

Revised titles for Item 3; moved Item 17.b. to 3.b. and noted potential subsequent open session action; added attachments for Items 4.b. and 4.c.; adjusted numbering for Item 17
Posted 10-8-2024, approx. 4:00 pm

BOARD OF DIRECTORS 2024

MARINA FRASER, CHAIR
JEFF GEE, VICE CHAIR
DAVID J. CANEPA
MARIE CHUANG
BROOKS ESSER
RICO E. MEDINA
RAY MUELLER
JOSH POWELL
PETER RATTO

APRIL CHAN
GENERAL MANAGER/CEO



Agenda

Revised 10-8-2024

Board of Directors Meeting

October 9, 2024, 2:00 pm

San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor

1250 San Carlos Avenue, San Carlos, CA 94070

Members of the public also may attend the meeting via teleconference at the following location:
San Bruno City Hall, Conference Room 138, 570 Linden Avenue, San Bruno, CA 94066

Members of the public may attend in-person or participate remotely via Zoom at: <https://us06web.zoom.us/j/87609824114?pwd=UGhLRjNXb2xWeFM3alBrNUxVbGNmQT09> or by entering Webinar ID: **876 0982 4114**, Passcode: **519746** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to two minutes or less. The Board and Committee Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>.

Wednesday, October 9, 2024

2:00 pm

1. Call to Order/Pledge of Allegiance

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

2. Roll Call

3. ~~Report from Closed Session at September 4 Board Meeting~~ [General Counsel Report](#)

3.a. ~~Closed Session~~ [Report from Closed Session at September 4 Board Meeting:](#)

Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8

Property: 166 N. Rollins Road, Millbrae

Agency Negotiator: April Chan, District General Manager/CEO

Negotiating Party: Peninsula Corridor Joint Powers Board

Under Negotiation: Price and Terms of Lease

3.b. [Closed Session: Conference with Labor Negotiators Pursuant to Government Code Section 54957.6](#)

[Agency-designated Representatives: Pat Glenn and David Olmeda](#)

[Employee Organizations: Amalgamated Transit Union Local 1574 \(Bus Operators and Maintenance, and Customer Service Employees\) and International Brotherhood of Teamsters Local 856 \(All Units\)](#)

When the Board Reconvenes in Open Session, It May Consider Approval of a Three-year Memoranda of Understanding with All Five Bargaining Units Represented by International Brotherhood of Teamsters Local 856

4. Consent Calendar

- 4.a. Approval of Minutes of the Board of Directors Meeting of September 4, 2024 Motion
- 4.b. Acceptance of Statement of Revenues and Expenses for the Fiscal Year Ended June 30, 2024 Motion
- 4.c. Acceptance of Statement of Revenues and Expenses for the Period Ending August 31, 2024 Motion
- 4.d. Approval of the 2025 Board of Directors Meeting Calendar Motion
- 4.e. Authorizing the Filing of an Application with the Metropolitan Transportation Commission for Transportation Development Act, State Transit Assistance and Regional Measure 2 Funds for Fiscal Year 2024-25 Resolution
- 4.f. Authorizing an Increase in the Contract Contingency Amount for Contract Number 23-S-C-022 for the South Base Switchgear Replacement Project Resolution
- 5. Public Comment for Items Not on the Agenda
Comments by each individual speaker shall be limited to two (2) minutes. Items raised that require a response will be deferred for staff reply.
- 6. Report of the Chair
 - 6.a. Proclamation Honoring Filipino American History Month Motion
 - 6.b. Proclamation Declaring October as Cybersecurity Awareness Month Motion
 - 6.c. Announcement of Opening of Board Public Member Recruitment Informational
- 7. Report of the General Manager/CEO
 - 7.a. General Manager/CEO Report – October 9, 2024 Informational
 - 7.b. Authorize an Amendment to a Caltrain Safety Personnel Agreement with the Peninsula Corridor Joint Powers Board to Allow Additional Rail Safety Positions to Report Up to the Caltrain Executive Director Motion
- 8. Board Member Requests/Comments
- 9. Recess to Committee Meetings

