

**Peninsula Corridor Joint Powers Board  
Board of Directors Meeting  
1250 San Carlos Avenue, San Carlos CA**

**MINUTES OF FEBRUARY 4, 2021**

**MEMBERS PRESENT:** C. Chavez (arrived 9:11am), D. Davis (Chair), J. Gee, G. Hendricks, S. Heminger (Vice Chair), D. Pine, C. Stone (arrived 9:11am), S. Walton (arrived 9:05am), M. Zmuda

**MEMBERS ABSENT:** None

**STAFF PRESENT:** J. Hartnett, C. Mau, J. Cassman, S. Van Hoften, M. Bouchard, J. Funghi, K. Yin, D. Hansel, R. Rios, S. Petty, B. Tietjen, P. Skinner, J. Sharma, B. Shaw, J. Sangha, H. Lafebre, M. Robinson, D. Seamans, J. Brook, S. Wong

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Chair Dev Davis called the meeting to order at 9:01 am and led the pledge of allegiance.

Chair Davis welcomed Director Glenn Hendricks as the newest member of the Board. Director Hendricks was sworn into office at the January 25, 2021 Finance Committee meeting.

**2. ROLL CALL**

District Secretary Dora Seamans called the roll and a quorum was confirmed.

Director Shamann Walton arrived at 9:05 am.

Director Cindy Chavez and Director Charles Stone arrived at 9:11am

**3. GENERAL COUNSEL REPORT – CLOSED SESSION:**

**a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957(b)(1). Title: Executive Director**

The Board convened in closed session at 9:04am  
The Board reconvened in regular session at 10:13am

**4. GENERAL COUNSEL REPORT – REPORT OUT FROM CURRENT CLOSED**

General Counsel Joan Cassman stated that there were no reportable actions taken.

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Roland Lebrun, San Jose, commented on the Transit America, Inc. (TASI) contract on contractor performance, mechanical failures, assault, safety incidences, and public request responses.

Adrian Brandt, San Mateo County, commented on the Bay Area Council Link21, creating jobs, modern technologies for a modern railroad, filling trains, building a link between the largest cities, and climate change.

Aleta Dupree, Oakland, commented on engaging the new administration, continuing work with Clipper START, and the new Transbay Crossing.

## **6. CONSENT CALENDAR**

- a. Approved Regular Meeting Minutes of January 7, 2021**
- b. Received Key Caltrain Performance Statistics – December 2020**
- c. Accepted the Statement of Revenues and Expenses for the Period Ended December 31, 2020**
- d. Authorization to Enter into Funding Agreements for the San Francisco Downtown Extension Project and Amend to Increase the Fiscal Year 2021 Capital Budget to Include \$200,000 for the Project and Reflect a Cumulative Increase of \$26,100,000 for a New Total Budget of \$112,559,772**
- e. Increased the Contract Change Order Authority for Construction of the 25th Avenue Grade Separation Project by \$12,100,000 and Amend to Increase The Fiscal Year 2021 Capital Budget to Include \$25,900,000 for the Project and Reflect a Cumulative Increase of \$26,100,000 for a New Total Budget of \$112,559,772**
- f. Fuel Hedging Update**
- g. Adoption of a Mitigated Negative Declaration for the Guadalupe River Bridge Replacement Project**
- h. Approval of Legislative proposals: Support ACA 1 and SB 44**

Motion/Second: Zmuda/Stone

Ayes: Chavez, Gee, Pine, Stone, Walton, Zmuda, Heminger, Davis

Noes: None

Absent: Stone

### Public Comment

Roland Lebrun, San Jose, expressed concern with the 6e project, commented on the 25<sup>th</sup> Avenue project passing tracks, and inquired about Union Pacific Bridge electrification.

## **7. STATE AND FEDERAL LEGISLATIVE UPDATE**

Lori Low, Government and Community Affairs Officer, introduced the legislative advocates from Sacramento and Washington D.C.

Mike Robson, EGRS Lobby, and Matt Robinson, SYASL Partners, provided the state legislative updates

Eve O'Toole, Senior Policy Advisor, Holland & Knight and Lauri Hettinger, Senior Policy Advisor, Holland & Knight provided the federal legislative updates.

Jim Hartnett, Executive Director, commended the state and federal representatives.

## **8. REPORTS**

### **a. Report of the Citizens Advisory Committee (CAC)**

Brian Shaw, CAC Chair, reported that public comments included the TASI contract and committee comment subjects included website redesign, Metropolitan Transportation Commission (MTC) fare integration study, online e-locker availability, goal for income benefit through development, and working to recover ridership in 2021.

**b. Report of the Chair**

Chair Davis welcomed Glenn Hendricks, Chair of Valley Transportation Authority (VTA), representative to the Caltrain Board and Vice Mayor of the Sunnyvale City Council. She stated Caltrain would have multiple conversations on governance throughout the year and thanked Directors Walton, Pine and Chavez for participation in the ad hoc committee. Chair Davis requested Board members prioritize Governance work in their schedules. She addressed Measure RR funds, using it as a financial backstop, and allocating it for critical needs.

