

**Peninsula Corridor Joint Powers Board  
Board of Directors**  
San José City Hall Council Chambers  
200 E Santa Clara Street, San Jose, CA 95113

**Minutes of December 5, 2024**

**Members Present:** Margaret Abe-Koga, Pat Burt, Jeff Gee, Rico E. Medina, Shamann Walton, Monique Zmuda, Steve Heminger (Vice Chair), Devora “Dev” Davis (Chair)

**Members Present via Teleconference:** Ray Mueller (arrived at 9:11am)

**Staff Present:** J. Baker, M. Bouchard, S. Bullock, C. Fromson, J. Harrison, L. Lumina-Hsu, D. Ryan, B. Shaw, M. Tseng

1. **Call to Order/Pledge of Allegiance/Safety Briefing** – Chair Davis called the meeting to order at 9:00 am, led the Pledge of Allegiance, and delivered the safety briefing.
2. **Roll Call**  
Acting District Secretary Margaret Tseng called the roll and confirmed a Board quorum was present.
3. **Consideration of requests, if any, of Directors to participate remotely due to Emergency Circumstances** - There were none.
4. **Request to Change Order of Business** – There were none.
5. **Closed Session: Conference with Real Property Negotiator (Gov. Code § 54956.8)**
  - 5.a. Property: 375 Beale Street, San Francisco, CA
  - 5.b. Property: 166 N. Rollins Road, Millbrae, CA
  - 5.c. Property: 153 Townsend Street, San Francisco, CA
  - 5.d. Property: 305 Main Street, Redwood City, CA
  - 5.e. Property: 488 South Almaden Boulevard, San Jose, CA
6. **Closed Session: Conference with Legal Counsel – Existing Litigation (§ 54956.9(d)(1))**  
[Peninsula Corridor Joint Powers Board v. Interstate Grading & Paving, Inc., et al, San Mateo County Superior Court, Case No. 20-CIV-02468
7. **Closed Session: Receive Update Regarding JPB Cybersecurity**
8. **Closed Session: Public Employee Performance Evaluation: General Counsel (Gov. Code § 54957(b)(1))**

**9. General Counsel Report – Report from Closed Session: A resolution regarding one of the above-listed properties may be presented for Board consideration following the closed session. *Approved by Resolution 24-66***

James Harrison, Legal Counsel, reported the Board discussed the new Peninsula Corridor Joint Powers Board headquarters location and terms and conditions of space, rent, tenant improvements, parking, option to expand, accounting, renewal option, protections, and costs.

Public Comment

Jeff Carter commented on co-location with SamTrans and public transit accessibility to new location.

Motion/Second: Walton/Heminger

Ayes: Burt, Gee, Medina, Mueller, Walton, Zmuda, Heminger, Davis

Noes: None

Abstain: Abe-Koga

Absent: None

**10. Public Comment for Items Not on the Agenda**

Jeff Carter commented on electrified trains, riders and bicycle users, Automatic Passenger Counters availability on public website, and Caltrain Holiday Train.

Vaughn Wolfe commented on public transit funding and electrification.

David Pilpel commented on two retired railroad employees and rail supporters, Paul Gordenev, John Plytnick, who passed away and requested for the Board adjournment in their memory

**11. Report of the Executive Director**

Michelle Bouchard, Executive Director, provided the presentation that included the following:

- Increased ridership since electrified service began with Saturdays increased at 169 percent and Sundays increased at 142 percent from October 2023
- Retired diesel fleet going to Peru for passenger rail service to reduce emissions and increase mobility options
- Upcoming GoPass Program review to establish and grow stakeholder relationships
- Caltrain San Jose Transit Oriented Development (TOD) Project adjacent to Diridon Station approved at City of San Jose Planning Director's Hearing and next step of Request for Proposal to select a developer partner
- Holiday Train and Toy Drive on December 7<sup>th</sup> and 8<sup>th</sup>

### Public Comment

Vaughn Wolfe commented on increasing ridership for long distance commuters and riders, and rail cars fleet going to Peru.

Jeff Carter commented on rail cars fleet decrease in emissions for Peru and regional funding measure for public transit.

Adina Levin commented on increased ridership with electrification and payment methods.

