

**BOARD OF DIRECTORS 2025**

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## Agenda

### Citizens Advisory Committee (CAC) Meeting

#### San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor  
1250 San Carlos Avenue, San Carlos, CA

**January 29, 2025, 6:30 pm**

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/86409521366?pwd=cXE5c1h2MnM2dG9EbDBsTUttD3dxUT09> or by entering Webinar ID: **864 0952 1366**, Passcode: **085035** in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only.

***Please Note the following COVID-19 Protocols for in-person attendance:***

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
  - Cough
  - Shortness of Breath
  - Fever
  - Chills
  - Muscle Pain
  - Sore Throat
  - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

**Public Comments:** Public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak.

**SamTrans Citizens Advisory Committee Members 2025:** Mary Adler, Steve Appenrodt, John Baker (Vice Chair), Hana Estalilla, Dylan Finch, Scott Johnston, Alex Madrid (Chair), Ben Mangiafico, Max Mautner, Natasha Opfell, David Rabinovich, Denise Seibert

**Staff Liaison:** Ana Rivas, Director, Bus Transportation

**CAC Secretary:** Jean Brook

Each public comment is limited to three minutes or less on the agenda item being discussed. The CAC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at:  
<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

**Wednesday, January 29, 2025**

**6:30 pm**

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1. Call to Order/Pledge of Allegiance
2. Introduction of New CAC Members
3. Roll Call
4. Report of the Nominating Committee for 2025 Chair and Vice Chair and Appointments
5. Public Comment for Items Not on the Agenda  
*Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.*
6. Approval of Meeting Minutes from October 30, 2024
7. Presentation: Brown Act Basics – Trevor Taniguchi, Hanson Bridgett LLC
8. Report of the Chair
9. SamTrans Staff Update
10. CAC Member Comments/Requests
11. SamTrans Board Liaison Report – John Baker
12. Date and Time of Next Meeting: Wednesday, February 26, 2025 at 6:30 pm, via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.
13. Adjourn

## Information for the Public

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Board and Citizens Advisory Committee Meetings**

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

### **Location of Meeting**

This meeting will be held in person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

\*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

### **Public Comment**

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

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### **Availability of Public Records**

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**October 30, 2024**

**Members Present (In Person):** M. Adler, S. Appenrodt, J. Baker (Vice Chair), D. Finch, A. Madrid (Chair), B. Mangiafico, M. Mautner (arrived at 6:37 pm), D. Seibert

**Members Present (Via Teleconference):** None

**Members Absent:** N. Opfell, S. Johnston

**Staff Present:** A. Rivas, T. Dubost, P. Gilster, A. Linehan, J. Brook

**1. Call to Order/Pledge of Allegiance**

Chair Alex Madrid called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

**2. Roll Call**

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

**3. Public Comment for Items Not on the Agenda**

Yan Wang expressed concern for the change in the Route FCX schedule.

**4. Approval of Meeting Minutes from September 25, 2024**

Motion/Second: Adler/Appenrodt

Ayes: Adler, Appenrodt, Baker, Finch, Madrid, Mangiafico, Seibert

Absent: Opfell, Johnston, Mautner

**5. Approval of 2025 SamTrans CAC Meeting Calendar**

Motion/Second: Baker/Seibert

Ayes: Adler, Appenrodt, Baker, Finch, Madrid, Mangiafico, Seibert

Absent: Opfell, Johnston, Mautner

**6. Presentations:**

**6.a Active 101 Project Outreach**

Amy Linehan, Government and Community Affairs Officer, introduced the presentation, saying that the plan is a phased project and they are seeking feedback from community stakeholders on the most needed improvements along the corridor.

Patrick Gilster, Director, Planning and Fund Management, Transportation Authority, provided the presentation.

Ms. Linehan explained the ways to provide feedback on the website and added that they are having pop-up meetings throughout San Mateo County.

Dylan Finch asked if 56 percent of all trips for all purposes by all modes of transportation in San Mateo County referred to trips that start and end within San Mateo County or if it included trips to San Mateo County that originated in other counties. Mr. Gilster said it referred to all trips that originate in San Mateo County.

Chair Madrid asked about bus stops along the corridor. Ms. Linehan clarified that they are looking within a quarter mile surrounding US 101 regarding all active transit modes, including walking and rolling.

Chair Madrid suggested having a centralized hub for SamTrans buses in the North Bay and the South Bay. Mr. Finch said the projects that run close to US 101 provide a nice place to walk or bike.

Chair Madrid suggested improving the bus stops along the freeway.

Max Mautner said he hoped that the Board realized some of the projects were not feasible due to the widening of US 101. He said greater use of US 101 contributes to traffic violence. He said he would like to see more and safer ways to cross US 101. He said that existing overcrossings involve stairs, which is prohibitive to bikes.

Ben Mangiafico suggesting reallocating some of the space to bike lines on the Holly Street overcrossing.

Mr. Finch said he felt the most dangerous places for pedestrians and cyclists along the freeway are at the on- and off-ramps.

#### **6.b. Same-Day Paratransit Fare Structure Change**

Ana Rivas, Director, Bus Transportation, provided the presentation about the same-day paratransit service pilot program ending December 17 and the proposal to make it a permanent program. She reviewed the program's performance and ridership.

Mr. Mautner asked if the program was based on an analysis of existing fixed-route bus service. Ms. Rivas said the service was solely for existing paratransit customers. Mr. Mautner asked about people who may be transitioning to paratransit and Ms. Rivas referred to the website's Senior Mobility Guide.

Chair Madrid asked if the program traveled to San Francisco. Ms. Rivas said the program was only within San Mateo County. She said there were dedicated transfer points in both San Francisco and Santa Clara Counties.

*Chair Alex Madrid left the meeting at 7:27 pm.*

### **7. Report of the Chair**

#### **7.a. Appointment of Nominating Committee for 2025 Chair and Vice Chair**

Vice Chair John Baker and Mr. Mautner volunteered to be on the committee.

## **8. SamTrans Staff Update**

Ms. Rivas reviewed her report and noted the employees of the month. She said the average weekday ridership across all four modes increased by 10.1 percent and the total monthly ridership increased by 9.1 percent. She said that post-pandemic fixed route bus ridership recovery reached 93.9 percent. She said there was a large number of DNOs (Did Not Operate) that occurred over two days due to sickouts.

Ms. Rivas noted that staff was in the process of communicating with Serramonte Center regarding the condition of their bus stops.

Vice Chair Baker asked how the Amalgamated Transit Union negotiations were going, and Ms. Rivas said they had an upcoming mediation meeting.

## **9. CAC Member Comments/Requests**

Vice Chair Baker requested having an agenda item on the rerouting of Route FCX, which Ms. Rivas noted and Steve Appenrodt concurred.

## **10. SamTrans Board Liaison Report**

Vice Chair Baker provided a brief summary of the October 9 Board meeting.

Mr. Mautner and Vice Chair Baker requested to have a presentation on the regional transit measure at an upcoming CAC meeting.

## **11. Date and Time of Next Meeting**

Vice Chair Baker said that the next meeting will be held Wednesday, January 29, 2025 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

## **12. Adjourn**

The meeting adjourned at 7:41 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).