



Agenda Measure W Citizens' Oversight Committee (COC) Meeting

October 21, 2024, 3:00 pm

San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Ave., San Carlos, CA

Members of the public also may attend the meeting via teleconference at the following location:
45594 South Oakview Drive, Oakhurst, CA 93644

Members of the public may attend in-person or participate remotely via Zoom at:
<https://us02web.zoom.us/j/88409947831?pwd=yINnnT7Rb5aSHBTmXNmpZcrM64bSln.1> or
by entering Webinar ID: 844 0994 7831, Passcode: 884949 in the Zoom app for audio/visual
capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for
participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the COC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the

San Mateo County Transit District Measure W Citizens Oversight Committee Members 2024: Rosanne Foust (Chair), Julie Lind Rupp (Vice Chair), John Baker, Adrian Brandt, Rich Hedges, Karen Kuklin, Sandra Lang, Alex Madrid, Gus Mattammal, Mario Rendon, Malcolm Robinson, Gabriel Terry, Michael Wooley-Ousdahl

Staff Liaisons: Peter Skinner, Executive Officer, Transportation Authority
Charlsie Chang, Government and Community Affairs Officer

COC Secretary: Jean Brook

Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The COC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>.

Monday, October 21, 2024

3:00 pm

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1. Call to Order/Pledge of Allegiance
 2. Roll Call
 3. Public Comment for Items Not on the Agenda
At this time, persons in the audience may speak on any matter within the jurisdiction of the Committee. The Brown Act (the State local agency open meeting law) prohibits the Committee from acting on any matter that is not on the agenda. The Chair may limit speakers to three minutes each.
 4. Approval of Meeting Minutes from April 22, 2024
 5. Discuss Work Plan for Fiscal Year 2024 Annual Audit of Measure W Tax Revenues and Expenditures in Accordance with the Congestion Relief Plan
 6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2024
 7. Committee Member Comments/Communications Regarding Transportation Matters
 8. Next Meeting: Date to be announced
 9. Adjournment

Information for the Public

If you have questions about the agenda, please contact Amy Linehan at linehana@samtrans.com. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Measure W Citizens' Oversight Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm;
SamTrans Measure W Citizens' Oversight Committee (COC): Frequency of meetings to be determined.
Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and COC are available on the website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Measure W Citizens' Oversight Committee (COC)
Meeting Minutes**

April 22, 2024

Members Present (In Person): J. Baker, A. Brandt, R. Hedges, K. Kuklin, G. Mattammal, M. Rendon, M. Robinson, G. Terry, I. Torres, M. Wooley-Ousdahl

Members Present (Via Teleconference): None

Members Absent: R. Foust (Chair), S. Lang, J. Lind Rupp (Vice Chair), A. Madrid

Staff Present: J. Cassman, S. van Hoften, K. Jordan Steiner, A. To, C. Chang, P. Skinner, M. Tseng, J. Brook

1. Call to Order

Rich Hedges, filling in for Chair Rosanne Foust, called the meeting to order at 1:00 pm and led the Pledge of Allegiance.

2. Roll Call

Jean Brook, COC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no public comments.

4. Approval of Meeting Minutes from February 14, 2024

Motion/Second: Mattammal/Robinson

Ayes: Baker, Brandt, Hedges, Kuklin, Mattammal, Rendon, Robinson, Terry, Wooley-Ousdahl

Noes: None

Abstentions: Torres

Absent: Foust, Lang, Lind, Madrid

5. Consideration and Approval of Annual Committee Report on Use of Measure W Tax Revenues and Expenditures for Fiscal Year Ending June 30, 2023

Peter Skinner, Executive Officer, Transportation Authority (TA), said Finance and TA staff have updated the annual report based on the audit received earlier in the year and they welcomed any feedback about what was included in the report.

Mr. Hedges asked for confirmation that \$7.5 million of Measure A and Measure W money goes into bike/ped funding every two years, which Mr. Skinner confirmed.

Gus Mattammal noted there were a few typos in the report. Mr. Skinner said to email him and Ms. Brook and that once corrections were made, the final report would be issued in a bound format.

Motion/Second: Mattammal/Kuklin

Ayes: Baker, Brandt, Hedges, Kuklin, Mattammal, Rendon, Robinson, Terry, Torres, Wooley-Ousdahl

Noes: None

Absent: Foust, Lang, Lind, Madrid

6. Update on Measure W Citizens' Oversight Committee Membership - Recruitment for Terms Ending in 2024

Charlsie Chang, Government Affairs Officer, said regarding the current vacancy for the position of Youth and Youth Transit Riders representative that there was no update and that they are doing targeted outreach to different youth empowerment spaces such as the Latinx Youth Conferences and community colleges to recruit students under 21 years old.

Adrian Brandt suggested reaching out to high school students who are ride transit to school. Ms. Chang noted that it may be difficult for high school students to leave school to attend the COC meetings.

7. Committee Member Comments/Communications Regarding Transportation Matters

Mr. Brandt said Senate Bill (SB) 1031 (Wiener and Wahab) was a regional measure that was attempting to get a new source of revenue for transit agencies.

Mr. Mattammal said regarding SB 1031 that it authorizes the MTC (Metropolitan Transportation Commission) to give all employees a transit pass whether requested or not. He said it would require employers not in the proximity of a transit stop to give equivalent money to employees for commuting purposes.

Malcolm Robinson thanked the District for allowing remote meeting attendance for emergency circumstances. He commented on allowing Waymo in San Mateo County without appropriate testing measures.

John Baker said that he would welcome neighborhood feedback on the SamTrans Bus Stop Improvement Plan.

Mr. Brandt announced the upcoming Caltrain electrification project open house on May 11 at the San Carlos Caltrain station.

Mr. Hedges said regarding consolidation of transit agencies that his biggest concern was governance, safety, and enforcement of rules, particularly on BART (Bay Area Rapid Transit), adding that these issues affect the ridership of the other transit agencies.

8. Next Meeting: Date to Be Announced

Mr. Hedges said that staff would poll the Committee members for the date of the next meeting.

9. Adjournment

The meeting adjourned at 1:22 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the District Secretary's office by phone at 650-508-6242 or by email to board@samtrans.com.

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