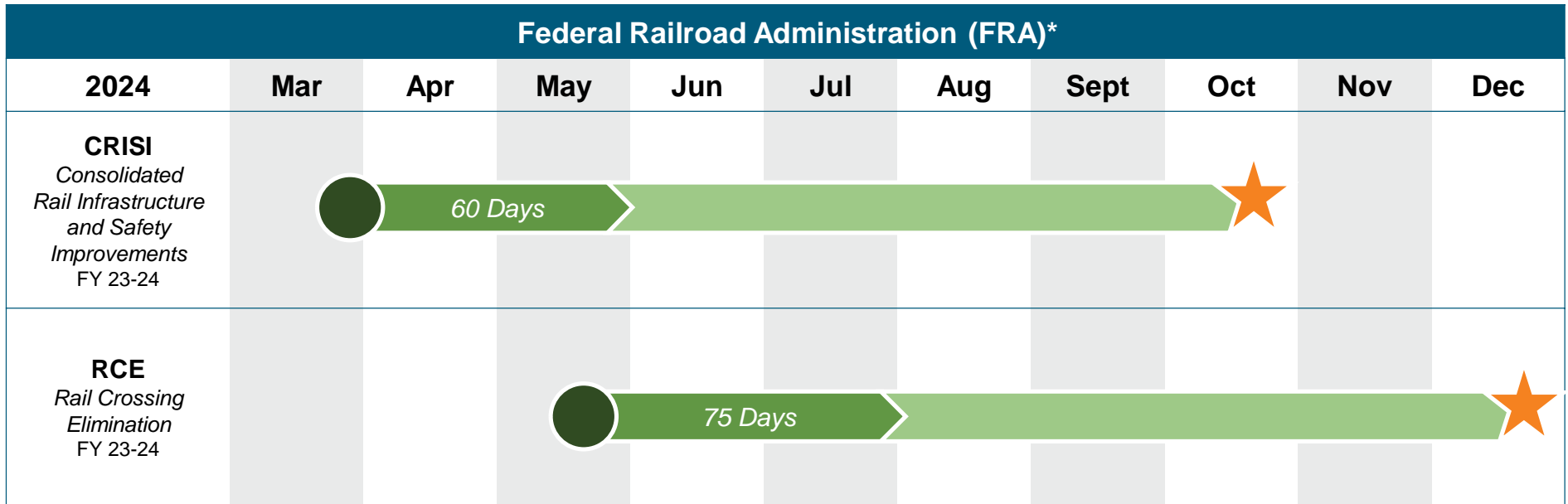


Upcoming Grant Opportunities



Applying for a FRA Grant?

- Let Caltrain know if your City are planning to apply for upcoming funding opportunities.
- Request to email Casey Fromson at fromsonc@samtrans.com with application description, amount requesting, and funding opportunity applying to.



Notice of Funding Opportunities (NOFO) Publication
 XX Days Application Period
 Evaluation and Selection Period
 Award Announcement

CCS Next Steps

JPB Meeting:
Informational Item on Program
Strategy and Delivery Guide
(no presentation)

MAY

JUNE

JULY

AUGUST

AMP Meeting:
Informational Item on
Program Strategy and
Delivery Guide

JPB Meeting: Support
and adopt Program
Strategy

PROGRAM STRATEGY

Revision based on March
Workshop and Feedback

REVIEW

FINAL

DELIVERY GUIDE

Revision and Comment
Response Correspondence

FINAL

Overview Presentation(s)
of Delivery Guide

Memorandum

Date: April 25, 2024

To: Local Policy Makers Group (LPMG)

From: Dahlia Chazan, Deputy Chief, Caltrain Planning

Re: Caltrain Corridor Crossings Strategy (CCS) Project E-Update



Corridor Crossings Strategy (CCS) Description

The Corridor Crossings Strategy (CCS) has been discussed as an agency priority since 2019, when it was first identified within the Caltrain Business Plan Process. This strategy was first funded in 2019 but was delayed due to the COVID-19 pandemic. As Caltrain and other operators plan to increase rail services, Caltrain understands that a coordinated approach to grade separations or closures is needed to unlock regional mobility and safety benefits.

The Caltrain Business Plan acknowledges that grade separation projects are costly, complex, and challenging. The CCS strives to identify areas for enhancement in the current process and develop a potential strategic approach to deliver corridor-wide consensus on delivery of grade separation projects.

The CCS began with the Initiation Phase which started in July 2022 and finished in December 2022. This phase included the initial issue identification collected from Caltrain coordination, initial community engagement, and preliminary existing conditions gathering.

Phase I commenced in January 2023 and will end approximately in Fall 2024. Phase I takes the outputs from the Initiation Phase to provide an initial framework to organize the overall study, workplan, and community engagement process. The purpose of Phase I is to enhance the current grade separation process and develop a corridor-wide consensus on how to deliver grade separation and/or closures at a regional scale. The outcomes of Phase I include the following:

- Develop a Crossings Delivery guide that defines, communicates, and facilitates a clear project delivery process.
- Identify an implementable, shared vision on how to deliver projects at a regional scale

- Identify a corridor-wide strategy and programmatic approach addressing funding, organization, and program delivery.
- Strength partnerships between Caltrain, local jurisdictions, and regional member agencies.

