

**CITIZENS ADVISORY COMMITTEE (CAC)
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

DRAFT MINUTES OF MAY 15, 2024

MEMBERS PRESENT: D. Albohm, A. Brandt, R. Kutler, P. Leung, J. Torres, (Alternate), M. Pagee (Alternate), S. Seebart

MEMBERS ABSENT: D. Hernandez, R. Jaques (Alternate), A. Lohe, B. Shaw (Chair)

STAFF PRESENT: J. Hogan, J. Navarrete, L. Peabody, D. Ryan, S. Sargent, B. Tietjen

Vice Chair Adrian Brandt called the meeting to order at 5:40 pm and led the Pledge of Allegiance.

CONSIDERATION OF REQUESTS

There were none.

APPROVAL OF MEETING MINUTES OF APRIL 17, 2024

Motion/Second: Pagee/Leung

Ayes: Albohm, Brandt, Kutler, Torres

Abstain: Seebart

Absent: Hernandez, Jaques, Lohe, Shaw

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Jeff Carter commented on the EMU public tour event held at San Carlos.

CHAIRPERSON'S REPORT

Vice Chair Brandt Chair commented on the EMU public tour event held at San Carlos. He also commented on the Transbay Joint Powers Authority (TJPA) Tunnel, receiving a grant from the FTA to advance the Portal/Downtown Extension. Lastly, he commented on grade separation interest and Diridon Integrated Station Concept Plan.

Public Comment

Jeff Carter provided historical comments about the railroad.

COMMITTEE COMMENTS

Members commented and applauded staff on the EMU Tour event at San Carlos.

LEGISLATION UPDATE

Devon Ryan, Government & Community Affairs Officer, provided a Legislative update on the Regional Transit Revenue Measure, SB1031, which included the following:

- The timeline.
- The Caltrain Board current position.
- South county service next steps.
- SB1031 Updates.

The full Power Point presentation can be found on caltrain.com.

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Further discussion regarding SB1031 regarding funding and conflicting information.
- Proposed amendments to address concerns and amendments that have already been made.
- Request to include labor in the regional financial approach.

Public Comment

Jeff Carter mentioned the importance of the Regional Transit Revenue Measure. He also mentioned other potential forms of funding.

CALTRAIN WAYFINDING

Lisa Peabody, Director, Customer Experience, provided the presentation which included the following:

- Overview of the Regional Mapping and Wayfinding Project
- Updates on Caltrain Alerts & Wayfinding

The full Power Point presentation can be found on caltrain.com.

The Committee had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Request for a tutorial on how to ride Caltrain.
- Regional Mapping and Wayfinding Hubs and user testing will be needed before implementation.
- The outreach strategy was discussed.
- Request to consider cost of the Regional Mapping and Wayfinding Project.
- Further discussion covered social media/platforms topics, including the longevity of QR codes, Caltrain app requests, and Discord.

Public Comment

Jeff Carter mentioned the importance of regional wayfinding between transit agencies as well as regional seamless fares. He also commented on the plans to update the website and future subscription signups.

Andy commented on the wayfinding signage at Hillsdale mall and at the Hillsdale station.

CMF commented on wayfinding, request for more station information including accurate single tracking information. CMF also commented on social media platform Discord.

ELECTRIFICATION UPDATE / BROADBAND WIRELESS

Brent Tietjen, External Affairs Manager, Caltrain Electrification, provided the presentation which included the following:

- Caltrain electrification milestones.
- Electric train testing.
- Upcoming weekend service changes.
- Electrified service plan benefits.
- Public Outreach safety campaign.
- Electric train tour and 160th anniversary celebration at San Carlos.

The full Power Point presentation can be found on caltrain.com.

The Committee had discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Caltrain electrification soft launch plan.
- Appreciation of the Electric train tour and 160th anniversary celebration at San Carlos and the changes that were made to the safety brochure.
- Status of Wi-Fi on electric trains at the time of full launch in September. Wi-Fi availability is on track.
- Further discussion regarding full shutdown of service in June.
- Comments on environmental benefits were made.

Public Comment

Jeff Carter commented on the launch of Caltrain's electrification and the new electric trains.

Doug DeLong commented on the theft of impedance bonds, wiring on the south end of the corridor, and the paralleling station 7.

Andy commented on his experience in other transit agencies with electric trains.

CMF requested staff to monitor bike capacity.

Sam Sargent, Director of Strategy and Policy, stated that he would add the question regarding monitoring bike capacity on trains to the follow-up list.

STAFF REPORT

- a) Customer Experience Task Force Update
- b) JPB CAC Work Plan Update
- c) Measure RR Report Summary

Sam Sargent, Director of Strategy and Policy, requested the review of Measure RR be pretended before the staff report.

Li Zhang, Chief Rail Commercial & Business Development presented the Measure RR summary and requested the Citizen's Advisory Committee to accept the report by committee vote.

ACCEPTANCE OF MEASURE RR REPORT

Motion/Second: Seebart/Brandt

Ayes: Albohm, Kutler, Leung, Pagee, Torres

Absent: Hernandez, Jaques, Lohe, Shaw

Li Zhang advised that a subcommittee would need to be created at least three months prior to the financial audit. Vice Chair Brandt suggested three members make up the subcommittee and requested staff to provide the CAC advance notice.

Sam Sargent, Director of Strategy and Policy provided the following information:

- A summary of the electric train tour events at San Jose Diridon, San Francisco and San Carlos.
- The continued electric train testing.
- The fare enforcement report.
- Ridership trend summary.
- Sam confirmed follow-up items, including the flat spots, automatic people counter distinguishing between people and bicycles and whether bike capacity instances can be made available to the public.
- Reported on Bike to Work Day energizer stations for events later that week.

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Fare enforcement data for March and conductor politeness during the process.

COMMITTEE COMMENTS

Member Brandt commented on the incident involving train 109 in Menlo Park, which affected the island circuit and impacted the crossings. He requested an update from staff on the crossing wireless optimizations. Sam stated that he would forward the comment to John Hogan for a response.

Public Comment

Doug DeLong commented on capital projects report and provided feedback on ridership.

DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING

June 19, 2024, at 5:40 pm, via Zoom teleconference or at the Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

ADJOURNMENT

Meeting adjourned at 8:02 pm