

**Amendment to Contract
Kelly McNutt Consulting LLC
(KMC)**

**Finance Committee
December 16, 2024**



Background

- On-Call Alternative Project Delivery Negotiation Service contract was awarded in December of 2023.
- Kelly McNutt Consulting LLC was selected through a competitive Request for Proposal (RFP) procurement.
- Original Contract Details
 - \$2.5 M Base, + \$1M aggregate contract options + 10% contingency
 - 5-year contract term, January 4, 2024, to December 31, 2028
 - Up to two (2) one-year options (\$1M aggregated value)

Highlights of Ongoing Support Provided

Work Directives were issued to support negotiation services for the following projects:

- Broadway Burlingame Grade Separation Project (\$1.3M)
- Rengstorff Grade Separation Project (\$1.1M)

Accelerated & Expanded Support Needs

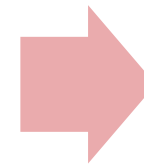
- Project schedules for Broadway Burlingame and Rengstorff Avenue projects (\$2.4M Work Directive total) were **condensed and accelerated**.
- One new project is **planned**. Middle Avenue Grade Separation Project potentially could start during first quarter 2025.
- **KMC's support of the existing and new** projects requires additional Board Authorization in the amount of **\$650,000**.

Ongoing & Expanded Support Needs

Early and high expenditures from accelerated, consolidated schedules has affected the amount of remaining funds in the program.



A separately solicited Request for Proposal contract will be pursued but will not be available until Summer of 2025.



Additional funds will be needed to be added by Amendment to cover services needed for Middle Avenue Grade Separation Project, which potentially starts in the first quarter of 2025.

Staff Recommendation

Staff recommends administration of **Amendment No. 1** to:

Increase the not-to-exceed contract capacity amount by **\$650,000**, from \$2,500,000 to \$4,150,000 with two, one-year option terms for a total not-to-exceed additional amount of \$1,000,000 with 10% contingency, to be expended, as needed, for authorized tasks for Kelly McNutt Consulting LLC

FOR MORE INFORMATION

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