Phase I Progress

The CCS held workshops in March to discuss the principle of a systematic corridor-wide approach to crossing improvement projects that aligns corridor partner ambitions with an implementable program. One workshop was held for the City/County Staff Coordinating Group (CSCG) and Project Partner Group (PPG) and the other was held for the LPMG. Both workshops covered the same topics and exercises, although the LPMG workshop included a report-out from the CSCG/PPG workshop. The in-person workshops focused on the following objectives:

- Obtain feedback on the Caltrain Corridor Crossings Strategy (CCS) Program Strategy and the components of the Investment Program.
- Foster an understanding on the roles and responsibilities of the Investment Program.
- Discuss the next steps of the Program Strategy.

The March LPMG workshop included an update on the Crossings Delivery Guide, recap of the November Program Strategy workshop, an overview of the proposed Investment Program and its components, and feedback received from the March City/County Staff Coordinating Group (CSCG) workshop. The March LPMG workshop included break out groups to facilitate feedback from members. Participants were divided into two smaller groups. Each group consisted of two CCS team members to facilitate the discussion and document feedback. Printed exhibits that detailed the components of the Investment Program were available for participants to further discuss and ask questions about:

- the components of the Investment Program;
- who is involved in launching the Program; and
- the program development and approval process.

The workshop ended with a report out from both groups. Workshop summaries were sent to the CSCG and LPMG to provide a recap of the content and feedback for those in attendance and not able to attend.

In April, an overview on CCS progress, including an update for the Crossings Delivery Guide, recap of the March CSCG/LPMG workshops, how feedback is being incorporated in the Investment Program, the draft Investment Program Implementation Guidelines, and the next steps will be presented to the LPMG.

The presentation begins with an update on the Crossings Delivery Guide. This includes an overview of the goals and content for the document, feedback received on the draft document, and process for incorporating feedback.

The presentation continues by recapping the March Workshop. This recap includes the workshop purpose, format, and content. This section of the presentation will explore the key points from the March CSCG/LPMG workshops and common themes of the feedback received.

The next section of the presentation will explore the development and implementation of the Investment Program. Specifically, what is being asked of the Peninsula Corridor Joint Powers Board (JPB) to adopt and the draft Implementation Principles that will guide the development of the Investment Program. The draft Implementation Principles incorporate community partner feedback and highlight the key themes that resulted from the March workshops. Feedback on the draft Implementation Principles is requested from the LPMG and will be incorporated into the final principles.

Lastly, the project team will present the next steps for CCS including a review of the upcoming grant opportunities applicable to the corridor and upcoming presentations to the JPB Advocacy and Major (AMP) Committee and JPB. Caltrain is asking cities to let the agency know if they are planning to apply for the upcoming USDOT discretionary grant programs.

Previously presented meeting material, in addition to the latest project information, is available on the CCS website at www.Caltrain.com/Projects/CCS. Questions or additional feedback about the program can be sent to the CCS project inbox at CCS@Caltrain.com.

Public Meetings

JPB Advocacy and Major Projects Committee – May 29 at 3:30 p.m.

Local Policy Makers Group Meeting – May 23 at 5:30 p.m.

For more details, and a full list of upcoming meetings, please visit Caltrain.com/Meetings.

Progress Report

The presentation on the Caltrain Corridor Crossings Strategy presented at Caltrain's March 14, 2024, LPMG Meeting is [available here](#).



CALIFORNIA High-Speed Rail Authority

Memorandum

Date: April 25, 2024
To: Local Policy Maker Group (LPMG)
From: Boris Lipkin, Northern California Regional Director
Re: California High-Speed Rail Program Update

STATEWIDE UPDATE

Board Approves Request for Proposals for Nation's First 220 mph Trains



Rendering of passenger car



Rendering of café car

On April 11, 2024, the Authority Board of Directors approved the release of a Request for Proposals (RFP) to industry for the nation's first 220 mph electrified high-speed trains. The Authority will now solicit proposals from Alstom Transportation, Inc., and Siemens Mobility, Inc., the two prequalified shortlisted firms announced in January. The shortlist of these firms emerged from the Request for Qualifications approved by the Board in August of 2023. This is a critical step toward beginning initial high-speed rail service in the Central Valley.

Read more about the RFP [here](#) and see additional train renderings [here](#).

Board Approves 2024 Business Plan

Also at the April Board Meeting, the Authority Board of Directors approved the 2024 Business Plan. The final 2024 Business Plan will be submitted to the California Legislature by May 1, 2024. Prior to Board Approval, the Draft 2024 Business Plan was released on February 9, 2024, for a 60-day public review. The Authority received over 60 public comment submissions during that time. The Northern California team will offer a presentation on the Business Plan to the Local Policymaker Group in May.

13,000 Construction Jobs Milestone

In March, the Authority celebrated the creation of more than 13,000 construction jobs helping build the nation's first high-speed rail system, with more than 70 percent of those jobs going to residents of California's Central Valley. On average, nearly 1,400 individuals are dispatched each day to a high-speed rail construction site. Read more [here](#).

12th Cohort Graduates from the Central Valley Training Center

On March 28th, 16 students graduated from the 12-week pre-apprenticeship program at the Central Valley Training Center in Selma. This cohort was honored at a graduation ceremony at the Selma Arts Center with families and dignitaries in attendance.



The Central Valley Training Center provides hands-on construction industry training for those looking to work on the high-speed rail project. To date, 192 participants have completed the no-cost, pre-apprenticeship program. Learn more about the Central Valley Training Center [here](#).

UPCOMING OUTREACH ACTIVITIES IN NORTHERN CALIFORNIA

- 2024 sciencepalooza! event held at San Jose State University on April 20th
- Together Bay Area Conference on May 8th
- East Palo Alto Community Farmers' Market on May 22nd