**c. Report of the Executive Director**

Jim Hartnett, Executive Director, stated that the written report was available in the packet.

**c(i). Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report – December**

John Funghi, CalMod Chief Officer, reported that subcontractor successfully converted grade crossings to alternating current (AC) compatible systems over the weekend. He stated the Federal Railroad Administration (FRA) was pleased with the quality and testing performance achieved. Mr. Funghi said Balfour Beatty Inc. (BBI) foundation production for January decreased and provided an updated timeline with July 2021 for completion of the remaining foundations. He said they have continued to push for better performance and the installation of poles and cantilever wires to continue in segments three and four. Mr. Funghi said infrastructure work is advancing and construction at the Centralized Equipment Maintenance and Operations Facility (CEMOF) is nearing completion. He stated that Stadler trainsets are scheduled for dynamic testing at the end of this month. Mr. Funghi noted that costs and schedule forecasts will be presented at the March Board meeting. He said they currently have \$156 million in contingency representing a \$2 million surplus.

The Board members had a robust discussion and staff provided further clarification in response to the Board comments and questions, which included the following: target date for the first run of passenger trains, information needed for the March presentation; keeping pace with the original budget, real world data about crossing delays, and questioned if this past weekend was enough of a sample to draw conclusions with testing performance.

**c(ii). Blue Ribbon Task Force Update**

April Chan, Chief Officer Planning & Grants, stated that the Task Force has put together a Transit Transformation Action Plan to better coordinate efforts and address issues. She said Assembly Member Kansen Chu would like to introduce legislation to move this work through.

The Board members had a discussion and staff provided further clarification in response to the Board comments and questions regarding potential roles for a network manager, how local service is affected with regional decisions, Caltrain tranche allocation, looking at other broad models for best practices, and needing funds to facilitate better connections.

Public Comment

Roland Lebrun, San Jose, commented on CAC member conduct during meetings, and expressed concern regarding track electrification, constant warning times, and the budget.

Adrian Brandt, San Mateo County, commented on increased warning times with slower trains with dual speed check.

Adina Levin, Friends of Caltrain, commented on transit coordination to increase ridership post pandemic.

Karl Voelker, Sunnyvale, commented on the barrier of getting to Caltrain stations initially and mimicking successful transit network managers with strong centralized authorities.

Doug DeLong, Mountain View, commented on the duration of the closed session and public comment.

Kevin Ma, Palo Alto, commented transit agency collaboration especially with SamTrans and the Santa Clara Valley Transportation Authority (VTA).

Vaughn Wolffe, Pleasanton, commented on connections and having a system that people want to use.

Aleta Dupree, Oakland, commented on producing foundations to meet the July deadline and doing grade crossings right.

Andy Chow, Redwood City, commented on Clipper vending machines.

Nishant Kheterpal, San Francisco, commented on improving regional coordination, especially after COVID.

**9. POST-COVID BUSINESS STRATEGY – SCENARIO PLANNING**

Sebastian Petty, Deputy Chief of Planning, provided the presentation, which included the following: Caltrain's business, how Caltrain delivers value, major shifts in the business environment with direct impacts on the business, and successful strategies despite changes.

The Board members had a discussion and staff provided further clarification in response to the Board comments and questions regarding planning work done on each of the four scenarios, what will be done in the next six months, building in iterations of schedule changes, bringing back the baby bullet, surveying, vaccines increasing ridership, and maintaining flexibility by identifying trends and adjusting speed.

Public Comment

Roland Lebrun, San Jose, commented on abstaining in the interest of time.

Andy Chow, Redwood City, commented on decreased ridership and increased freeway traffic.

Aleta Dupree, Oakland, commented on increasing ridership with masks, vaccines, and fare capping.

Jeff Carter, Millbrae, commented on rethinking fare policy, multi-ride tickets, and eliminating zones, to attract riders.

Vaughn Wolffe, Pleasanton, commented on getting testing and vaccines at Caltrain stations.

**10. CORRESPONDENCE**

Correspondence was available online.

**11. BOARD MEMBER REQUESTS**

Chair Davis requested to pull the PCEP Risk Report Update as a separate item when it is brought to the Board.

**12. GENERAL COUNSEL REPORT**

There was none

**13. DATE/TIME OF NEXT REGULAR MEETING:**

Thursday, March 4, 2021 at 9:00 am via Zoom

**14. ADJOURN**

The meeting adjourned at 12:09 pm.

An audio/video recording of this meeting is available online at [www.Caltrain.com](http://www.Caltrain.com). Questions may be referred to the Board Secretary's office by phone at 650.508.6242 or by email to [Board@Caltrain.com](mailto:Board@Caltrain.com).