

CITIZENS ADVISORY COMMITTEE (CAC)
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070

MINUTES OF APRIL 17, 2024

MEMBERS PRESENT: D. Albohm, A. Brandt, R. Kutler, P. Leung, A. Lohe, J. Torres, B. Shaw (Chair), D. Hernandez (Alternate), R. Jaques (Alternate) M. Pagee (Alternate)

MEMBERS ABSENT: S. Seebart

STAFF PRESENT: T. Burgwyn, J. Hogan, M. Meader, J. Navarrete, D. Pape, S. Sargent

Chair Brian Shaw called the meeting to order at 5:40 pm and led the Pledge of Allegiance.

CONSIDERATION OF REQUESTS

There were none.

APPROVAL OF MEETING MINUTES OF MARCH 20, 2024

Motion/Second: Albohm/Leung

Ayes: Brandt, Lohe, Torres, Shaw, Hernandez, Jaques

Abstain: Kutler, Pagee

Absent: Seebart

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Jeff Carter commented on the new EMU.

Doug DeLong commented on the energization of the full corridor and the theft problem.

CHAIRPERSON'S REPORT

Chair Shaw reported that agenda item number eight will need to be postponed and tentatively moved to the May meeting. He also reported that he will not be present in May and that Vice Chair Brandt will step in on his behalf for both the CAC and the Board meeting. Lastly, he reported that member Torres will be stepping down and asked the alternate members to attend future meetings to ensure a quorum.

SOUTH COUNTY SERVICE UPDATE

Ted Burgwyn, Director, Rail Network and Operations Planning, provided the presentation, which included the following:

- South county service ridership since the addition of the fourth daily round trip train
- South county service reliability and rail operation and maintenance updates to mitigate outages

- South county service next steps

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Clarification of the south county survey including ridership of service in the afternoons
- PTC (Positive Train Control) initialization clarification
- Cross platform transfer
- Locomotive overhauls

Public Comment

Jeff Carter commented on the south county ridership.

CALTRAIN WAYFINDING

Chair Brian Shaw announced that Lisa Peabody, Director, Customer Experience was unable to attend the meeting to provide the Caltrain Wayfinding presentation.

ACCESS POLICY UPDATE

David Pape, Principal Planner, and Hanna Greenberg, Planning Analyst, provided the presentation which included the following:

- Project overview and approach for the access policy update
- Access policy draft goals and objectives
- Next steps to include a draft access policy and implementation plan to be presented for feedback in July 2024

The Committee had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Clarification on maximizing parking assets
- Elevator access, equitable and standard design options were discussed
- Questions regarding how to identify priorities with underserved communities
- Request to emphasize leisure/weekend ridership

John Hogan, Chief Rail Operations Officer provided the following information:

- Reported that there is a meeting regarding pay-by-plate feature the following day

SAFETY QUARTERLY UPDATE / TREE MAINTENANCE

Mike Meader, Chief, Safety Officer, provided the presentation, which included the following:

- Safety core values, culture enhancements and safety dashboard
- Grade crossings
- Tree removal/maintenance
- Partnering and outreach as EMU revenue service approaches

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Clarification on the tree maintenance program
- Explained how customers may report safety concerns. Mr. Meader reported that staff is exploring a transit watch app
- Further discussed trespasser strike analysis, vehicle track incursions, and grade crossing enhancements. Request to include data of vehicle at fault incursions and driver citations
- Comments on the safety card
- Safety moments/briefing explained
- Request to compare data across properties and datasets to identify patterns to uncover root cause for potential resolutions

Public Comment

Jeff Carter commented on tree removal partnership with the cities. He also commented on the safety card verbiage and grade crossing issues. Lastly, he requested data across properties for comparison.

Doug DeLong commented on the railroad notification on the Global Positioning System maps.

STAFF REPORT

- a) Customer Experience Task Force Update
- b) JPB CAC Work Plan Update
- c) Legislative update – SB1031 overview

John Hogan, Chief Rail Operations Officer provided the following information:

- Provided partner data from other properties for comparison
- Reported that on time performance that include pedestrian strikes, vehicle incursions, and vehicle strikes increased compared to March 2023 to ninety percent
- Mechanical delays decreased by half compared to the previous year and may be due to reducing to four car trains, however staff is looking at increasing trains during Giants games.
- Fare enforcement efforts have improved
- Mentioned EMU testing and a few EMU updates

Sam Sargent, Director of Strategy and Policy, provided a legislative update and provided an overview of SB1031.

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Fare enforcement data for March and conductor politeness during the process
- Questioned ownership of public pay phone located at Redwood City against A-1 Rents

- Discussed cable theft and prevention plans
- Adjusted on time performance review
- Digital display pilot at San Carlos, one of the monitors was vandalized and will not be replaced. Plans to continue pilot at Gilroy
- Legislative update and overview of SB1031 and request to include CAC recommendation to the Board, if possible

Public Comment

Jeff Carter notified staff that Pride, at the end of June may have high ridership. He also commented on the legislative update.

COMMITTEE COMMENTS

Member Brandt commented on the legislative SB1031 update and mentioned his concerns. He also reported on the Palo Alto Rail Committee meeting.

Member Jaques commented on the south county update and requested staff to confirm how the Gilroy service is being funded and whether it is being funded by VTA. He also mentioned that BART will be holding a retirement ceremony for the legacy fleet.

DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING

May 15, 2024, at 5:40 pm, via Zoom teleconference or at the Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

ADJOURNMENT

Meeting adjourned at 8:08 pm