The Board Members had a robust discussion and staff provided further clarification in response to the Board comments and questions, which included the following:

- Diesel fleet role in reduction in greenhouse gas emissions, increase passenger rail car ridership, vehicle congestion, and reduction of idling traffic in Peru
- Holiday train will be a diesel train as it can be decorated without damage to the car. Staff will look into an electrified opportunity for future Holiday Trains
- Automatic Passenger Counter (APC) software upgrade and calibration
- Increased ridership numbers and increased train schedule on weekends

## **12. Consent Calendar**

12.a. Approval of Meeting Minutes for November 7, 2024

12.b. Authorize the Filing of Applications with the Metropolitan Transportation Commission (MTC) for Programming of Federal Transit Administration (FTA) Formula Funds for Fiscal Year (FY) 2025-2029 Caltrain Priorities Funding\*\* *Approved by Resolution 24-67*

12.c. Accept Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024

12.d. Authorize the Executive Director to Execute the Necessary Agreements and Amendments for Reimbursement and to Act as the Project Lead to Deliver Preliminary Engineering and Environmental Clearance Work for the Connecting Palo Alto Project\*  
\*\* *Approved by Resolution 24-68*

12.e. Award Contract to US Rail Systems for Electrified Rail Support Services\* *Approved by Resolution 24-69*

12.f. Authorize the Executive Director to Execute an Amended and Restated Interim Agreement with the Transbay Joint Powers Authority to Support Advancement of the San Francisco Downtown Rail Extension Project\* \*\* *Approved by Resolution 24-70*

### Public Comment

Jeff Carter spoke in support of Item 12.e.

Motion/Second: Medina/Gee

Ayes: Abe-Koga, Burt, Gee, Medina, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: Mueller

### **13. Award Contract to Stadler for Technical Support, Spare Supply, and Materials**

#### **Management Services\* - Approved by Resolution 24-71**

Sherry Bullock, Rail Administration, provided the presentation that included the following:

- Caltrain and TASI (TransitAmerica Services, Inc.) staff do not have in-depth Electric Multiple Unit (EMU) maintenance skills
- Need time to obtain additional expertise to integrate service management, set up robust systems and train staff, and build in-house experience
- Scope of service includes expertise, on-site technical support, training program development, materials for scheduled and corrective maintenance, material and spare parts management
- Work tasks for Stadler include material and spare supply inventory and management, maintenance planning and data analyses, material procurement, technical support, preventive and corrective maintenance training, overhaul brake system, and implement Stadler Rail Maintenance System (SRMS) and Rail Data Services (RDS) proprietary systems
- Ensure price certainty when overhaul involved in year four and five
- Reviewed single source justification for entering a contract with Stadler as the only vendor with technical qualification and Federal Rail Administration (FRA) compliance, price certainty without impact to 10-year Financial Plan projection, and avoid additional procurement process
- Contract costs were already considered within the budget, Fiscal Year (FY) 2025-2026 budget will not be impacted, and will be included in the 10-year Strategic Financial Plan

The Board Members had a robust discussion and staff provided further clarification in response to the Board comments and questions, which included the following:

- Contract funding through operating budget and capital budget
- Training TASI staff, investment in staff is durable for Caltrain perspective, staff must be employed by successor contracts, and staff will take over the responsibilities from Stadler
- Single source reviewed under Federal principals and strong case for single source contract; Stadler as the manufacturer, has proprietary software, inventory management services, and Caltrain will have quick access to parts from Stadler's inventory and Stadler's relationships with suppliers
- Federal Rail Administration (FRA) required inspections of the EMUs is intense and working with Stadler will minimize EMU service down time
- Stadler's management system tracks vehicle maintenance and Caltrain will move to its own asset management system once procured
- Annual performance review includes impact to on-time service

*Director Mueller left the meeting at 11:29 am. The teleconference location remained open and available to the public to participate in the meeting.*

Motion/Second: Walton/Gee

Ayes: Abe-Koga, Burt, Gee, Medina, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: Mueller

Public comment

Jeff Carter commented on technical expertise for EMU equipment.