- 9.a. Community Relations Committee / Committee of the Whole
B. Esser (Chair), R. Mueller, P. Ratto
 - 9.a.1. Call to Order
 - 9.a.2. Approval of Minutes of the Community Relations Committee Meeting of September 4, 2024 Motion
 - 9.a.3. Accessible Services Update Informational
 - 9.a.4. Citizens Advisory Committee Update Informational
 - 9.a.5. Paratransit Advisory Council Update Informational
 - 9.a.6. Quarterly State of the Service Report | Quarter 4 Fiscal Year 2024 Informational
 - 9.a.7. Monthly State of the Service Report | August 2024 Informational
 - 9.a.8. Adjourn

- 9.b. Finance Committee / Committee of the Whole
M. Chuang (Chair), D. Canepa, J. Powell
 - 9.b.1. Call to Order
 - 9.b.2. Approval of Minutes of the Finance Committee Meeting of September 4, 2024 Motion
 - 9.b.3. Awarding Contracts to CBRE, Inc. and Century Urban, LLC for On-call General Commercial Real Estate Brokerage Services for an Aggregate Not-to-exceed Amount of \$1,237,500 for a Five-year Base Term, with One Additional Five-year Option Term Motion
 - 9.b.4. Authorizing Purchase of Mobile Refueler for Hydrogen Fuel Cell Electric Buses from Plug Project Holding Co., LLC Motion
 - 9.b.5. Adjourn

- 9.c. Strategic Planning, Development, and Sustainability Committee / Committee of the Whole
D. Canepa (Chair), R. Medina, J. Powell

- 9.c.1. Call to Order
- 9.c.2. Approval of Minutes of the Strategic Planning, Development, and Sustainability Committee Meeting of August 7, 2024 Motion
- 9.c.3. Draft Strategic Plan and Update on Capital Improvement Plan and Measure W Ten-year Plan Informational
- 9.c.4. Adjourn
- 9.d. Legislative Committee / Committee of the Whole
P. Ratto (Chair), J. Gee, R. Medina
- 9.d.1. Call to Order
- 9.d.2. Approval of Minutes of the Legislative Committee Meeting of September 4, 2024 Motion
- 9.d.3. Legislative Update Informational
- 9.d.4. Adjourn
- 10. Reconvene Board of Directors Meeting
- 11. Matters for Board Consideration: Community Relations Committee
- 11.a. Accessible Services Update Informational
- 11.b. Citizens Advisory Committee Update Informational
- 11.c. Paratransit Advisory Council Update Informational
- 11.d. Quarterly State of the Service Report | Quarter 4 Fiscal Year 2024 Informational
- 11.e. Monthly State of the Service Report | August 2024 Informational
- 12. Matters for Board Consideration: Finance Committee
- 12.a. Awarding Contracts to CBRE, Inc. and Century Urban, LLC for On-call General Commercial Real Estate Brokerage Services for an Aggregate Not-to-exceed Amount of \$1,237,500 for a Five-year Base Term, with One Additional Five-year Option Term Resolution

- 12.b. Authorizing Purchase of Mobile Refueler for Hydrogen Fuel Cell Electric Buses from Plug Project Holding Co., LLC Resolution
13. Matters for Board Consideration: Strategic Planning, Development, and Sustainability Committee
- 13.a. Draft Strategic Plan and Update on Capital Improvement Plan and Measure W Ten-year Plan Informational
14. Matters for Board Consideration: Legislative Committee
- 14.a. Legislative Update Informational
15. Communications to the Board of Directors Informational
16. Date/Time of Next Regular Meeting - Wednesday, November 6, 2024, at 2:00 pm
The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.
17. General Counsel Report
- 17.a. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Claim of Lilian Padua
- ~~17.b. Closed Session: Conference with Labor Negotiators Pursuant to Government Code Section 54957.6
Agency-designated Representatives: Pat Glenn and David Olmeda
Employee Organizations: Amalgamated Transit Union Local 1574 (Bus Operators and Maintenance, and Customer Service Employees) and International Brotherhood of Teamsters Local 856 (All Units)~~
- 17.eb. Closed Session: Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
Property: 166 N. Rollins Road, Millbrae
Agency Negotiator: April Chan, District General Manager/CEO
Negotiating Party: Peninsula Corridor Joint Powers Board
Under Negotiation: Price and Terms of Lease
18. Adjourn

Information for the Public

If you have questions on the agenda, please contact the District Secretary at 650-551-6108. Agendas are available on the SamTrans website at: <https://www.samtrans.com/meetings>. Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm;
SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the District Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to two minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.