



**BOARD OF DIRECTORS 2024**

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EXECUTIVE DIRECTOR

## AGENDA

### **PENINSULA CORRIDOR JOINT POWERS BOARD – TRANSBAY JOINT POWERS AUTHORITY BOARD**

### **Joint Ad Hoc Committee Meeting**

September 6, 2024, 11:00 am to 12:30 pm

Bacciocco Auditorium, 2nd Floor

1250 San Carlos Avenue, San Carlos, CA 94070

#### **JPB Committee Members:**

Margaret Abe-Koga, Ray Mueller (Committee Co-Chair), Monique Zmuda

#### **TJPA Committee Members:**

Alicia John-Baptiste (Committee Co-Chair), Boris Lipkin, Sarah Syed

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical location listed above or may participate remotely via Zoom at <https://us02web.zoom.us/j/88141641103?pwd=IYQz3BiazLXsQHI2CAfiyzsCwAphx6.1> or by entering Webinar ID: **881 4164 1103**, Passcode: **233341** in the Zoom app for audio/visual capability or by calling 1-669-900-6833 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at <https://www.caltrain.com/video-board-directors>

Verbal public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak, and callers should dial \*6 to unmute themselves when recognized to speak. Members of the public may comment on the meeting during public comment periods in person or remotely. In-person public comment will be taken first; remote public comment will be taken after. The call-in line is provided as a courtesy and its availability may be disrupted due to technical difficulties or otherwise.

Each public comment is limited to two minutes. The Committee Co-Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. Please speak clearly, ensure you are in a quiet location, and turn off any TVs or computers around you.

**September 6, 2024 – Friday**

**11:00 am to 12:30 pm**

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1. Call to Order
2. Roll Call
3. Committee Member Communications
4. Meeting Minutes of May 30, 2024 Motion
5. Operations and Maintenance (O&M) Funding Gap
  - 5.a. Update on Staff-level committee to identify and investigate options for fulfilling the project's O&M funding needs Informational
  - 5.b. Request for further guidance from the Committee on approach to O&M funding Motion
6. Public Comment on Items Not on the Agenda  
Comments by each individual speaker shall be limited to two (2) minutes.
7. Calendar Matters
8. Date/Time/Place of Next Ad Hoc Committee: Date and Time are to be determined and will be announced and posted in a timely manner.  
  
The meeting will be accessible via Zoom and in person at the Transbay Joint Powers Authority Board, 425 Mission Street, Suite 250, San Francisco, CA 94105.
9. Adjourn

## **Information for the Public**

If you have questions on the agenda, please contact the JPB Secretary at 650-551-6108. Agendas are available on TJPA's website at [www.tjpa.org](http://www.tjpa.org) and on the Caltrain website at [www.caltrain.com](http://www.caltrain.com). Communications to the TJPA Board of Directors can be e-mailed to [info@tjpa.org](mailto:info@tjpa.org), and Caltrain Board of Directors can be e-mailed to [board@caltrain.com](mailto:board@caltrain.com).

### **Public Comment\***

Members of the public are encouraged to participate remotely or in person. Public comments may be submitted by comment card in person and given to the JPB Secretary. Prior to the meeting's call to order, public comment may be sent to [publiccomment@caltrain.com](mailto:publiccomment@caltrain.com) so that they can be sent to the Committee as soon as possible, while those received during or after an agenda item is heard will be included into the Committee's weekly correspondence and posted online at: <https://www.caltrain.com/about-caltrain/meetings>.

Oral public comments will also be accepted during the meeting in person or through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The Committee Co-Chairs shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Upon request, the JPB will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448. Written reports or background materials for calendar items are available online at [www.tjpa.org](http://www.tjpa.org) and [www.caltrain.com](http://www.caltrain.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电 1.800.660.4287*

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that is distributed to a majority of the legislative body, will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.



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# MINUTES

## PENINSULA CORRIDOR JOINT POWERS BOARD – TRANSBAY JOINT POWERS AUTHORITY BOARD Joint Ad Hoc Committee Meeting

May 30, 2024, 9:00 am to 10:30 am

425 Mission Street, Suite 250  
San Francisco, CA 94105

**This meeting is also being conducted by teleconference at the following location: City of Mountain View Council Chambers, 500 Castro St., 2nd fl., Mountain View, CA 94041 [Peninsula Corridor Joint Powers Board Director Abe-Koga attending via teleconference]. The teleconference location is open to the public and any member of the public will have an opportunity to address the Committee from this teleconference location in the same manner as if that person attended the regular meeting location.**

**JPB Committee Members:**

Margaret Abe-Koga, Ray Mueller (Committee Co-Chair), Monique Zmuda

**TJPA Committee Members:**

Alicia John-Baptiste (Committee Co-Chair), Boris Lipkin, Sarah Syed

**May 30, 2024 – Thursday**

**9:00 am to 10:30 am**

### 1. Call to Order

Committee Co-Chair John-Baptiste called the meeting to order at 9:02 a.m. She noted that Member Abe-Koga was participating from the City of Mountain View Council Chambers and attending via teleconference.

2. Roll Call

Present: Margaret Abe Koga  
Boris Lipkin  
Sarah Syed  
Monique Zmuda  
Ray Mueller  
Alicia John-Baptiste

3. Committee Member Communications

Herschell Larrick, serving as Clerk for the meeting, provided instructions on the Public Call-in/Comment process.

4. New and Old Business

None.

5. Committee Protocols

5.a. Introduction of Committee Members Informational

Committee Co-Chair John-Baptiste invited all participants to introduce themselves.

5.b. Review Purpose/Role of the Joint Ad Hoc Committee Informational

5.c. Review planned meeting schedule and locations Informational

5.d. Review Quorum and action thresholds Informational

Deborah Miller, TJPA General Counsel, presented items 5.b through 5.d

5.e. Adopt Rules of Order Motion

No public comment.

On motion to approve:

ADOPTED: AYES – Abe-Koga, Lipkin, Syed, Zmuda, Mueller and John-Baptiste

6. Request for Guidance on the Operations and Maintenance Funding Gap for The Portal Motion

Alfonso Rodriguez, TIPA Project Director for The Portal, and Dahlia Chazan, Caltrain Planning Deputy Chief, presented the item.

No public comment.

On motion to approve:

ADOPTED: AYES – Lipkin, Syed, Zmuda, Mueller and John-Baptiste  
ABSENT – Abe-Koga

7. Public Comment on items not on the agenda  
Comments by each individual speaker shall be limited to two (2) minutes.

None.

8. Calendar Matters

Member Zmuda suggested identifying a list of funding opportunities and their effect.

9. Adjourn

Committee Co-Chair John-Baptiste adjourned the meeting at 10:13 a.m.

10. Date/Time/Place of Next Ad Hoc Committee: August 6, 2024, 10:00 am to 11:30 am  
The meeting will be accessible via Zoom and in person at the SamTrans Office, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Ave., San Carlos, CA.