**14. State and Federal Legislative Update and Approval of the 2025 Legislative Program**

Casey Fromson, Chief of Staff, Jason Baker, Director of Government and Communication Affairs, and Devon Ryan, Government Affairs Officer, provided the presentation that included the following:

- Incoming Federal administration updates with House Republican maintains majority and Senate changes to Republican majority (53-47)
- Current lame duck session
- Current Biden administration working on infrastructure, signing grant agreements, and pushing through an inflation reduction act
- Upcoming Trump Administration: Sean Duffy nominated for Secretary of Transportation
- State Senate and Assembly will have 34 new legislators when Legislature reconvenes for the 2025-2026 Legislative Session
- Local transportation taxes across the state had mixed results this election
- California Air Resources Board (CARB) adopted amendments to Low Carbon Fuel Standard (LCFS) updating reporting requirements and set targets to 30 percent by 2030 and 90 percent by 2045
- Metropolitan Transportation Commission (MTC) will have a special meeting on December 9<sup>th</sup> with Scenario 1A and Hybrid options as primary consideration
- Draft Legislative Program focusing on three major issues of funding, project and program implementation, and legislative and regulatory actions
- Caltrain-only measure authority if option of regional measure fails
- Work with legislators to ensure Caltrain receives fair credit for the energy generated through braking

*Director Burt left the meeting at 11:48 am.*

The Board Members had a robust discussion and staff provided further clarification in response to the Board comments and questions, which included the following:

- Santa Clara Valley Transportation Authority (VTA) leadership sent letter to MTC discussing how Santa Clara County will opt-in with own county measure and funds from measure will fund regional obligations
- Provide Federal updates more often than annually

- Legislative program additions of federal advocacy for electricity and energy use for public transportation, and track resiliency issues
- Regional measure to include Caltrain, determine how much money Caltrain needs, how proposal meets Caltrain needs
- Potential of adding tolls into regional measures

Public comment

Jeff Carter commented on incoming Federal administration's stance on transit and climate.

Adina Levin commented on regional funding measure, state support, regional self-help, riders using additional public transit to travel around the region, and public transit fiscal cliffs.

Motion with addition of federal advocacy on electricity and energy use for public transportation/Second: Gee/Medina

Ayes: Abe-Koga, Gee, Medina, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: Burt, Mueller

*Director Abe-Koga left the meeting at 12:08pm.*

**15. Reports**

15.a. Report of the Citizens Advisory Committee – Adrian Brandt, Vice Chair, provided the report, including

- Three new Committee members
- Nominating Committee for Chair and Vice-Chair
- Legislative program review and funding
- Bike boarding decal pilot
- New train delivery schedule
- High-tech station toilets trial
- Addressing Wi-Fi issues
- Train horn levels adjustments

15.b. Report of the Local Policy Maker Group (LPMG) - Deferred.

15.c. Report of the Transbay Joint Powers Authority (TJPA) - Chair Gee reported about the Crissy Grant recipient, rooftop park neighborhood attraction, and rooftop tree lighting at Salesforce Transit Center on December 6.

15.d. Report of the Chair - Chair Davis

15.d.i. Proclamation of Appreciation for Brian Shaw

Chair Davis presented the proclamation and spoke on Brian Shaw's services to Citizens Advisory Committee CAC for over 10 years and as CAC Chair for nearly eight years.

Public Comment

Adina Levin commented on Chair Davis and Brian Shaw's service to Caltrain.

Jeff Carter commented on Chair Davis and Brian Shaw's service to Caltrain

Motion/Second: Zmuda/Gee

Ayes: Gee, Medina, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: Abe-Koga, Burt, Mueller

15.d.ii. Receive Report of the Nominating Committee – Election of Officers for 2025

The Board of Directors passed a motion nominating Chair Steve Heminger and Vice-Chair Rico Medina.

Motion/Second: Zmuda/Walton

Ayes: Gee, Medina, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: Abe-Koga, Burt, Mueller

**16. Proclamation of Appreciation for Devora "Dev" Davis**

The Directors thanked Chair Davis for her service to Caltrain over the years including during the pandemic and governance.

By acclamation, the Board endorsed the adoption of the proclamation.

Ayes: Gee, Medina, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: Abe-Koga, Burt, Mueller

**17. Correspondence** – Available online.

**18. Board Member Requests** – There were none.

**19. Date/Time/Location of Next Regular Meeting: Thursday, January 9, 2025 at 9:00 am at via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.**

**20. Adjourn** – The meeting adjourned at 12:31 pm in memory of Paul Gordenev, John Plytnick, and former PCJPB Board of Director John Rubin, City and County of San Francisco representative 1992 to 1996.