

MARINA FRASER, CHAIR
JEFF GEE, VICE CHAIR
DAVID J. CANEPA
MARIE CHUANG
BROOKS ESSER
RICO E. MEDINA
RAY MUELLER
JOSH POWELL
PETER RATTO

APRIL CHAN
GENERAL MANAGER/CEO



Agenda

Citizens Advisory Committee (CAC) Meeting

San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA

June 26, 2024, 6:30 pm

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/86409521366?pwd=cXE5c1h2MnM2dG9EbDBsTUtd3dxUT09> or by entering Webinar ID: **864 0952 1366**, Passcode: **085035** in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less on the agenda item being discussed. The CAC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

SamTrans Citizens Advisory Committee Members 2024: Mary Adler, Steve Appenrodt, John Baker (Vice Chair), Dylan Finch, Scott Johnston, Alex Madrid (Chair), Ben Mangiafico, Max Mautner, Denise Seibert

Staff Liaison: Ana Rivas, Director, Bus Transportation

CAC Secretary: Jean Brook

The video live stream will be available after the meeting at:
<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

Wednesday, June 26, 2024

6:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda
Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.
4. Approval of Meeting Minutes from May 29, 2024
5. Presentation: Accessibility Features of SamTrans Buses and Service Features for People with Disabilities – Tina Dubost, Manager, Accessible Transit Services
6. Report of the Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. SamTrans Board Liaison Report – John Baker
10. Date and Time of Next Meeting: Wednesday, July 31, 2024 at 6:30 pm, via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.
11. Adjourn

Information for the Public

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to cacsecretary@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

This meeting will be held in person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@samtrans.com so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

May 29, 2024

Members Present (In Person): M. Adler, S. Appenrodt, J. Baker (Vice Chair), S. Johnston, A. Madrid (Chair), B. Mangiafico, M. Mautner, D. Seibert

Members Present (Via Teleconference): D. Finch

Members Absent: None

Staff Present: A. Rivas, M. Tolleson, A. Patel, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Alex Madrid called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. Roll Call

The Committee voted to allow Dylan Finch to participate via teleconference per Assembly Bill 2449 due to emergency circumstances:

Motion/Second: Baker/Seibert

Ayes: Adler, Appenrodt, Baker, Finch, Johnston, Madrid, Mangiafico, Mautner, Seibert

Absent: None

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

3. Public Comment for Items Not on the Agenda

Sonny Koya said a bus operator on Route 292 was very helpful on the trip to San Francisco from San Bruno on May 28. He said he would like more information about an SSP (SamTrans Service Plan) that would affect Route 292's service.

4. Approval of Meeting Minutes from April 24, 2024

Motion/Second: Adler/Appenrodt

Ayes: Adler, Appenrodt, Baker, Finch, Johnston, Madrid, Mangiafico, Mautner, Seibert

Absent: None

5. Presentation: SamTrans Strategic Plan Update

Millie Tolleson, Director of Planning, introduced Asiya Patel, Planning Analyst, who provided the presentation on the status of the SamTrans Strategic Plan. Ms. Tolleson said regarding

Mr. Koya's question about an SSP that no changes to individual routes would happen without community input.

Max Mautner said he would welcome website improvements. He suggested having on-time records for specific bus stops to show historical data for that route.

Mr. Finch said the Route ECR (El Camino Real) would be the priority for increasing service. He said real-time information is helpful and said he looked forward to increase the accuracy of Google Maps. He said he supported free youth rides to encourage lifetime transit riders. He asked if Ride Plus could be expanded sustainably.

Scott Johnston said he liked the marketing approach and that it should be in the interest of the rider; he suggested that Planning look at Los Angeles public transit.

Chair Madrid said the bus stop signage is confusing and said the signage could be simplified to be more easily understood. Ms. Patel said they are exploring a few different modes of real-time information as part of the Bus Stop Improvement Plan, noting new signage at the San Carlos Caltrain station. Chair Madrid asked about PCC (Paratransit Coordinating Council), and Ms. Patel said they would be coordinating their efforts to improve signage with the paratransit team.

Mr. Finch said a dedicated app would not be necessary in light of Google Maps and other transit apps that are currently available.

Ms. Patel summarized the next steps in the process.

6. Report of the Chair

Chair Madrid said he had no report.

7. SamTrans Staff Update

Ana Rivas, Director of Bus Transportation, noted the average weekday ridership across all modes increased by 10 percent and total monthly ridership increased by 14.1 percent. She said that bus ridership recovery for the month reached 98.7 percent of pre-pandemic total bus ridership. She noted that adult fare usage was 119.7 percent compared to pre-pandemic levels. She also said that usage of the Youth Unlimited passes continues to increase year over year and said that SamTrans will continue promoting and coordinating with schools to encourage all eligible youth to participate in the program.

Ms. Rivas said they are continuing with their operator safety campaign, and noted the operator and maintenance worker of the month.

Vice Chair Baker said he was pleased with the improvements in the average weekday ridership.

8. CAC Member Comments/Requests

Vice Chair Baker said he rode Route EPX (East Palo Alto express) and there should be better connectivity at the car rental center stop at SFO (San Francisco International Airport), but was otherwise a smooth ride.

Ben Mangiafico said he recently traveled with a group to Half Moon Bay on Route 294, where it was a half-hour walk from the bus stop to get to the beach. He asked if the route could be

extended down Poplar Avenue to be closer to the beach, which he felt would be a good marketing opportunity.

9. SamTrans Board Liaison Report

Vice Chair Baker provided a summary of the SamTrans May 1 Board meeting.

10. Date and Time of Next Meeting

Vice Chair Baker said that the next meeting will be held Wednesday, June 26, 2024 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

11. Adjourn

The meeting adjourned at 7:14 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to cacsecretary@samtrans.com.

DRAFT