

**CITIZENS ADVISORY COMMITTEE (CAC)
PENINSULA CORRIDOR JOINT POWERS BOARD (JPB)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

FINAL MINUTES OF AUGUST 21, 2024

MEMBERS PRESENT: D. Albohm, R. Kutler, P. Leung, A. Lohe, M. Pagee (Alternate), R. Sarathy, A. Brandt (Vice Chair), B. Shaw (Chair)

MEMBERS ABSENT: D. Hernandez (Alternate), S. Seebart

STAFF PRESENT: T. Burgwyn, J. Hogan, J. Navarrete, B. Tietjen

Chair Brian Shaw called the meeting to order at 5:40 pm and led the Pledge of Allegiance.

VOLUNTEERS FOR THE MEASURE RR OVERSIGHT COMMITTEE APPOINTMENT

Vice Chair Brandt and Members Sarathy and Seebart were nominated to participate in the Measure RR Oversight Committee.

CONSIDERATION OF REQUESTS

There were none.

APPROVAL OF MEETING MINUTES OF JUNE 19, 2024, AND JULY 17, 2024

June 19, 2024

Motion/Second: Brandt/Pagee

Ayes: Albohm, Pagee, Brandt, Shaw

Abstain: Kutler, Sarathy, Leung, Lohe

Absent: Hernandez, Seebart

July 17, 2024

Motion/Second: Kutler/Pagee

Ayes: Kutler, Lohe, Pagee, Sarathy, Brandt, Shaw

Abstain: Albohm, Leung

Absent: Hernandez, Seebart

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Steve Ferrari, San Jose, former CAC member, expressed his satisfaction with the new electric train service and commented about unclear signage at the San Jose station, specifically on tracks 6 through 9, going down the ramp, and the importance of adhering to the new aggressive train schedules to help increase ridership.

Jeff Carter commented on his positive experience riding the new EMU (Electric Multiple Unit) train, a potential issue where the door closure announcement repeats twice, and inquired about the upcoming schedule and the automatic passenger counters.

CMF expressed appreciation for the Citizens Advisory Committee's oversight and emphasized the need to partner with staff as the electrification project concludes and efforts to rebuild ridership begins.

Aleta Dupree expressed her enjoyment of the electric train tour and recent rides on the new electric trains. She raised concerns about two emergency stops, confusion with repeating door announcements, and the accessibility of the power outlets.

CHAIRPERSON'S REPORT

Chair Shaw reported that next month's agenda may change in an effort to keep the agendas to three items.

ELECTRIFICATION UPDATE

Brent Tietjen, External Affairs Manager, provided the presentation which included the following:

- Electric train testing
- Public outreach safety campaign
- Electrified service plan benefits
- Soft launch and project celebration

The Committee Members had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Equity priority stations are low-income or minority areas
- Concerns about crossings staying down too long when long trains arrive and the visibility of outlets on the trains, with suggestions for better signage

Public Comment

Jeff Carter inquired about the status and location of automatic passenger counters on the trains.

Aleta Dupree suggested using language onboard the trains to reduce confusion with door announcements.

CMF commented about the echo on the trains when using non-automated announcements, restroom cleaning schedule, the confusion with the bike capacity alert as riders are unsure which bike car is at capacity, and where to queue for boarding.

Doug DeLong commented about the attendance of elected officials and expressed concerns regarding single restrooms on each train and shared a negative experience.

CALTRAIN-BART SCHEDULE COORDINATION

Theodore Burgwyn, Director, Rail Network and Operations Planning, provided the presentation which included the following:

- Electrification service plan overview

- BART (Bay Area Rapid Transit) service changes
- Millbrae transfer optimization and other regional agency connections

The Committee Members had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Transit connectivity and scheduling
- Concerns about the impact of reducing limited midday trains and the need for better coordination with other transit services and the ongoing efforts to improve transfer efficiency
- Benefits of frequent service

Public Comment

Jeff Carter acknowledged improved cooperation between BART and Caltrain, commented on the challenges with transferring between platforms at Millbrae, and recommended running additional trains for special events like Giants games.

Adina Levin thanked staff at Caltrain and other agencies for their efforts to improve transfers and regional connections, suggested providing more information on bus improvements, as lower-income riders often use buses for first and last mile connections, and commented on the need for a coordinated schedule between Caltrain and BART and a clear funding plan to enhance service levels and connections.

Aleta Dupree supported clock face scheduling and regional rail formats and commented about challenges with transfers at the Millbrae station between Caltrain and BART.

STAFF REPORT

John Hogan, Chief Operating Officer and Theodore Burgwyn, Director, Rail Network and Operations Planning, provided the report that included the following:

- Automatic Passenger Counting (APC) System – visual counting and validation
- Restroom issues – Ensure restroom availability and location at stations
- PTC (positive train control) initializing and station rehabilitation completion

The Committee members had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Reason for one restroom on trains
- Information displays from Diridon to Gilroy
- Flat spots on trains
- Mini high platforms and train step deployment

Public Comment

Aleta Dupree commented concerns regarding the lack of restrooms on trains and the importance of proper maintenance.

Doug DeLong suggested staff to continue to use Bombardier sets for special events.

CMF commented about Clipper machines not functioning at Bayshore station and suggested staff use a reporting app which allows passengers to report issues directly by submitting photos and location details.

Kris Linqvist commented on the automatic passenger counting systems, suggesting that modern, secure methods exist to route network traffic through different Wi-Fi networks.

DATE, TIME, AND LOCATION OF NEXT REGULAR MEETING

September 18, 2024, at 5:40 pm, via Zoom teleconference or at the Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

ADJOURNMENT

Meeting adjourned at 8:23 pm